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# A Letter from the President

Art is an indispensable quality of the human experience.

It surrounds us, feeds us, enrages us, inspires us; it is provocative, messy, considered, spontaneous, intuitive, perfect, and incomplete.

It is human. Art is the reflection of our shared experience—Hamlet’s mirror up to nature. It comments upon the present and forecasts the future. Artists are the cartographers of the infinite and the scribes of the immediate.

At Watkins College of Art you will become the artist you are meant to be. You will never work harder and you will demand greater challenges. You will be fearless, vulnerable, generous, brilliant, and naive all at once. You will have a life of trial, success, failure, risk, and growth in every moment. You will have the privilege of leading life “all-in.”

Nashville is a city on the cutting edge of the creative economy and Watkins its shining star in art education. Your training at the college, and experience of the vast opportunities the city affords, will prepare you for a career in your discipline. You will meet legends of the art world, experience classic and contemporary masterpieces, and leave us prepared in technique, vision, aesthetic, and business savvy.

Watkins’ faculty members are leading practitioners in their fields. They will bring to you real life experience, based upon unparalleled professional success. Watkins professors all come to us at the height of their careers, wanting only to make such achievement happen for you. The college is beautiful; the equipment, studios, and technology are the best to be found.

At Watkins we—students, staff, and faculty—welcome you to the life of the mind and invite you into the community of artists. Here you will find that together, nothing is impossible.

A handwritten signature in black ink, appearing to be 'J. Kline', written in a cursive style.

J. Kline, Ph.D.

# Mission

Watkins College of Art challenges individuals to develop their talent, refine their creative practice, and dedicate their lives to advancing culture through the illuminating power of art.

*The mission represents a commitment by the Watkins academic community of students, faculty, and staff to these goals:*

## **Learning-Centered Environment**

The focus of the institution is on educational outcomes. Based on ongoing assessment of student learning, the institution is dedicated to improving programs, curricula, and instruction.

## **Engage the Mind**

Watkins students demonstrate critical, analytical thinking skills. The General Education program and the five academic major programs combine to enable and enhance every student's ability to think critically and analytically.

## **Train the Eye**

Watkins students understand and can apply the basic fundamentals and principles of the visual arts. The arts foundation component of the General Education program and the five academic major programs combine to insure that every student demonstrates proficiency in basic visual arts concepts and applications.

## **Cultivate Talent and Skill into an Active Realization of Creative Potential**

Students who graduate from Watkins College are prepared to lead productive lives as artists, designers, or filmmakers.

# About Watkins College of Art

## Legacy

Founded in 1885 as Watkins Institute, Watkins College of Art today is an independent, not-for-profit, four-year undergraduate institution of higher education offering Bachelor of Fine Arts (BFA), Bachelor of Arts in Art (BA-Art) and Master of Fine Arts (MFA) degrees. In addition to the undergraduate and graduate-level programs, Watkins continues its century-old tradition of providing cultural and educational outreach programs to the middle Tennessee community. Although operating as a freestanding institution, Watkins is held in trust by the State of Tennessee. It is governed by three Commissioners appointed by the Governor of Tennessee and by a Board of Trustees. The Governor and Attorney General of Tennessee are *ex officio* members of the Board of Trustees. As one of the oldest institutions of its kind in the Nation and having served more than 350,000 men, women, and children in its long history, Watkins is an historic Nashville treasure.

## Academics

All undergraduate degree-seeking students at Watkins complete a core of required and elective courses in the General Education program. Consisting of a diverse series of courses in humanities, arts, and sciences, the General Education program insures that students develop skills as writers, speakers, and thinkers that provides them with a broad understanding of the major cultural and intellectual traditions in world civilizations. In addition, the General Education program provides a series of fundamental courses in the visual arts designed to give students the foundation they need to pursue a major leading to the Bachelor of Fine Arts degree or to the Bachelor of Arts degree in Art. BFA degree-seeking students may elect to major in Film, Fine Art, Graphic Design, Illustration, Interior Design, or Photography.

For students entering Watkins already holding the bachelor's degree and wishing to become professional filmmakers and visual artists, the college offers the MFA in Film Production and the MFA in Visual Arts.

## The Watkins Community

Students, faculty, and staff form a very special, friendly, and supportive community at Watkins, all dedicated to excellence in the visual arts. Open and free communication is encouraged. Members of the community respect each other and treat each other with kindness and dignity. Conflict is resolved in a direct, fair, and sensitive manner. Abusive and intimidating communication and behavior are not permitted. Freedom of expression and academic honesty are core values throughout the institution. Diversity is valued; differences in perspective, life style, and philosophy are respected. Watkins College of Art makes no distinction in its employment, contracting, or admissions policies or procedures, including the awarding of scholarships and other forms of financial assistance, on the basis of age, sex, religion, race, color, sexual orientation, national origin, or disability. Watkins welcomes students, faculty, and staff of all ages, ethnicities, and cultures. Students come from across the nation and from a small but growing number of international countries. Every effort is made to create a safe and secure learning and living environment for students.

## Faculty and Facilities

Approximately fifty full-time and part-time faculty serve the students from the Watkins community. Instructors hold appropriate graduate credentials and/or professional experience as a prerequisite for appointment to the faculty. In addition, those who teach studio courses have impressive backgrounds as professional artists, designers, or filmmakers. Studio classrooms have state-of-the-art electronic, instructional, and creative equipment. In addition, the college has two galleries and other dedicated spaces for student exhibitions, a number of traditional classrooms, a 200-seat theater for films, lectures, and workshops, student center, specially-purposed computer labs, and the Watkins Design Company is a student-led design studio where students of all disciplines work on real-world projects while under the guidance of an alumni creative director and Community Education.

## **Watkins Library**

The library at Watkins College of Art is a place for inquiry and inspiration. The staff maintains a facility that supports the curriculum of a creative institution while also supporting the lifelong learning needs of the community. These goals are met by providing quality reference services and instructional support, diverse educational materials, a dynamic collection of monographs, DVDs, graphic novels, artist books, an array of subscription databases, and more.

The library staff provides instructional support for students and faculty and provides reference services upon request. Interlibrary loan services are available when a resource is not accessible within the library. The library maintains a cooperative agreement with the Fisk University Library; Watkins students have access to their collection with a Watkins ID. Additional information regarding library policies, hours, and other resources are available on the library website at [www.watkins.edu/library](http://www.watkins.edu/library).

## **Campus Housing**

Watkins operates on a thirteen-acre campus in a beautiful lakeside setting in the MetroCenter area of Nashville. In addition to its academic facilities, Watkins offers two 48 bed residence halls. The residence halls are organized in apartment fashion: each of the four-bedroom, two-bath units provides many amenities including high-speed internet, complete kitchen and laundry facilities, and common living space equipped with fixtures for displaying artwork. For information on campus housing, please contact Student Life at [studentlife@watkins.edu](mailto:studentlife@watkins.edu).

## **Financial Aid**

While Watkins strives to keep college costs affordable, many students and families find it necessary to apply for student aid assistance to help defray the cost of funding a college education. Watkins participates and offers financial aid assistance from three major categories: Grants and Scholarships, Loans, and Work Programs. Funding for these programs consist of federal, state, and institutional aid. Prospective students interested in any of these assistance programs and how to apply for Financial Aid should contact the Office of Student Financial Aid at (615) 383-4848 or [financialaid@watkins.edu](mailto:financialaid@watkins.edu).

## **Accreditations and Affiliations**

Watkins College of Art is accredited with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award the Bachelor of Fine Arts degree, the Bachelor of Arts degree and the Master of Fine Arts degree. Contact the Commission on Colleges at 1866 Southern Lane, Decatur, Georgia 30033-4097 or call 404-679-4500 for questions about the accreditation of Watkins College of Art.

Watkins College of Art is an accredited institutional member of the National Association of Schools of Art and Design (NASAD). Information regarding NASAD standards may be obtained from the National Association of Schools of Art and Design, 11250 Roger Bacon Drive, Suite 21, Reston, Virginia 20190-5248; by telephone at (703) 437-0700; or online at <http://nasad.arts-accredit.org>.

Watkins College of Art is a member of the Association of Independent Colleges of Art and Design (AICAD), 236 Hope Street, Providence, Rhode Island 02906; by telephone (401) 270-599, <http://www.aicad.org>.

Watkins College of Art is a member of the Tennessee Independent Colleges and Universities Association (TICUA), 1031 17<sup>th</sup> Avenue South, Nashville, Tennessee 37212-2201, (615) 242-6400, <http://www.ticua.org>.

Watkins College of Art has been designated as a major cultural institution by local and state arts agencies and receives funding from the National Endowment for the Arts (NEA), the Tennessee Arts Commission (TAC), and the Metro Nashville Arts Commission (MNAC).

Watkins is authorized to offer undergraduate college degrees by the Tennessee Higher Education Commission (THEC). Held in trust by the State of Tennessee, Watkins is also the recipient of direct state funding through periodic acts of the General Assembly of Tennessee.

### **Watkins Commissioners**

Brownlee O. Currey, Jr.

Walter G. Knestrick

Susan A. Basham

### **Chairman of the Board of Trustees**

Steve Sirls

### **Administrative Officers and Staff**

J. Kline, Ph.D., President

Cary Beth Miller, Interim Vice President for Academic Affairs, Director of General Education/BA Program

Dwayne Breeding, Vice President for Finance and Operations (CFO)

Autumn Parrott, Vice President for Institutional Advancement & Board Relations

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Brendan Tapley, Director of Communication

Vacant, Executive Assistant for Administration

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Lyle Jones, Financial Aid Coordinator

Maggie Fansher, Director of Community Education

Sydney Grimes, Community Education Coordinator

Roshaunda Ross, Director of Student Life

Vacant, Residence Life & Student Experience Coordinator

Amy Kammerman, Library Director

Lauren Hood, Media Center Director

Tracie Johnson, Registrar

Shawn Maggard, Director of Information Technology and Equipment Services

Kelly Luberecki, Business Office Manager

Denise Fetz, Financial Associate

Martin Dillingham, Director of Facilities

Beth Shapiro, Daytime Facilities Manager

### **Program Chairs**

Karla Stinger-Stein, Chair, Core Studies

Richard Gershman, Chair, Film

Kristi Hargrove, Chair, Fine Arts and Photography

Dan Brawner, Chair, Graphic Design and Illustration

T. Stefan Bruce, Chair, Interior Design

# Academic Calendar

\*Please note: When a holiday occurs during the drop-add period, refunds will be determined on a case-by-case basis per semester.

Fall 2018		
August 11 (Sat)	Housing Reopens New Student Move-In	
August 13-15	Orientation for New Students New Student Registration	
August 15	Late Registration	
August 16 (Thu)	Classes Begin	
August 16-30	Drop/Add Period	
August 16-22		100% Refund Period*
August 23-24		75% Refund Period
August 27-28		50% Refund Period
August 29-30		25% Refund Period
August 31	Last Day to Drop/Add Last Day to Change Class Enrollment Type Begin Withdrawal Period	Refund Period Ends No Refunds
September 3	No Classes, Labor Day	Campus Open, Offices Closed
September 4	Census Day	
October 1-5	Mid-Term Evaluation Week	
October 9 (Tues)	Mid-Term Grades Due @ 12pm	
October 15-16	No Classes, Fall Break	Campus and Offices Open
October 22-Nov 2	Advising: Make an appointment with advisor	
November 5-9	Registration Week	Spring, Maymester, Summer
November 14 (Wed)	Last Day to Withdraw	
November 21-23	No Classes, Thanksgiving Holiday	Campus and Offices Closed
November 26 (Mon)	Last Day to Apply for <b>Spring / Summer 2018</b> Graduation	
November 28 (Wed)	Last Day to Request an Incomplete	
December 5 (Wed)	Classes End	
December 8 (Sat)	Fall Move Out of Residence Halls	
December 10 (Mon)	Final Grades Due @ 12pm	
December 17-Jan 1	<b>Campus and Offices Closed</b> <b>Winter Break</b>	Housing Reopens January 12

Spring 2019		
January 2	College Reopens	
January 12 (Sat)	Housing Reopens New Student Move-In	
January 14-16	New Student Orientation and Registration	
January 16	Late Registration	
January 17 (Thu)	Classes Begin	
January 17-31	Drop/Add Period	
January 17-25		100% Refund Period*
January 18	MFA Visual Art Registration	
January 18-21	MFA Visual Art Winterim Session	
January 21 (Mon)	No Classes, MLK Holiday <b>Note:</b> MFA Visual Art meets	Campus Open, Offices Closed
January 24-25		75% Refund Period
January 28-29		50% Refund Period
January 30-31		25% Refund Period
January 31	Last Day to Drop/Add Last Day to Change Class Enrollment Type	Refund Period Ends
January 26	Begin Withdrawal Period	
February 4	Census Day	No Refunds
February 15 (Fri)	No Classes, President's Day Observed	Campus and Offices Closed
March 4-8	Mid-Term Evaluation Week	
March 12 (Tues)	Mid-Term Grades Due @ 12pm	
March 18-22	No Classes, Spring Break	Campus and Offices Open
April 1-12	Advising: make an appointment with advisor	
April 15-19	Registration Week	Fall, Maymester, Summer
April 19 (Fri)	Last Day to Withdraw Last Day to Apply for <b>Fall 2019</b> Graduation	
May 3 (Fri)	Last Day to Request an Incomplete	
May 10 (Fri)	Classes End	
May 11 (Sat)	Move Out of Residence Halls	Housing Closes @ 2pm
May 13 (Mon)	Final Grades Due @ 12pm	
May 18 (Sat)	Commencement	



<b>Maymester 2019</b>		
May 19 (Sun)		Housing Move in for Maymester
May 20 (Mon)	Classes Begin Maymester Late Registration Day	
May 20-24	Drop/Add Period	
May 20-21		100% Refund Period for Maymester Classes*
May 22		75% Refund Period
May 23		50% Refund Period
May 24	Last Day to Drop/Add Last Day to Change Class Enrollment Type	25% Refund Period
May 27	Begin Withdrawal Period Memorial Day	Campus Open, Offices Closed
May 28	Census Day	No Refunds
May 29	Maymester Mid-Term	
May 31 (Fri)	Mid-Term Grades Due @ 12pm	
June 3 (Mon)	Last Day to Withdraw Last Day to Request an Incomplete	
June 10 (Mon)	Classes End	
June 12 (Wed)	Final Grades Due @ 12pm	
June 13 (Thurs)	Move Out of Residence Halls	

<b>Summer 2019</b>		
June 8 (Sat)		Housing Summer Move In
June 11 (Tues)	Classes Begin Summer Late Registration Day	
June 12-17	Drop/Add Period	
June 11-12		100% Refund Period for Summer Classes*
June 13		75% Refund Period
June 14		50% Refund Period
June 17	Last Day to Drop/Add Last Day to Change Class Enrollment Type	25% Refund Period
June 18	Begin Withdrawal Period Census Day	No Refunds
June 18		
July 4 (Thurs)	No Classes, Independence Day	Campus Open, Offices Closed
June 24 (Mon)	MFA Visual Art Registration	
June 25 (Tues)	MFA Visual Art Classes Begin	
July 8-12	Mid-Term Evaluation Week	
July 15 (Mon)	Mid-Term Grades Due @ 12pm	
July 19 (Fri)	Last Day to Withdraw	
July 26 (Fri)	Last Day to Request an Incomplete MFA Visual Art Classes End	
August 1(Fri)	Summer Classes End	
August 3 (Sat)		Move Out of Residence Halls
August 5 (Mon)	Final Grades Due	

# Academic Policies

## **Watkins Catalog**

The purpose of this catalog is to provide assistance for any student who wishes to enroll at Watkins. It contains general guidelines but is not intended to be inclusive of all policies and procedures, nor a contractual agreement. The college staff or the Board of Trustees may make corrections or updates to the content at any time, and may amend or change policies from time to time as necessary.

## **Catalog of Entry**

Students are expected to follow the degree requirements of the course catalog in effect at the time of their initial enrollment. From time to time, specific course requirements, including prerequisites, are updated. Courses may be added or eliminated from the degree requirements.

In the event the program curriculum changes during the student's enrollment, the catalog of entry takes precedence. Course substitutions replace courses removed from the program. Students are expected to adhere to changes as they occur; however, no student is required to take additional credit hours beyond the degree requirements as a result of programmatic changes as long as they complete the degree within the allowable time limits for completing the degree (see *Time Limits for Completing Academic Programs*). Students may elect to change to the current catalog after consulting with an advisor; all academic requirements apply.

Any variance from the catalog requirements must be approved by the Program Chair and the Vice President for Academic Affairs (VPAA) who has final approval. Any decision made by the VPAA concerning variations from degree requirements, course order, or other academic policies does not set a precedent for any other individual consideration or circumstance.

## **Censorship and Academic Freedom**

The exercise of First Amendment rights of freedom of expression is one of the most important rights of a citizen. Because of the special role that artists play as a conscience, critic, and visionary in society, protection of that freedom is particularly important at a college of art. Censorship is not accepted at Watkins College of Art. The special role of the artist in society, however, also imposes special obligations, particularly on the institution as it protects these freedoms.

It is recognized that art is often controversial and sometimes offensive to some members of society. When exhibiting student or faculty work publicly, it is sometimes appropriate, as part of the exhibition, to post an advisory statement that some people might find some exhibited works to be offensive in nature. In all cases, a work reflects the views of its creator and not its exhibitor. If a faculty member is in doubt about the propriety of public exhibition of a particular work, the Program Chair must be consulted. The Program Chair may elect to bring the work to an *ad hoc* committee consisting of all department chairs and the VPAA for a final determination on how to appropriately handle a work.

## **Policy on Prohibited Practices**

Although it is paramount that freedom of expression exists in an academic institution, especially one that trains artists, it is also imperative that a clearly articulated policy on acceptable practices be formulated. As artists, questioning convention and stimulating exploration is to be expected; students are guided in what can be allowed and what cannot be allowed in their pursuit of artistic expression.

Practices not allowed include:

- Any activity that is illegal as determined by any ordinance, local, state or federal.
- Any activity that would interfere with the duties of any law enforcement, fire or safety personnel, including paramedics.
- Any activity that includes actual sexual acts.
- Any activity that endangers or puts an individual in harm's way.
- Any activity that is deemed unhealthy or puts a person at risk to their health.
- Any inappropriate activity that includes minors.
- Any action that harms or endangers an animal.

Some of these activities are open to interpretation; however, art produced as part of the curriculum or in association with Watkins College of Art is expected to conform to the stated policies of the college. Sensitivity to the community and its citizens should be considered, especially when dealing with minors. It is the intention of the college to apply standards common to the community in which we live. There is no universal agreement on what constitutes obscenity. The courts have held that community standards can apply. To that end, the college looks to common practices in the community for guidance.

### **Intellectual Property Created by Watkins Students**

The college encourages students to create intellectual property and recognizes their ownership of that property. Intellectual property created, made or originated by a student while enrolled at Watkins shall be the sole and exclusive property of the student, except as they may voluntarily choose to transfer such property, in full or in part. Where possible and feasible, however, students should make every reasonable effort to give appropriate and public credit to the college for providing the supportive environment in which the work was created. The college also has reasonable access to student work for purposes of accreditation, marketing and recruiting. The college, however, agrees to obtain student permission if the work in question is to be altered, edited, excerpted, composited or changed in any fashion from its original creation and presentation.

### **Copyright Policy**

Watkins respects the intellectual property rights of others. Consequently, copyright infringement, including illegal file sharing is strictly against Watkins policy. Copyright infringement is the act of exercising, without permission or an express exception to the copyright statute, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code) of a work or to make a derivative version of copyrighted work. In the file-sharing context, downloading or uploading some or all of a copyrighted work without authority likely constitutes an infringement. Legal consequences for copyright infringement can be substantial and include civil criminal penalties.

Therefore, violation of Watkins Copyright policy include:

1. Downloading or sharing copyrighted material without the written permission of the copyright holder.
2. Giving someone permission to use a computer registered in your name in order to download and share copyrighted material without express permission from the copyright holder.
3. Otherwise making any use of copyright protected material without express permission of the copyright holder or an express exception contained in the copyright statute.

Under certain limited circumstances, use of copyrighted material may not be considered copyright infringement under the law. *Fair Use* is a concept embedded in U.S. law that recognizes that certain uses of copyright-protected works do not require permission from the copyright holder or its agent. These include instances of minimal use that do not interfere with the copyright holder's exclusive rights to reproduce and reuse the work. Fair use is primarily intended to allow the use of copyright-protected works for criticism, commentary, parody, news reporting, and teaching. In determining whether the use made of a work in any particular case is fair use, the following four factors considered include:

1. the purpose and character of the use, including whether such use is of a commercial nature or is for nonprofit educational purposes;
2. the nature of the copyrighted work;
3. the amount and substantiality of the portion used in relation to the copyrighted work as a whole; and
4. the effect of the use upon the potential market for or value of the copyrighted work.

The fact that a work is unpublished shall not itself bar a finding of fair use if such finding is made upon consideration of all the above factors.

These factors are very fact-specific and it is sometimes difficult to know whether a particular use ultimately are considered *Fair Use* by a court or jury. For this reason, Watkins strongly encourages limiting the use of appropriated imagery for all assignments to the following: royalty free (licensed and/or purchased for unlimited use), Creative Commons imagery (free, with permission to share and adapt for any purpose), Public Domain images; images where permission has been secured directly from the artist; and custom student art and photography. If a student is using imagery that does not fall into one of these categories for an assignment at Watkins, it should be brought to the attention of the instructor immediately in order to obtain assistance in determining Watkins policy compliance.

### **Academic Calendar**

Watkins College of Art operates on a semester system with 15-week Fall and Spring terms. In addition, Watkins offers a 3-week intensive Maymester in which courses meets five days each week, and a 7-1/2 week Summer session.

### **Definition of a Credit Hour**

One credit hour of course credit represents at least 3 hours of work each week, on average, for a period of 15 weeks, as recommended by the National Association of Schools of Art and Design (NASAD). For a course listed as 3-credit hours, students can expect to devote 6 contact hours in the studio classroom and 3 hours of productive work outside of class each week and, for lecture courses, 3 contact hours in the classroom and 6 hours of productive work outside of class each week.

### **Course Credit – Full Time Status**

To earn credit for a class, a student must successfully complete course requirements as determined by a passing grade awarded by the instructor and satisfied college attendance requirements. During the Fall and Spring semesters, a student may enroll in as many classes as can be managed personally and academically, up to 18 credit hours. A student may register for 3 credit hours during Maymester and 6 credit hours maximum during the Summer session. Enrollment by any student for course credit in excess of 18 hours in during either the Fall and Spring semester requires prior approval by the Vice President for Academic Affairs. Fifteen (15) credit hours of enrollment each Fall and Spring semester allows an undergraduate student to graduate in 4 years.

The Registrar accepts the responsibility for academic credit issued on each transcript.

### **Student Classification**

The cumulative number of credit hours earned determines student classification.

Freshmen	0-29
Sophomore	30-59
Junior	60-89
Senior	90-120

## **Academic Advisors**

Each entering student is assigned an academic advisor. The student's academic advisor monitors academic progress and assists the student to determine a plan for completing academic goals in a timely manner. However, each student must assume the primary responsibility for the selection of courses that meet all academic requirements for the degree sought. It is essential each student becomes familiar with the academic requirements of the program and the degree they are seeking.

Each student is responsible for maintaining regular contact with their assigned advisor in order to be aware of changes in course offerings and academic regulations. An appointment may be made with the assigned advisor at any time the student wishes to discuss the plan of study. The assigned advisor is not responsible for protecting the student against misunderstandings of college regulations and policies. The college, therefore, cannot be responsible for any errors of interpretation that advisors may make.

The schedule for each semester must be approved by the assigned advisor before the student is permitted to register.

## **Plan of Study**

Each student, in close consultation with the assigned advisor, develops a detailed plan of the courses required for completion of their degree. The importance of the study plan is to ensure that a coherent sequence of courses is followed, including all of the appropriate academic requirements leading to graduation. It is essential that this plan be reviewed periodically with the student's faculty advisor; the advisor's informal approval of the plan does not constitute a contract obligating the college to confer a degree. It remains at all times the student's responsibility to meet all applicable requirements. In order to avoid errors, the student is advised to keep a careful record of all coursework showing courses completed, courses in progress, when courses remaining to be taken will be attempted, and the intended date of graduation. Students are cautioned to be sure that their courses are planned in appropriate sequence, with needed prerequisite courses completed prior to enrolling in advanced courses. Please check departmental plan of study for sequencing and course descriptions for prerequisites.

## **Prerequisites**

Each student is required to take all courses in the established prerequisite order. Proof of previous credit by official transcript is required **before** a student is allowed to register for any course requiring a prerequisite, where that prerequisite credit was not taken at another institution. In some cases, a student may be required to establish prerequisite proficiency by portfolio review.

## **Credit by Examination**

Students may earn college credit for acceptable scores from International Baccalaureate (IB), the College Level Examination Program (CLEP) and the Advanced Placement Examinations (AP) of the College Entrance Examination Board. Credit-by-examinations earn credit toward graduation to meet program requirements but carries no grade or quality points and is not factored into the cumulative GPA. Such credit is granted in an area only if no college work in that area has been taken previously, either attempted or completed, except with special approval of the Vice President for Academic Affairs. CLEP testing is available to students who have earned less than 90 credit hours.

Students seeking to obtain college credit from these examinations must submit official score reports to the Office of the Registrar. Enrolled students are eligible to take CLEP tests but must obtain advance approval from the College; the CLEP Approval form is available through the Director of General Education. If credit is awarded, test results are evaluated and recorded on a student's transcript. To register for AP or CLEP exams, students can visit [www.collegeboard.com/testing/](http://www.collegeboard.com/testing/).

**CLEP Exam Credit** - Accepted students may submit scores for the following:

CLEP course/credit	Minimum score	Watkins course	Watkins credit
College Composition	50	ENG 101	3 hours
Analyzing and Interpreting Literature	50	ENG 102	3 hours
Western Civilization I	50	HIS 101	3 hours
Western Civilization II	50	HIS 102	3 hours
College Algebra	50	MAT 101	3 hours
Natural Sciences	50	SCI 3XX	3 hours
Additional Courses approved by Director of General Education	50	General Education Electives	3 hours

**AP Exam Credit** - Accepted students may submit scores from the following Advanced Placement Examinations for credit at Watkins:

AP exam	Minimum score	Watkins course	Watkins credit
Studio Art :2D Design*	4-5	See below	3 hours
Studio Art: 3D Design*	4-5	See below	3 hours
Studio Art: Drawing*	4-5	See below	3 hours
Art History	4-5	ART 101 & 102	6 hours
Art History	3	ART 101	3 hours
English Language & Composition	4-5	ENG 101 & 102	6 hours
English Language & Composition	3	ENG 101	3 hours
English Literature & Composition	4-5	ENG 101 & 102	6 hours
English Literature & Composition	3	ENG 102	3 hours
European History	4-5	HIS 101 & 102	6 hours
European History	3	HIS 101	3 hours
World History	4-5	HIS 101 & 102	6 hours
World History	3	HIS 101	3 hours
Calculus	3-5	MAT 101	3 hours
Sciences	3-5	SCI 3XX	3 hours
Social Science	3-5	Social Science req	3 hours
Other General Education equivalents	3-5	Gen Ed elective	3 hours

\*Watkins offers a Core Studies program which consists of two courses during the first year of study that are 6 credits each. Advanced Placement scores may be applied to Core Studies courses in one of the following ways:

- Three AP credits (Drawing, 2D and 3D) earn credit for COR 101 & COR 102; students are then required to enroll in DIG 185 Digital Literacy to complete the 12-credit requirement.
- Two AP credits (3D and 2D or Drawing) earn credit for COR 101.
- Single AP Studio Art courses (Drawing, 2D, or 3D) or the combination of Drawing and 2D with each transfer as a visual art electives for three credit hours each.

**IB Credit** - Accepted students may submit scores from the following International Baccalaureate for credit at Watkins:

IB course	Minimum score	Watkins course	Watkins credit
Anthropology	5	ANT 101	3 hours
Chemistry	7	SCI 310	3 hours
Biology	5	SCI 315	3 hours
English A	5	ENG 101	3 hours
History: All Regions	6	HIS 101 & 102	6 hours
Mathematics	5	MAT 101	3 hours
Other General Ed equivalents	5	General Ed Elective	3 hours

Transfer students awarded IB, AP or CLEP credit by a previous institution must provide official score reports from the College Entrance Examination Board. A listing of earned credits recorded on transcripts submitted from previous institutions does not constitute automatic acceptance without official score documentation.

### **Testing Out of a Course**

Students cannot test out of General Education courses except as facilitated through IB, AP, and CLEP.

### **Transfer Credit from Other Institutions**

Watkins accepts transfer credit from all regionally accredited institutions of higher learning. Students who wish to have credits transferred to their Watkins academic record must provide the Registrar with an **official** transcript sent directly from all prior colleges attended.

Faculty, advisors, and other staff members at Watkins provide informal assistance and consultation to prospective students about the applicability of specific transfer credits though these preliminary discussions are for general advisement purposes and are not official. The official evaluation and formal decision about General Education transfer credits are completed by the Registrar. Evaluation of coursework completed within the major is performed by the Program Chair. The Registrar completes the official evaluation only after a prospective student completes a Watkins application and their application is under review by the Admissions Committee. The applicant must provide official transcripts from every institution attended and any other documentation requested by the Registrar or the Admissions Committee. Courses successfully completed at other institutions that meet Watkins transfer credit criteria transfer, however, not all transferred credits may be applicable to program degree requirements.

Students that transfer to Watkins from institutions that are not members of a regional accrediting agency and/or NASAD, and who wish to have credits transferred to the Watkins academic record must provide the Registrar with the following: an official transcript sent directly from all prior colleges of attendance, course descriptions, a syllabus and faculty credentials for each course for which they are requesting transfer credit. If sufficient information is not provided, Watkins reserves the right to request additional documentation to support credit acceptance. The Registrar, in consultation with the respective Program Chair, reviews the documents for each course and, if accepted, credits are applied to the student's Watkins' transcript. All credit hours must be applicable to the degree the student is seeking. Once the evaluation is complete, the student receives an official copy of all coursework accepted in transfer.

**Courses in which the applicant earned a grade below a C (2.0 on a 4.0 scale, or the equivalent) are not accepted for transfer credit.**

All questions of transfer credit are to be resolved **prior to the end of the first semester** of a student's enrollment at Watkins. While transfer credits count toward meeting program and graduation requirements, they are not used in factoring the GPA. Transfer of credit for studio courses may require a portfolio review. Developmental or other courses below college level are not accepted for transfer credit. Courses that are in progress at another institution are considered pending until the receipt of an official transcript showing the final grade.

Transfer credit is awarded as semester hours only. Transfer courses taken on the quarter system are converted to semester hours. As a general rule, one quarter-hour of credit equals 0.67 semester-hours of credit in transfer, provided that all other requirements for transfer are met. Courses taken on the quarter system that appear equivalent to Watkins' visual arts foundation courses or Watkins courses in a program major or concentration must in the conversion equal or exceed the semester hours (3 to 6) at Watkins for credit to be awarded. However, in some instances, equivalent content courses taken on the quarter system may be combined for transfer credit for equivalent Watkins courses.

### **Transfer Credit for General Education Courses**

Transfer credit of equivalent courses is accepted for required courses in the General Education program, subject to credit transfer policies, under the following guidelines:

#### **English Composition I**

Any first-semester college-level writing course may be accepted for this requirement. In addition, students who have received advanced standing by institutional exam at a previous institution and can substantiate the advanced standing by official transcript or with a letter from the previous institution's Registrar are deemed to have met this requirement.

#### **English Composition II**

Any second-semester or above college-level writing course may be accepted for this requirement. Lower level (100 or 200 level) Introduction to Literature courses may also be accepted with the approval of the Director of General Education and the Registrar. Genre studies in literature are not accepted for English Composition II.

#### **Speech Communication**

Any oral communication course emphasizing presentation skills are accepted for this requirement.

#### **History of World Civilization I and II**

A wide variety of history courses focusing exclusively on Western or global civilizations in addition to World Civilization survey courses are considered for this requirement. More specialized courses presenting historical perspectives about nations and cultures of Africa, the Middle East, and Asia are examples of other courses that may be considered to transfer for this requirement. However, these may transfer as General Education electives. *United States history and localized US histories courses do not transfer as the required course(s) and are considered as General Education electives.*

#### **The Natural Sciences**

Any college-level physical, natural or life science course is accepted for this requirement. Examples of courses that may be accepted are astronomy, anatomy, biology or animal science, botany or plant science, chemistry, earth science, geology, general science, natural science, physics, and physical science. *Social sciences do not apply.*

#### **The Social Sciences**

Any college-level social science course is accepted for this requirement. Examples of science courses that are accepted are anthropology, archaeology, economics, education, geography, global studies, labor studies, native studies, political science, psychology, public administration, religion, sociology, gender or women's studies.

#### **Mathematics**

Any college-level mathematics course is accepted for this requirement. Developmental, remedial, and business mathematics courses, even those taken at a college or university, cannot be accepted.

#### **General Education Electives**

All major programs at Watkins require that the student complete a prescribed number of elective courses in General Education. Once General Education requirements are considered, additional credits in the disciplines listed above may transfer as electives. Watkins accepts for transfer a wide variety of courses to count toward the General Education elective requirement. For example, courses in the following disciplines may be accepted as General Education electives:

- Art, art appreciation, communication, computer science, dance, history, humanities, literature, mathematics, music, philosophy, theatre, and courses in many other disciplines.
- Foreign language courses may be considered once other applicable courses are transferred.



### ***Program Transfer***

Students who wish to transfer from one program to another (BA-Art or BFA) must meet with the Program Chair of the desired program of enrollment. The Program Chair assesses their academic record and may make additional stipulation(s) before the student is eligible to transfer. An *Application for Change of Program* (available in the Office of the Registrar) must be completed, signed by the requisite departments, and returned to the Office of the Registrar before the transfer is complete. Submitting an *Application for Change of Program* to the Program Chair is not a guarantee of entry into the program; admission to any BFA or the BA program is at the discretion of the chair of the receiving department. Once the program transfer is accepted, students must complete a *Change of Academic Advisor* form.

### ***Transfer Credit for General Education Courses for Students with Previously Earned Associate's and Bachelor's Degrees***

A transfer student who has previously earned an associate's or bachelor's degree from an appropriately accredited college or university is considered to have satisfied the General Education requirements at Watkins in Composition, history of world civilizations, natural sciences, social sciences, speech communication, and mathematics for the undergraduate degrees. After a thorough analysis of the student's transfer credits and of the requirements of the student's choice of academic program, the Registrar determines the additional General Education requirements and Core Studies requirements the student must complete at Watkins.

### ***Residency Requirements for Transfer Students***

The undergraduate degree programs require that a minimum of 36 credit hours must be completed at Watkins including at least 18 hours completed in the major. The last 30 credit hours of any degree program must be completed at Watkins.

### ***Prior Learning Assessment***

Prior Learning Assessment (PLA) is a term used to describe assessment of college-level learning for college credit that is gained outside a traditional academic environment. These credits are only awarded for an individual's demonstrated learning and knowledge at the college level.

PLA credit is awarded based on student experience outside the higher education system, such as military experience and training, employer training, certification or licensure, volunteer/community service, and open source coursework. Credit can also be earned on the basis of self-study or other experiences that provide evidence of learning achievements. To be awarded credit for prior learning, the student must demonstrate learning objectives relevant to the academic degree plan through a portfolio of documentation. Students seeking PLA credit should contact the specific Program Chair for specific criteria and must complete an application available in the Registrar's Office.

### ***Experiential Learning Credit***

In certain exceptional circumstances, Watkins College of Art may award college credit for experiences gained outside the classroom. To apply for experiential learning credit, a student must be admitted to the college. The *Application for Experiential Learning Credit* is available from the Office of the Registrar and must be submitted along with the required evidentiary portfolio and the ELC application fee. Once the application has been reviewed and credit recommended, the student must then pay \$100 per credit hour for the course(s) up to a total of 15 credit hours toward an undergraduate degree or 9 credit hours for graduate degrees. Experiential learning credit is only available for courses offered by Watkins as described in this catalog. Once the process has been completed, earned experiential learning credit can be applied toward applicable degree requirements in any academic program at the college.

### ***Transient Status***

A student continuously enrolled in a degree program at Watkins may request transient status which allows a student to take classes at another institution concurrently with Watkins enrollment. All transient

requests must be approved by the student's Program Chair and the Vice President for Academic Affairs. The *Transient Status Approval* form is available from the Office of the Registrar. This policy also applies to requests to take summer courses at institutions other than Watkins and/or online courses. When complete, it is the responsibility of the student to request an official transcript to be sent to Watkins' Registrar by the end of the following semester. All transient requests must be in compliance with the residency requirements of the college (see *Residency Requirements for Transfer Students and Residency Requirements*).

### **Study Abroad**

Watkins College of Art offers students limited opportunities to study abroad to receive credit for that course. Students are eligible for international study after completion of 60 credit hours and must have cumulative GPA of 3.0 or higher.

With prior approval, students may enroll for courses at an international institution of higher education and transfer their coursework to Watkins. Students considering study abroad must consult their advisor, Program Chair and the Vice President for Academic Affairs prior to registration to ascertain course appropriateness and applicability.

Additionally, students may register for Watkins courses in which the class travels together abroad accompanied by the Watkins faculty member instructing the class. Enrollment in these courses adhere to standard Watkins registration procedures. Available courses appear in the Course Schedule for the semester in which the course is offered.

Students enrolling at international institutions follow their procedures for admission and registration and pay tuition to that entity. Students are responsible for any other expenses including but not limited to passport and visa fees, insurance coverage, and university or international student identification cards. Students should also consider any language requirements that may be necessary for successful completion of course requirements.

### **AICAD Student Mobility Program**

Watkins College of Art is a member of the Association of Independent Colleges of Art and Design (AICAD). This membership provides Watkins students the opportunity to participate in the Student Mobility Program, in which qualified students can spend a semester at another participating AICAD institution without additional tuition cost or loss of credit. Students must have earned at least 60 hours of academic credit and have a cumulative GPA of 3.0 or greater. Students wishing to participate in this program should first contact their faculty advisor and Program Chair; all participation must receive prior approval from the Vice President for Academic Affairs.

### **Class Attendance**

Students are required to attend all meetings of every course, to be in class on time, remain for the entire class period, participate in all class activities, and complete all assignments. Absence, tardiness, or early departure from classes may result in lower grades, possible probation, or dismissal from the college. This may adversely affect a student's GPA and eligibility for financial aid. Students may leave a class in session only in the case of an emergency, at official break times, or with the permission of the instructor. Students who miss more than one hour of a class session due to tardiness, early departure, or unofficial breaks without the permission of the instructor are recorded as absent. Watkins must report attendance for all classes; there are no excused absences except for college-sanctioned events.

Students may not miss more than 20% of total class time. During Fall and Spring semesters, this equates to no more than 6 class meetings for courses meeting twice per week and no more than 3 class meetings for courses meeting once a week. During Maymester and Summer, 20% may equate to one class.

Absence beyond these limits result in a grade of FN— Failure due to Non-attendance.

Students may appeal a failing grade due to absences resulting from extraordinary circumstances by submitting the appropriate form to the Vice President for Academic Affairs. The total absences may not exceed 30%. Verifiable documentation must be presented in writing in support of the appeal. The decision of the VPAA on an appeal is made in consultation with the instructor of record for the course. If the appeal is approved, the student is required to do make-up work or an extra project.

### **College-Sanctioned Events**

While class attendance at Watkins College of Art is required, the college recognizes that legitimate and valuable educational experiences may extend beyond the classroom and campus. When such opportunities arise, it is in the best interest of the students for the faculty to work together in a spirit of mutual cooperation regarding issues of attendance. Degree programs may declare certain events within a program "college-sanctioned" for students in the specific departments.

Whenever a College-Sanctioned Event occurs that requires students to miss classes in order to attend or participate in the event, the students' grades are not penalized for class absences. However, the following guidelines must be followed in order for the event to receive sanction by the college:

- The activity or event in question must have a clear educational mission, a substantive and valuable benefit to the student and the institutional mission, and must be closely linked to the students' academic pursuits.
- Students must still meet all requirements of any missed class, complete all assignments in a timely fashion, and pass all tests or other requirements in place on the class syllabus.
- The activity or event must be approved **in advance** by the Vice President for Academic Affairs.
- All instructors must be notified by the student in advance of the dates and times of proposed absences and of the event or activity that will be attended.
- The student must attend that event or activity for which she or he is being excused from class.
- Instructors must offer reasonable assistance in making up missed assignments or tests.
- College sanctioned events are counted as an absence and no student may be absent for more than 20% of the course.

Even when an event is college-sanctioned, the instructor of the class to be missed must approve the student's absence. If approved, the student maintains responsibility to complete projects and/or assignments as determined by the course syllabus so long as they follow policy procedure.

In the event that a student feels that he or she has been unfairly penalized for being absent from a class while at a college-sanctioned event or activity, the instructor's decision may be appealed to the Vice President for Academic Affairs through established appeal procedures. This policy is not intended to resolve situations involving individual student absences.

### **Independent Study Courses**

Independent study courses are opportunities for students to explore topics of inquiry based on compelling interest and faculty expertise that may not be available through the curriculum. Independent study courses are not intended to replace regularly offered or required courses in the majors.

Students eligible for Independent Study courses must be Junior or Senior status with a cumulative GPA of 3.00. Eligible students may only take one independent study in a semester and are limited to two independent study courses (6 credit hours) in two different departments overall.

Students must contact the appropriate supervising instructor and write a proposal which details content, methods of study or completion, and include a timeline for accomplishing the course as well as a brief detailed description of how this course relates to or complements the curriculum and their area of study.

All required paperwork and signatures for an Independent Study course must be completed during **the semester before** the student wishes to enroll in these courses. The Independent Study form can be obtained from the Office of the Registrar and must be approved by the supervising instructor, academic advisor, Program Chair, and the VPAA. The student must submit the completed form and proposal to the Office of the Registrar during registration week in order to ensure they are registered for the course. Late forms will not be considered or approved.

### **Plagiarism and Cheating**

Plagiarism, appropriating passages, ideas or visual content from another and claiming authorship is a serious transgression against the academic honor system. Plagiarism need not be a verbatim quote or literal representation; it can be a paraphrasing or use of an image that still leaves no doubt as to the source of the material. Plagiarism also includes hiring another person to do one's work, such as a design project or written assignment.

Cheating during an examination is another form of plagiarism, since it involves taking the answers of another and treating them as one's own. All cases are dealt with severely. All academic misconduct is reported to the Vice President for Academic Affairs.

Students found guilty of any form of cheating or plagiarism will receive an F as a letter grade for the course and be placed on disciplinary probation. Students found guilty of a second offense are immediately dismissed from the college.

### **Satisfactory Academic Progress**

The college requires all students demonstrate orderly progress toward the completion of a degree. Satisfactory Academic Progress (SAP) is the difference between successful completion of courses and the number of courses attempted which is calculated using the student's earned hours (successful completion) divided by all attempted hours (the number of classes in which a student enrolled and successfully completed, unsuccessfully completed and/or withdrew). For example, 24 successfully completed classes divided by 36 attempted classes results in a 66% rate of academic progress.

Failed courses (F), courses never attended or stopped attendance (FN), Incompletes (I), withdrawals (W), and repeated courses (R) are included in this assessment. This calculation may not produce a ratio of less than 67%. Students whose Satisfactory Academic Progress calculation is less than 67% are placed on academic probation and are subject to academic dismissal. In the example above, the student would be placed on academic probation.

### **Final Grades**

The following grade codes are used to record a student's performance in class:

<u>Grade</u>	<u>Interpretation</u>	<u>Quality Points</u>
A	Superior Work	4.00
A-		3.667
B+		3.333
B	Above Average Work	3.00
B-		2.667
C+		2.333
C	Average Work	2.00
C-	Minimum passing grade for major	1.667
D+		1.333
D	Passing (except in major)	1.00

D-		0.667
F	Failure	0.00
FN	Failure due to non-attendance	0.00
I	Incomplete	
W	Official Withdrawal	
T	Transfer	
P	Passing for non-credit, transfer, or portfolio review	
N	No Grade Reported by Instructor	
R	Course Repeat	
AU	Audit, non-credit course	

Grade Point Averages (GPA) are calculated using quality points and credit hours for a maximum cumulative GPA of 4.00. Grades of I, W, T, and P are not included in this calculation. Satisfactory Academic Progress is calculated using all attempted credit hours, excluding courses dropped during the refund period. Any course for which a grade below a C- is earned does not count toward fulfillment of program requirements for the student's major area of study or Core Studies; this course must be repeated for a higher grade before credit is applied to the completion of degree requirements. When a course is repeated, all attempts appear on the transcript record but only the grade earned in the most recent attempt is the official grade and is the only grade that is calculated in the student's GPA.

Final grade reports are posted to each student's Empower account. Once grades are posted, students can view, print, or retrieve their grades by logging onto the campus web portal.

### ***Incomplete Grades***

Students who miss no more than 30% of the course classes due to serious illness, a serious accident or injury, a family crisis or other extraordinary extenuating circumstances beyond their control, and who are not able to complete assigned work or required class or studio experiences before the end of the semester may apply for an Incomplete. Students who miss more than 30% of the course classes may not under any circumstance receive a grade of Incomplete. Students already on academic probation are ineligible to receive an Incomplete. The specific circumstance justifying a grade of Incomplete must be documented in writing and provided to the instructor.

Any student seeking a grade of Incomplete must first consult with the instructor of record for the course to obtain his or her approval. The student is responsible for securing the *Request for an Incomplete* form from the Registrar's Office and completing it with all the required attachments. The completed *Request for an Incomplete* form with all required signatures and attached documentation and other materials as noted on the form, must be filed in the Registrar's Office no later than the published date on the Academic Calendar for the semester or term for which the Incomplete is sought.

<b>Semester</b>	<b>Required completion date for coursework</b>
Fall	first 6 calendar weeks of Spring term
Spring	no later than 6 calendar weeks from the last day of Spring term
Maymester/Summer	no later than 3 calendar weeks after the last day of specific term

Once the student completes the requirements for a course and has presented this material to the instructor for the course, the instructor should notify the Registrar who then provides the instructor with a *Change of Grade* form to formally record the student's final grade. Under some circumstances, the

evaluation of the student's work and the computation of the final grade may need to be done by a faculty member other than the student's original instructor of record. If course requirements are not completed within the allotted time, the Incomplete Grade automatically changes to a failing grade for the course.

### **Academic Probation**

A student is placed on academic probation when:

- earns a grade point average below a cumulative or semester GPA of 2.0 in any semester or
- if the student's earned hours (cumulative credit hours for all courses completed) divided by all attempted hours is less than 67%, including courses taken in Maymester and Summer sessions.

A student who earns a 2.0 in the probationary semester, but does not raise the cumulative GPA up to a 2.0 remains on academic probation. If there is no improvement in GPA during two consecutive semesters, the student is subject to academic dismissal. A student is removed from academic probation when the cumulative GPA is 2.0 or higher in the following semester of enrollment.

### **Academic Dismissal**

A student may be on academic probation with no consequence for one semester following the semester placed on academic probation. If the student remains on probation for two consecutive semesters and their cumulative GPA shows no improvement and remains below 2.0, the student may be subject to dismissal from the college.

After completion of one-half of a student's program of studies, if their cumulative GPA is not 2.0 or better, the student is dismissed from the college.

In some cases, a student may be dismissed after one semester of work when the level of work is determined to be inadequate for successful completion of the program. Such dismissal is at the discretion of the Vice President for Academic Affairs.

Students have the right to submit a written appeal of academic dismissal **within 15 days** of the decision. The VPAA an appeal committee consisting of the student's advisor, Program Chair, and Student Life Director. The committee then makes a recommendation to the VPAA who makes a decision based on that recommendation; this decision is final and binding.

### **Re-admittance After Dismissal**

A student who has been dismissed from the college is eligible to reapply for admission one year from the date of dismissal and must submit a new application for admission and complete all admission procedures and requirements. Students re-admitted after dismissal must enter the college under the catalog and program requirements in effect at the time of readmission and are subject to policies regarding time limits for completion of degrees.

### **Withdrawal from Courses**

Withdrawal from any class must be done through the Office of the Registrar. If a student cannot continue or complete a class after the end of the refund period, the student must officially withdraw by obtaining a *Withdrawal Form* from the Office of the Registrar which must be signed by the student's advisor and returned to the Registrar. Students receiving financial aid must also have their request signed by the Financial Aid Office staff before it is submitted to the Registrar. In no instance does the act of notifying the instructor be considered an official withdrawal. A student who completes an official withdrawal is given a grade of W. A grade of W is not calculated into the student's GPA but is counted in the total number of *attempted* credit hours for academic progress purposes. Credit students who drop out of a class without officially withdrawing receive a grade of F or FN.

The last date to withdraw from classes is the first day of the twelfth week of the Fall and Spring semesters, the first day of the second week of the Maymester term and the first day of the sixth week of the Summer session, as posted in the Academic Calendar.

### ***Withdrawal from the College***

Students who wish to withdraw from the college must complete an official *Withdrawal Form*, obtain signatures from the Program Chair, faculty advisor, Financial Aid, (if applicable), and Student Life, Library, and Business Office. The withdrawal is not complete until the form is submitted to the Registrar's Office for processing, and balances are finalized with the Business Office.

### ***Readmission***

Credit students who have interrupted their studies at Watkins for two consecutive semesters or longer must apply for readmission. Applicants for readmission must complete all current admission procedures and be counseled on current programs, policies, and requirements. Students who are readmitted must continue their studies under the program requirements of the catalog in effect at the time of readmission and are subject to policies regarding time limits for completion of programs.

### ***Dual Degrees***

Students at Watkins College of Art may not work toward more than one baccalaureate degree concurrently.

### ***Earning a Second Bachelor's Degree***

#### ***Students holding a Bachelor's Degree from an institution other than Watkins College of Art***

A student who has completed a bachelor's degree at another institution prior to enrollment at Watkins may earn a BFA degree from Watkins. A minimum of 36 semester hours credit overall for the BFA, including at least 18 semester hours credit in the major must be completed at Watkins. Transfer credits are awarded for equivalent courses only. However, most required general education courses taken for the first degree may satisfy the requirements of the Watkins degree. All requirements in coursework and hours for the degree and major must be completed as stipulated in the catalog in effect at the time of admission. The student must earn a cumulative 2.0 overall GPA and a cumulative 2.0 GPA in the major. All other requirements for graduation must be met.

#### ***Students holding a Bachelor of Fine Arts Degree from Watkins College of Art***

A student who has previously completed a BFA degree from Watkins may earn an additional BFA. Currently enrolled students and students returning to Watkins within one year of graduation must complete an *Application for Additional Program of Study* form for admission to the new program which is available from the Office of the Registrar. All other students must follow standard admission procedures as specified above. All requirements in coursework and hours for the second degree and major must be completed as stipulated in the catalog in effect at the time of admission. All previous coursework is evaluated for equivalency to the second degree. However, a minimum of 36 additional semester hours credit must be completed at Watkins in the undergraduate major program of studies for the second degree. The student must earn a cumulative 2.0 overall GPA and a cumulative 2.0 GPA in the major. All other requirements for graduation must be met.

### ***Dean's List***

At the end of each semester, the Dean's List of honor students is published. Eligibility is based on a semester grade point average of 3.5 or higher, with no grade below C. All students, regardless of the number of hours enrolled or the program of study, are eligible to receive this honor.

### ***Graduation***

In order to graduate, a student must meet all curriculum requirements for the degree to be earned and complete all credit hours as required with a minimum 2.0 GPA overall and a minimum 2.0 GPA in the

major area of study. A transfer student must meet residency requirements at Watkins College of Art as specified according to the program and degree. A student nearing completion of degree requirements must file an *Application for Degree* form with the Registrar the semester prior to program completion. A student may elect to file for graduation in advance. Any student who files but fails to complete requirements during the specified term must re-file the *Application for Degree* form.

### **Graduation Fee**

The Graduation Fee of \$85.00 is a one-time, non-refundable fee that is paid when a student applies for graduation. The fee applies to students regardless of whether they intend to participate in the commencement ceremony. A Late Graduation Fee of \$15.00 is charged in addition to the standard graduation fee if the student files after the application deadline. **Graduation fees and late fees are non-refundable and subject to change without notice.**

Students must settle all Financial Aid obligations and pay all fees prior to leaving the college. Diplomas are not be released to graduates with an account balance.

### **Testing Requirement**

As a prerequisite to graduation, all students are required to take one or more program evaluation tests designed to measure general education achievement and/or achievement in selected major programs. These tests are used to evaluate and improve academic programs, curricula, and instruction. Test results show the achievement of students in large groups, not as individuals. Therefore, no minimum score or individual level of achievement is required for graduation. Each student must take the HEIlgthen Critical Thinking Assessment test in the final semester of enrollment.

### **Degree Awards**

The BFA or BA degree is awarded to students who have earned a minimum of 120 credit hours in an approved major program of study. All candidates must fulfill all requirements for their program, met the college residency requirements, and earn an overall cumulative grade point average of 2.0 or better, as well as a 2.0 cumulative GPA in the major area of study.

It is the responsibility of each student to meet with the requirements for his or her program of study as specified in the catalog under which the student was admitted. Failure to be aware of a requirement does not excuse a student from completing it. All financial and other obligations to the college must be met before degrees or certificates are released. Diplomas, grades, and transcripts are not released if the requesting student has any outstanding obligation(s) to the college.

### **Commencement**

Commencement is held each year after the end of the Spring semester. Students are encouraged to participate in the graduation ceremony. Those students planning to complete requirements, with *no more than 6 credit hours remaining*, during the Summer term who wish to participate in commencement must file an *Application to Participate in Commencement* form with the Office of the Registrar. This form may be filed at the same time as the *Application for Degree* form. Exit forms must be completed by each graduating student and submitted to the Registrar prior to the date of the commencement ceremony. Diplomas are held until these forms are completed.

### **Residency Requirements**

The BFA and BA degree program require a minimum of 36 credit hours be completed at Watkins including at least 18 hours completed in the major. The last 30 credit hours of any baccalaureate program must be completed at Watkins.



### ***Academic Honors***

Three academic distinctions are awarded at graduation to students in recognition of outstanding academic achievement which appears on the student's transcript.

<b>Award</b>	<b>Cumulative GPA</b>
Summa Cum Laude	3.90 or higher
Magna Cum Laude	3.70 to 3.89
Cum Laude	3.50 to 3.69

### ***Time Limits for Completion***

All baccalaureate degree programs must be completed within 6 years or 12 semesters. Students enrolled as part-time students may prorate these time limits accordingly. In all cases, students must complete any degree program within 150% of the time usually required to complete the program.

### ***Time Extensions***

Any student who has not completed a degree program within the allotted and required number of academic semesters or terms may request an extension. The request should be made in person to the Program Chair of the student's academic program. After consultation with the student, the Program Chair may recommend that the request be approved or denied. A recommendation for approval should be based on the Chair's conclusion that the student has a good-faith intent to complete the program and has a reasonable chance of doing so within a specific and limited number of semesters. If approval of the request is recommended, the Department Chair should forward his or her recommendation in writing to the Vice President for Academic Affairs who has final authority for approval.

If the request is accepted, the VPAA forwards the approval to the Office of the Registrar, Director of Financial Aid, the appropriate Program Chair, and the student. The extension should specify the expected date when the student intends to complete his or her program. The Program Chair and the VPAA may also attach any conditions to the extension that they deem appropriate. Approval of the extension does not supersede any Federal guidelines used to measure a student's progress in order to determine eligibility for Federal financial aid. In all cases, the Office of Financial Aid must determine remaining or additional eligibility for financial aid.

### ***Graduate Thesis Deferral***

An MFA candidate who has not completed their thesis project to the satisfactory level of professionalism required by the program may apply or be asked to apply for a deferral. The student must submit this application (available in the Registrar's Office) by the last day allowed for withdrawal from classes and indicate an expected date of completion. A deferral may be requested at end of the spring semester and must be completed by the last day of the fall semester; a deferral requested at the end of the fall semester must be completed by the last day of the spring semester. If a student does not complete the thesis by the deadline indicated in the deferral, the temporary grade becomes permanent. If a spring deferral is completed by the first day of the fall semester, there is no charge. However, if the deferral extends through the fall semester, the student must enroll and pay a fee of \$1,000 (reduced to \$500 through the end of 2018). A second deferral incurs the same costs. There can be no more than two deferral requests. After this, the student must repeat the thesis course. Any other fees paid by a matriculated student are also be due.

## **Family Educational Rights and Privacy Act**

Watkins College of Art complies with the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended. This Act protects the privacy of education records, establishes the rights of students to inspect and review their educational records, and provides guidelines for the correction of inaccurate and misleading statements in a student's educational record.

It is Watkins policy that no personally identifiable information from a student's educational record can be released without the prior written consent of the student, except for that information designated by Watkins as Directory Information, and such information which may be disclosed under the circumstances allowed under the Act and Regulations passed pursuant to the Act. A list of the information designated as Directory Information as well as additional student rights under FERPA is published annually in the Watkins Student Handbook and is distributed at orientation. A student has the right to request that Directory information not be released without their prior written consent. Students who wish to restrict the release of this information must make a written request to the Office of the Registrar. Policies regulating the disclosure of Directory Information are subject to change as new Federal rulings are published.

## **Access to Watkins Facilities**

### *Studios, Equipment, Computer Labs, and Other Facilities*

Watkins facilities are only available to faculty, staff, alumni and students currently enrolled in one or more courses. Use of Watkins facilities during the Maymester and Summer sessions is limited to students enrolled in courses during those terms. An active student's access is limited to educational use and may not be transferred to a third party or external organization. Requests for the use of any facility by external organizations can be made by contacting the Director of Community Education.

## **Special Status Student Information**

Special Status students are non-degree seeking students who are not formally accepted into the college, are at least 18 years of age or older, and have earned a high school diploma or equivalent, except for Special Status – Dual Enrollment students (see below). The Special Status category is intended for students who would like to take courses at Watkins College of Art but are not yet committed to pursuing a particular degree or academic major, or who have not yet completed the entire admissions process.

A student seeking to enter Watkins as a Special Status student must complete the *Application for Special Status Admission*, pay the application fee, and submit a brief statement of purpose regarding their goals for enrollment. The student must have an official transcript sent directly to Watkins from the last institution attended.

Special Status students may attempt a maximum of twelve semester hours with the approval of the appropriate Program Chair or the Director of General Education prior to enrolling in any course. Special Status students who later wish to enroll in courses beyond the 12 attempted hours must then be admitted through the regular admissions process. Special Status students may be limited in financial aid opportunities. Registration for Special Status students takes place during the late registration period. Course enrollment is based on a space availability. If a student is subsequently removed from a course due to space limitations, a full refund of tuition and fees is granted. The Special Status categories are:

- ***Special Status – Credit***

Special Status-Credit students receive academic credit for classes satisfactorily completed. These credits are available for transfer or may be used toward the requirements for any of the degree programs at Watkins, provided the student applies and is accepted as a degree-seeking student into the program. Students must complete the same attendance and course work requirements as other degree-seeking students and will receive a grade as described in the *Final Grades* sections.

- **Special Status – Non-Credit (Audit)**  
 Students wishing to take non-credit courses must apply under the Special Status-Non-Credit (Audit) category. There is no attendance or coursework requirement and students enrolled as non-credit students do not receive academic credit. Non-credit status may not change to credit status during the semester. A grade of AU is assigned to this category.
- **Special Status – Transient**  
 Students currently enrolled at another college or university and wish to take a course at Watkins for transfer credit may apply for admission as a Special Status-Transient student. This application is provided through the Admissions Office. Applicants in this category must provide an official transcript or letter of good standing from their college or university as well as proof of prerequisite(s) fulfillment. Students should contact their home institution prior to pursuing this status. Transfer credit evaluation remains with the institution where the student is enrolled.
- **Special Status – Dual Enrollment**  
 Watkins College of Art offers certain fundamental college-level courses for credit to secondary school (high school) students in excellent academic standing (3.0 GPA or better). Secondary school students who have not yet received their high school diploma complete a special admissions form, pay an application fee, provide their high school transcript, and provide two recommendations of their high school teachers who have taught classes they have completed. Secondary school students enrolled in credit courses at Watkins with the intention of transferring those course credits to other institutions must understand that each institution determines which credits accepted from other institutions. Officials at Watkins, when requested, assist students in determining in advance if Watkins credits are accepted at other specific colleges and universities. Secondary school students who enroll in courses for credit at Watkins College of Art are governed by the same academic rules and regulations that apply to undergraduate students at Watkins and are charged the same tuition and fees as undergraduate students. Additional information concerning Dual Enrollment, including a list of courses available under this program, is available from the Office of Admissions.
- **Special Status – Belmont**  
 Watkins College of Art has an academic partnership with Belmont University. In this agreement, Watkins provides courses Belmont students may use to meet the requirements for certain minors or as electives. Belmont students who enroll for classes at Watkins under the terms of this agreement are enrolled as Special Status-Belmont students. Specific details concerning enrollment in this classification are available from the Registrar at Belmont University.
- **Special Status – Fisk**  
 Watkins College of Art has an academic partnership with Fisk University. In this agreement, Watkins provides courses Fisk students that may be used to meet the requirements for certain minors or as electives. Fisk students who enroll for classes at Watkins under the terms of this agreement are enrolled as Special Status-Fisk students. Specific details concerning enrollment in this classification are available from the Registrar at Fisk University.
- **Special Status – AICAD**  
 As a member of the Association of Independent Colleges of Art and Design (AICAD), Watkins College of Art hosts students from other AICAD institutions who wish to participate in the Student Mobility Program. Students who enroll as Student Mobility Program students are enrolled at Watkins as Special Status-AICAD students. Students wishing to enroll in classes at Watkins through the AICAD Student Mobility Program must first contact the program coordinator at their home institution.

# Student Services

College life is more than what is learned inside the classroom. The mission of the Office of Student Life is to identify and provide learning opportunities designed to enhance the student experience at Watkins College of Art. The Office of Student Life strives to assist students in their success while at Watkins and works towards creating an environment of inclusion, safety, involvement, and community to produce successful practicing artists. The office manages the following: career planning, counseling referrals, disability services, housing/residence life, international student support, orientation, recreation, student activities, and student health and wellness. Students may refer to the Student Handbook for more information about the Office of Student Life, campus activities, and student conduct.

## **Career Planning**

The Office of Student Life assists students with the management of career planning and focuses on building the resume prior to graduation. Through Career Planning Services, students are made aware of volunteer, scholarship, and career opportunities within the college and the community. The office maintains relationships with members of the community to create and provide direct opportunities for Watkins students.

Career planning aims to provide students with opportunities of work experience and guide them to pursue their professional ambitions on their own terms. Some opportunities may qualify as academic internships. Students are encouraged to discuss the potential for academic internships with their Program Chair, who is responsible for registering and approving these opportunities. Campus workshops are also offered to enhance the education of students in the business aspect of visual arts.

In addition, students may contact the Student Experience Coordinator for consultation on resume preparation. Students are encouraged to make an appointment to discuss how specific work experience can be added to their resumes. By interviewing students on an individual basis, the Coordinator is able to direct specific job opportunities to students with the proper qualifications.

## **Accommodations For Students With Disabilities**

Accommodations are available for students with diagnosed physical, learning, psychiatric or other disabilities upon request. Students seeking accommodations for a disability or disabling condition should contact the Director of Student Life as soon as possible upon arrival to begin the accommodations process, which typically takes about a week. If the accommodations are relevant to on-campus housing, this process should begin during the first housing inquiry. Accommodations cannot be implemented retroactively. Accommodations are determined and implemented on a case-by-case basis as is reasonable and appropriate and may include but are not limited to: extended time on tests and in-class assignments, note-taking assistance or access to class notes, flexible course scheduling, and/or reduced course load. For all requests, appropriate medical documentation is typically required. Once the information and documentation is reviewed, the Director of Student Life schedules an appointment with the student to discuss his or her specific needs. The student then receives a copy of their access and accommodation letter that outlines determined academic accommodations. It is the responsibility of the student to deliver this letter to each instructor and notify them of any accommodations. Students with disabilities are encouraged to communicate with their faculty, but are not required to disclose specific diagnoses. Given the variable nature of courses at Watkins, students are recommended to meet with the Director of Student Life at the beginning of each semester to reevaluate appropriate and reasonable accommodations. Any students encountering problems with requesting accommodations in the classroom should contact the Director of Student Life by going by the Director's office during office hours at the Cecy Reed Student Center (Room 801), by phone at 615.277.7406, or by email at [studentlife@watkins.edu](mailto:studentlife@watkins.edu).

## **International Student Resources**

Questions and issues regarding immigration matters or other international student concerns should be directed to the Director of Student Life. Academic concerns should first be directed to the Program Chair.

## **Policy on Assault and Harassment**

Watkins strives to create a safe learning environment. Students are expected to be considerate of others at all times. Instances of assault and harassment are strictly prohibited. Additionally, misconduct includes such acts as scholastic dishonesty, disruptive classroom behavior, sexual harassment, threats or abusive conduct toward students, faculty, staff or property, or any other behavior determined by the college to be abusive, offensive, or inappropriate. Verbal or physical conduct and/or altercation by any student, employee, or faculty member that illegally harms, harasses, disrupts, or interferes with the performance of another or which creates an intimidating, offensive, or hostile environment are not tolerated. Each faculty and staff member has a responsibility to maintain a workplace and/or educational environment that is free of harassment or discrimination. It should be understood that harassment is primarily “in the eye of the beholder.”

Any employee, faculty member, or student who believes that the actions or words of a supervisor, fellow employee, faculty member, or student constitute harassment has a responsibility to report or file a complaint as soon as possible. It should also be noted that the definition of harassment is not limited to the supervisor-employee or faculty-student relationship. Peer harassment of fellow employees or students should also be reported.

Watkins imposes disciplinary sanctions which may include immediate dismissal and referral for prosecution under state and federal law.

**Any student who has a complaint regarding harassment or sexual misconduct should immediately contact the Director of Student Life or Title IX Coordinator. More information regarding sexual misconduct can be found in the Sexual Misconduct and Power-Based Personal Violence Policy, fully discussed in the Student Handbook which is available in print at the Student Life Office or online at [watkins.edu](http://watkins.edu).**

## **Student Complaints and Grievances**

Situations may arise in which a student believes that he or she has not received fair treatment by a representative of the college or has a complaint about the performance, action, or inaction of a member of the staff or faculty affecting the student. A student who wishes to have a complaint addressed by the college should first use the Complaint Procedure outlined in the Student Handbook. If that proves unsatisfactory, the student can then utilize the Grievance Procedure also described in the Student Handbook. Students are encouraged to seek assistance with this process from the Vice President for Academic Affairs, their advisor, the Director of Student Life or another member of the faculty or staff, if appropriate, during any step of the process. This same procedure should be used to appeal grades or disciplinary findings/sanctions. Students uncertain about the proper channels or process are encouraged to seek assistance and/or advice from the Vice President for Academic Affairs, the Director of Student Life, any academic Program Chair, and/or their faculty advisors during any step of the process.

Complaints related to state consumer protection laws (e.g., laws related to fraud or false advertising) shall be referred to the Tennessee Division of Consumer Affairs and shall be reviewed and handled by that Unit (<http://www.tn.gov/consumer/>).

Complaints regarding noncompliance with accreditation standards, policies, and procedures may be made to the Southern Association of Schools and Colleges Commission on Colleges (SACSCOC), 1866 Southern Lane, Decatur, GA 30033-4097. The SACSCOC complaint policy, procedure and complainant form may be found on their website: <http://www.sacscoc.org/pdf/081705/complaintpolicy.pdf>.

## **Policy on Drugs and Alcohol**

Watkins strictly prohibits the use, sale, dispensing, possession, or manufacture of alcoholic beverages consistent with federal and state regulations that state that individuals under the age of 21 are not permitted to consume alcoholic beverages. Students 21 years of age and older may possess and consume alcoholic beverages at sanctioned on-campus events where alcohol is served by a licensed bartender following college policies and only within the immediate vicinity of the event. Alcohol possession and consumption by students and their guests is not permitted within the academic building or at any location on campus property at any other time.

Students 21 years of age and older may also consume alcohol in on-campus housing within the rooms and apartments of students who are legal drinking age, only if *all* occupants are of legal drinking age. Students may not consume alcohol during class meetings, nor are they permitted arrive to class intoxicated.

No student, regardless of age, may possess hard liquor anywhere on campus. Hard liquor, defined by this policy as having an alcohol content of 18 percent or more alcohol by volume, that is found by staff in campus residences or on property is confiscated. Generally, this excludes beer, malt beverages, wine, and hard liquor mixes, however students who are of legal drinking age permitted to have alcohol are responsible for monitoring the alcohol content of any alcohol in their possession. Distilled spirits of any kind are considered hard alcohol. Underage students present in a residential room or apartment where alcohol is being consumed are subject to disciplinary action, as will their hosts. Empty alcohol bottles can be considered evidence of consumption, and therefore constitute a policy violation. Empty hard alcohol bottles are not permitted anywhere on campus, and empty beer, wine, etc. bottles should be limited to the of-age student's room, or disposed of in the appropriate receptacles. Any students using such materials for class artwork must receive written approval from the course instructor prior to obtaining and using such materials on campus. Students residing in on-campus housing must also receive prior written permission to house such items from the Residence Life & Student Experience Coordinator. Students found to be in possession of alcohol outside of the above are in serious violation of the alcohol policy and are subject to disciplinary procedures that can lead to suspension; there is zero tolerance for such violations.

Watkins College of Art provides a drug-free learning environment. The use, sale, dispensing, possession, or manufacture of illegal drugs on the property of Watkins or when engaged in the performance of official Watkins business off-campus, is expressly prohibited. Such behavior is not only illegal, it also harms both the individual and the learning environment. Watkins students are responsible for knowing and complying with all applicable federal, state, and local laws that make it a crime to possess, sell, or manufacture those drugs considered to be controlled substances by the federal government and/or the State of Tennessee.

The presence of drug paraphernalia and/or residue indicates the use of illegal drugs and students are dealt with according to Watkins policies on drug possession and use. Violators of these laws are subject to both prosecution and punishment by civil authorities and to disciplinary proceedings by the college. Penalties to be imposed by the college may range from one-day suspension to expulsion. Presentations on drug and alcohol abuse are conducted periodically, and these sessions are open to all students. This summary is not intended to be a reinstatement of the law nor a summary of all of the laws relating to drugs and alcoholic beverages. All members of the Watkins community are responsible for compliance with the federal and state laws governing the use or possession of drugs or alcohol.

## **Firearms and Weapons on Campus**

Possession or use of firearms, explosives (including fireworks), dangerous chemicals or other dangerous weapons, or the brandishing of any weapon or any other object in a menacing or threatening manner is strictly prohibited. Weapons may be defined as any object or substance designed to inflict a wound,

cause injury, or otherwise cause harm to individuals. Weapons may include, but are not limited to, all firearms, pellet guns, stun guns, paintball guns, slingshots, martial arts devices, switchblade knives, baseball bats and clubs. This includes disassembled weapons and their parts, as well as ammunition, including, but not limited to bullets and arrows. Weapons will be confiscated and the student in possession are subject to disciplinary action and/or prosecution under state criminal codes.

Possession of or use of firearms or other dangerous weapons of any kind on the property of Watkins College of Art is prohibited. As prescribed by state law, signs are posted at prominent locations at the college stating the criminal penalties for violation of this prohibition. This policy does not apply to authorized law enforcement officers in the actual discharge of official duties. Absolutely no other exceptions are permitted except as authorized in writing by the College President.

The possession, ignition, or detonation of any object or article which could cause damage by fire or other means to persons or property, or any substances which could be considered to be and are used as fireworks, explosives, or pyrotechnics is prohibited. Any exceptions must be authorized in writing by the President of Watkins College of Art.

### **Student Insurance and College Liability**

Watkins facilities, including all parking and housing areas, are provided for the benefit and convenience of staff, students, and authorized visitors. A concerted effort is made to provide a safe and secure environment for staff and students and for their personal property, for college property, and for property of authorized visitors to the campus. At its present location, the college has experienced very little crime. Watkins also has an excellent record in preventing personal injury accidents. However, Watkins does not and cannot assume responsibility for providing needed health and medical care resulting from accidents, injuries, or illnesses and for the loss of, theft of, or damage to personal belongings. Students who participate in Watkins sponsored programs and events do so voluntarily and participation is at the student's risk. Watkins is not responsible for any injury to persons or property. Students, staff and visitors to campus are fully responsible for their own health and well-being, including payments for medical care, legal services, emergency transportation, and other needs that may arise and may not look to Watkins College of Art to assume any such responsibility. The college strongly recommends that students, staff, and visitors to campus make provisions for health and accident insurance and insurance for their personal property, including their automobiles. Information on Watkins College of Art insurance coverage related to off-site student projects is available from Program Chairs. Staff, students, and visitors should be cautious about bringing large amounts of cash or very valuable personal property items to campus. The college also strongly advises students to read and follow the procedures in the Student Handbook regarding safety and security.

### **Pet Policy**

Watkins College of Art prohibits staff, faculty, students, and visitors, from bringing pets into any college building. Pets can pose a threat to the health and safety of the campus community as well as to a healthful educational environment through allergy, excessive noise, animal bites, and disease transmission (fleas, ticks, viruses, parasites, etc.). Animal behavior can also be unpredictable, leading to uncontrollable behavior that may contribute to accidents. This policy applies to all pets including, but not limited to dogs, cats, birds, rabbits, mice, gerbils, rabbits, amphibians, reptiles, and ferrets. The campus community is required to abide by this policy and by the relevant local government laws and ordinances regarding animal management.

In the event of a visitor who is not a regular member of the campus community brings a pet to the campus, these animals are prohibited from all college buildings. The college reserves the right to require any person with a pet to remove the animal from campus grounds. If a person enters college grounds with a pet, they must ensure that the pet under their control remains restrained on a leash 6 feet or less at all times, not be left unattended at any time and/or fastened to stationary objects, and under effective control

while on campus grounds. Any dog, cat, or other animal brought to campus must be licensed and fully inoculated in accordance with Davidson County regulations, with the burden of proof on the animal handler. Fecal matter deposited by any animal brought to campus must be removed immediately and disposed of properly by the animal handler or arrange for immediate removal of fecal matter if they are unable to do so. The animal handler is financially responsible for any damage to person(s) and/or property that the animal may cause.

Service animals as defined by the American Disabilities Act, animals used for approved teaching purposes, on-duty police animals, and fish in containers of less than 10 gallons are exempt from this policy, however animal handlers under this exemption are financially responsible for any damages to person(s) and/or property, removal of fecal matter, and may have additional responsibilities. For more information, contact the Director of Student Life.



# Financial Information

## Tuition and Enrichment Services and Fees

Full-time tuition for the academic year is \$22,500, based on 15 credit hours for Fall and Spring semesters. However, full-time enrollment is defined as at least 12 credit hours per Fall or Spring semester to qualify for financial aid. Tuition rates, effective Fall 2018, are \$750 per credit hour for credit students and \$340 per credit hour for non-credit students. Textbook and other supply costs are not included in tuition. Enrollment in less than 12 credit hours is defined as part-time. Maximum allowed credit load is 18 hours. Students must receive special permission from the Vice President for Academic Affairs to take more than 15 hours in a semester. All students pay a flat-rate tuition amount of \$1,250 for 12-18 credit hours. It will be calculated as \$750/credit hour multiplied by 15 hours when they enroll in 12-18 hours.

Program and Services Fee rates, effective Fall 2018, are listed below:

<b>Tuition</b>	
Credit Students	\$750 per credit hour (BFA, BA & MFA)
Non-Credit Students	\$340 per credit hour
<b>Fees</b>	
Program/Student Services Fee	\$65 per credit hour for all degree and certificate students and special status-non-credit (audit) students
The Film School Equipment Fee	\$250 per semester for all Film students, including Special Status and Transient students (BFA, MFA)
Fine Art Fee	\$100 per semester for Fine Art students (BFA, MFA)
Graphic Design Fee	\$150 per semester for Graphic Design students
Illustration Fee	\$150 per semester for Illustration students
Photography Fee	\$200 per semester for Photography students
Course Fee for CORE classes	COR 101 \$225 per class COR 102 \$225 per class
<b>Late Fees</b>	
Late Registration Fee	\$55
Change of Program Fee	\$25 for any program change (one major to another)
Application for Degree Fee (includes all fees associated with graduation)	\$85
Late Graduation Fee	\$15 additional
Request for Transcript	\$5
	\$50 for priority (next-day) service

## Explanation of Fees

The Program/Student Services Fee enables the college to provide additional academic and technological experiences and equipment for students of all major areas of study. This fee also helps defray the college's costs associated with a course that are not covered by tuition. It may cover such things as facility maintenance, purchase and maintenance of equipment, purchase and updating reference books, updating of software, photocopying of handouts, supplies provided for students, and models. The fee also provides for the issuance of student ID cards, maintenance and security of parking lots, provides for

publications such as the Student Handbook, and supports the activities and projects of the Student Government and sponsored organizations.

The Film School Equipment Surcharge Fee is used solely to increase the complement of gear, equipment, and lab resources available for use by Film School students. There are no additional lab fees associated with any courses in The Film School.

### **Payment Policies – Business Office**

The New Student Enrollment Deposit is credited to the student's account.  
Housing Deposits are held until the student vacates housing.

*Registration is considered incomplete until the student takes their registration form to the Business Office to complete the financial part of registration. If this step is missed, the student's schedule is cancelled.*

### **Interest-Free Deferred Payment Plan Fees**

Bank Drafts	\$100 per Semester
Credit Card Drafts	\$150 per Semester
Non-Sufficient Funds Fee	\$40

Authorization signature is required for Bank Draft.

A credit card number is required for Credit Card Draft.

Financial Aid, Scholarships, and Grants are taken into consideration before calculating payments.

### **Fall Semester Payment Plan A: Returning Students who register during Spring Semester early registration**

- Option 1      No payment is due at the time of early registration in the spring semester. The student may choose to make a payment. The student receive a statement in July for payment in full by the given due date in August.
- Option 2      Half payment is made at the time of registration with the balance due by the given due date in August.
- Option 3      Deferred payment plan (bank/credit card draft) with  $\frac{1}{4}$  payment made at registration or by the given date in August and  $\frac{1}{4}$  drafted on September 15, October 15, and November 15.

***If the Fall balance is not paid or a payment plan is not in place by the given due date in August, the student's classes will be cancelled.***

### **Fall Semester Payment Plan B: New Students and Returning Students who register during Fall Semester late registration**

- Option 1      Payment is made in full at the time of registration in August.
- Option 2      Deferred payment plan (bank/credit card draft) with  $\frac{1}{4}$  payment made at registration in August and  $\frac{1}{4}$  drafted on September 15, October 15, and November 15.

### **Spring Semester Payment Plan A: Returning Students who register during November early registration**

- Option 1      Payment is made in full at the time of registration in November.
- Option 2      ½ payment is made at the time of registration in November with the balance paid before classes start in January.
- Option 3      Deferred payment plan (bank/credit card draft) with ¼ payment made at registration in November and ¼ drafted on January 15, February 15, and March 15.

### **Spring Semester Payment Plan B: New Students and Returning Students who register during Spring Semester late registration**

- Option 1      Payment is made in full at the time of registration in January.
- Option 2      Deferred payment plan (bank/credit card draft) with ¼ payment made at registration in January and ¼ drafted February 15, March 15, and April 15.

### **Maymester Payment Plan**

The total bill is due the day of registration.

### **Summer Payment Plan**

- Option 1      Payment is made in full at the time of registration.
- Option 2      ½ payment is made at the time of registration with the balance paid before classes start in June.

Students obtaining financial aid must meet all deadlines for applications and verification. A signed award letter is required prior to registration or the student is required to pay as stated above. If the financial aid award is completed after a student has paid for registration, reimbursement is made to the student for the amount of the financial aid eligibility. Students receiving financial aid that does not cover their tuition and fees in full are required to pay as stated above. At the end of the semester, any unpaid balances may be referred to collection agencies and are subject to all agency fees incurred in addition to the outstanding amount.

### **Refunds for Enrolled Students**

Program and student services fees are refunded as stated below. All other fees charged by the college are not refundable. Adjustments to the rate charged for the program and student services fees are made only during the refund period if a student drops or adds hours, and only when a different rate calculated by total credit hours would apply. Students who drop all courses during the refund period are eligible to have the program and student services fees included in their refund calculations at the percentages specified below by date of withdrawal. Students who drop all courses during the refund period should return ID cards to the Office of Student Life. Students who are suspended or dismissed from the college are due refunds according to the regular refund policy and dates. The term refund refers to the recalculation of the total balance due Watkins College of Art by a percentage determined by the date a student drops a class. Refund payments are made only if the amount of money already paid exceeds the newly calculated balance due. Consequently, students who have not paid the full balance due at the time of registration may still owe a balance after dropping classes. All Watkins grants, scholarships, discounts, and other institutional aid are subject to adjustment or cancellation if a student drops courses. In these cases, the student becomes personally responsible for the portion of the unpaid balance that was to be covered by this aid.

### ***Watkins Refund Policy***

Watkins College of Art is not responsible for individual circumstances that might prevent students from completing or continuing their studies. The college's commitment to hold many of its classes is based upon initial enrollment. Therefore, registration for classes at the college is considered a legal and binding contract for the entire semester. Application fees are not refundable at any time. Refunds are not given for change of status from credit to non-credit after the second week of classes.

### ***Refund Schedule***

Refunds are issued by mailed check or credited to credit card accounts within two weeks after submitting the Drop Request and the amount is based upon the following schedule. There is a 100% refund of tuition and fees for all classes cancelled by Watkins. Credit balances of less than \$1.00 are held on the student account. See Academic Calendar for schedule dates for each term.

- 100% Refund if the student drops a course before the 5th business day of the semester.
- 75% Refund for a drop on the 6th day through the 7th business day of the semester.
- 50% Refund for a drop on the 8th day through the 9th business day of the semester.
- 25% Refund for a drop on the 9th day through the 10th business day of the semester.
- No Refund is given after the 2nd week of classes of the semester.

### **Student Financial Assistance— Financial Aid Office**

The Office of Financial Aid is responsible for the overall administration of the financial aid programs. Its mission is to assist students pursuing a quality visual arts education with financing their educational goals. This mission is accomplished by increasing student awareness of available sources of aid and by providing the most preferable and economical financial options from federal, state, and institutional aid. The financial aid office provides student financial assistance using a fair and consistent process that conforms to guidelines and policies associated with these programs, quality service in a user-friendly environment, and a high standard of knowledge and training in the areas of student financial assistance.

### ***Applying For Financial Aid***

Students interested in applying for federal financial aid assistance **must** apply **each** academic year and meet the following requirements:

- Complete the Free Application for Federal Student Aid (FAFSA) annually on **Oct 1st**
- List our School Code (031276)
- Enroll as a regular student in an eligible degree program
- Meet the general eligibility requirements for federal, state, and institutional aid
- Maintain Satisfactory Academic Progress

### ***Types Of Financial Aid***

- ***Federal/Non-Federal Programs:*** Federal assistance includes Pell Grant (Pell), Supplemental Educational Opportunity Grant (SEOG), Direct Subsidized/Unsubsidized Loans (SUB/UNSUB), Direct Parent Loan for Undergraduate Students (PLUS), and the Federal Work Study (FWS) programs. **Other federal aid programs** include the Veteran Educational Benefits, Yellow Ribbon Matching, and Vocational Rehabilitation Benefits. **Non-federal aid:** Private loans.
- ***State Grants and Scholarships:*** Tennessee Student Assistance Corporation (TSAC) offers various State grants and scholarships to eligible Tennessee residents. Students who complete the FAFSA and list Tennessee as their legal state of residence have their information *automatically* sent to TSAC for consideration of the following programs: of the Tennessee Student Assistance Award, Tennessee HOPE Scholarship, the General Assembly Merit Scholarship, Aspire Award, HOPE Access Grant, HOPE Scholarship for Nontraditional Students, HOPE Foster Child Tuition Grant and Gear Up TN Grant. **Other State Grant and Scholarship programs** offered and require a separate application require a separate application (in addition to the FAFSA), include the Dual Enrollment Grant, Ned McWherter Scholars, Dependent Children

Scholarship, and the Helping Heroes Grant programs, Applications and additional information on these state grants and scholarships can be found at [www.TN.gov/collegepays](http://www.TN.gov/collegepays).

- ***Institutional Programs:*** Institutional financial assistance is available for eligible students attending Watkins from the following programs: institutional need-based and non-need based grants, academic and merit based scholarships and work program. **Note: certain institutional scholarships may require additional requirements and/or a separate application.** Visit the website for more details [www.watkins.edu](http://www.watkins.edu).

**Receiving Outside and Additional Sources of Aid**

Students receiving assistance from outside and/or additional resources are **required** to report any such funding to the Office of Financial Aid in order to coordinate these funds with other aid received.

**Mid-Year Transfer And Transfer Students**

The National Student Loan Database (NSLDS) is used to evaluate, monitor and update information on mid-year and transfer students applying for student aid at Watkins.

**Satisfactory Academic Progress (SAP) for Financial Aid**

This policy is established for students receiving student aid assistance from Federal Title IV, State and other aid programs that require satisfactory academic progress (SAP) monitoring. SAP rules apply even during periods when the student did not receive student aid funding. Generally, a student who is not meeting SAP requirements is ineligible for funding from these programs.

**General SAP Requirements**

**UNDERGRADUATE STUDENTS** must achieve a **2.00 cumulative GPA** each year.

**GRADUATE STUDENTS** must achieve a **3.00 cumulative GPA** each year.

Both undergraduate and graduate students must earn a **CUMULATIVE TOTAL OF 67%** of all attempted hours each academic year, meet the academic standards required for graduation within a time frame not to exceed 150% of the time normally expected to complete a degree program. Please refer to the chart below for time limitations given for each degree type.

**Time Limitations**

DEGREE	PROGRAM	CREDIT HOURS REQUIRED	MAXIMUM ATTEMPTED CREDIT HOURS ALLOWED (150%)
BFA	FILM FINE ARTS GRAPHIC DESIGN ILLUSTRATION INTERIOR DESIGN PHOTOGRAPHY	120	180
MFA	FILM VISUAL ART	60	90

## **Procedures for Measuring SAP**

SAP is measured at the end of each academic year (spring) using the quantitative and qualitative methods to ensure completion within the 150% timeframe. **Note:** Students who reach the 150% timeframe will not qualify for student aid.

### *Qualitative Requirement- Cumulative Grade Point Average*

Students are expected to achieve the minimum CUMULATIVE GPA as listed below based on attempted hours and grade level in order to meet SAP requirements.

<b>Undergraduate</b>		<b>Cumulative GPA</b>
0 – 29 credit hours	Freshman	minimum of <b>2.00</b>
30 – 59 credit hours	Sophomore	minimum of <b>2.00</b>
60+ credit hours	Junior/Senior	minimum of <b>2.00</b>
<b>Graduate</b>		<b>Cumulative GPA</b>
0 – 60 credit hours		minimum of <b>3.00</b>

### *Quantitative Requirement-Completion Rate*

Students are expected to successfully complete at least 67% of all attempted credit hours enrolled for each semester at Watkins. Failed courses (F), courses never attended or stopped attendance (FN), Incompletes (I), withdrawals (W), repeated courses (R) are included in this assessment.

### **Transfer Credits Measured by SAP**

Transfer credits that are accepted towards the completion of a student's degree program count as attempted and earned hours completed.

### **Change of Majors**

Students who change majors are evaluated for SAP progress based on the attempted and earned hours that counts towards the new degree. Students are allowed one major change from their original major.

### **Financial Aid Suspension**

Students who fail to meet the general satisfactory academic progress requirements at the end of the academic year are placed on *financial aid suspension*. Students in this category do not qualify for federal, state and other aid programs that require satisfactory academic progress (SAP) monitoring. However, a student may submit a written appeal on the basis of an *extenuating circumstance* in an effort to regain eligibility. Extenuating circumstances are situations beyond the student's control that may have contributed to the non-compliance with the SAP policy. Such circumstances are student injury or illness, death, injury or serious illness of student, immediate family member, etc. All extenuating circumstances must be *well-documented* and *verifiable*.

### **SAP Appeals Process**

A student, who wishes to appeal a *financial aid suspension*, must submit a completed Financial Aid Satisfactory Progress (FSAP) Appeal Form, letter of explanation of extenuating circumstance with supporting documentation and an explanation of how SAP requirements will be met in future terms. *In some cases, the financial aid office may require a student to submit an Academic Action*

*Plan*(requirements for this are provided by the Aid Office).

The appeals form, letter of explanation and documentation must be returned to the Office of Financial Aid for review by the Satisfactory Academic Progress Committee by **July 1** (Fall), and **November 1** (Spring). Decisions on appeals will be mailed to students within 14 business days after review. All decisions are FINAL.

### **Summer Appeals**

Students enrolled during summer and fail to meet SAP eligibility may submit an appeal by **August 1**, in order to be considered for fall.

### **Reinstatement of Eligibility/Financial Aid Probation**

An approved appeal places a student on financial aid probation and allows them to receive student aid for one semester after the appeal. During this probation period, the student must work to regain compliance with the SAP requirements for continued aid eligibility. Failure to regain SAP requirements cause a student to lose eligibility for student aid again. At that time, a student must submit a new appeal **and** an academic plan of action, outlining the steps to be taken to regain SAP compliance.

### **Loss of Eligibility**

If a student loses financial aid eligibility and does not appeal or if the appeal is denied, he/she will not receive financial aid until eligibility is reestablished at their own expense. *Suspension of financial aid does not mean that a student may not enroll at Watkins College as a paying student as long as the academic requirements for enrollment are met as described in the College catalog.* Once requirements have been met, the student must contact the Office of Financial Aid and ask for a reinstatement of student aid eligibility consideration. At that time, the student's academic records will be assessed to determine if aid can be reinstated. **Note:** Only classes taken at Watkins are considered for reinstatement of student aid when a student loses or becomes ineligible based on their academic progress.

### **Academic Dismissals and Financial Aid Eligibility**

Students who have been academically dismissed automatically become ineligible for student aid. College requirements **must** be met first and then a student may submit a documented appeal to be reconsidered for student aid eligibility.

### **Withdrawals and Refund Policies**

Students who officially or unofficially withdraw are subjected to two refund policies governing the student aid programs. The federal Return of Title IV Funds (R2T4F) policy governs federal and some state aid programs. The Institutional Refund policy governs all students whether or not they are student aid recipients. Students are responsible for informing the Office of Financial of their intent to withdraw and for finding out how these may affect their student aid and continued eligibility.

### **Official Withdrawal**

Student aid recipients who wish to withdraw prior to the end of the semester should report to the Registrar's Office to initiate and obtain a withdrawal request. Upon completing the requirements for properly withdrawing from the college, a copy of the official withdrawal request is forwarded to the Office of Financial Aid for further processing. Tennessee HOPE Scholarship students are required to seek approval to change enrollment status if the change occurs after the 1<sup>st</sup> day of class. Enrollment changes can only be approved for a documented medical or personal reason(s). Requests to change enrollment should be submitted to the Director of Financial Aid either on the day of the change of enrollment or no later than 30 days following the end of the term.

### **Unofficial Withdrawal**

Financial aid recipients who leave the college and fail to either complete the proper withdrawal process or

notify the appropriate college officials, or who have been identified as a non-attending student, are considered to have made an unofficial withdrawal. *Tennessee HOPE Scholarship recipients who unofficially withdraw are terminated from the program with no opportunity to regain (unless for circumstances beyond your control).*

### **Refund Policy**

Federal R2T4F Policy require that class attendance be monitored through the ninth week (60%) of each semester of enrollment in order to determine if all funds disbursed were earned by the student. Students who attend and complete more than 60% of the semester and withdraws are considered to have earned all aid received. Earned aid is contingent upon the number of days a student attends. If a student withdraws from the college prior to 60%, a R2T4F formula is used to determine the amount of unearned aid that must be returned to the federal and/or state aid program(s) and the responsible party required to make the return (Watkins and/or the student). This formula applies even if student aid has been applied to outstanding charges and/or refunded to the student.

*Example:* If a student completes 30% of the semester and withdraws, they earn 30% of the student aid that was originally awarded. The unearned aid must be returned to the federal programs by either the college and/or the student.

***Institutional Refund Policy*** applies to **all** students enrolled at the college and monitors attendance 10 business days from the first day of class. Withdrawals during this time period are subject to a proration of institutional charges. Student aid is prorated based on student enrollment changes or withdrawal from the college prior to applying the refund calculations.

***Example:*** Student withdraws during the 50% refund period. The total original charges were \$5,000 and the student paid \$2,000 from their own resources and had \$3,000 in student aid applied to these charges. As a result of the institutional refund policy, the student's new charges are \$2,500; the federal refund calculation allows \$1,500 of the student's federal aid to be retained by the school and since this student paid from their own resources (\$2,000), they have a credit balance because they have paid more than the charges and thereby is eligible for a \$1,000 refund of the amount he originally paid. Note: In other cases where the federal and institutional refund policies are applied, a student may or may not qualify for a refund but may owe a balance.

In both instances, students are notified in writing of the results of these calculations and their obligations to the college and/or student aid programs. Students are encouraged to contact the Office of Financial Aid for more detailed information regarding withdrawals and refund calculations.

### **Unearned aid is returned in the following order:**

1. Federal Direct Unsubsidized
2. Federal Direct Subsidized
3. Federal Direct Parent (PLUS)
4. Federal PELL Grant
5. Federal SEOG Grant
6. Other Title IV aid programs
7. State Aid, as required



## **Loan Entrance and Exit Interviews**

Loan Entrance Interviews are required for all first time borrowers of the student loan program in order to inform students of their rights and responsibilities associated with borrowing from the federal student loan program.

Loan Exit Interviews are required for students who graduate, transfer, withdraw or drop below half-time status at the college. Its purpose is to inform students of their loan obligations and to provide information relevant to successful loan repayment.

## ***Student Financial Aid Rights and Responsibilities***

### ***Student Right to Know***

- Types of financial aid programs available at Watkins
- Financial Aid Deadlines and the application requirements
- How student aid eligibility is determined, packaged, and communicated to student applicants
- The estimated 9-month cost of attendance which is used for awarding student aid
- The methodology used to determine students' eligibility for need and non-need based aid
- Percentage of need met by student aid programs
- The Institutional Refund and Federal Refund policies
- Types of aid awarded with descriptions and criteria for each type
- How to repay a federal loan at any time with no prepayment penalties
- Student loan repayment, deferment, forbearance, and cancellation options
- How to access his/her student loan history
- How Satisfactory Academic Progress (SAP) is measured, monitored, and the consequences of failing to meet SAP as well as the appeals process.

### ***Student Responsibilities***

- Complete all required or requested applications and documents by established aid deadlines
- Complete a DIRECT LOAN ENTRANCE session and a MASTER PROMISSORY NOTE if borrowing for the first time and prior to disbursement of funds
- Complete a DIRECT LOAN EXIT session upon graduation, withdrawal from the college or for enrollment status of less than half-time
- Provide accurate information on all financial aid forms. In most instances, misreporting information on financial aid application forms is a violation of the law and may be considered a criminal offense, indictable under US Criminal Code. The student must, without exception, report any of the following changes at once to the Office of Financial Aid, lender, or servicing agency: withdrawal from school; transfer to another school; reduction to less than half-time status; change in name; change in address or parents' address; Military, Peace Corps, or VISTA enlistment.
- Carefully read and review financial aid award letters before signing and returning to the Aid Office
- Make an effort to comply with all financial aid requests for additional information or documents within a reasonable timeframe not later than deadline stated on the request for information letter
- Read and understand all forms before signing and keep copies for personal records.
- Comply with all rights and responsibilities governing the student loan borrower.
- Comply with all guidelines and requirements established for all federal, state, and institutional aid programs.

## **Veteran's Affairs Education Benefits – Business Office**

The Veterans Affairs (VA) Education Benefits are coordinated with the certifying officials in the Business Office. Watkins degree programs are approved for veteran's education by the Tennessee State Approving Agency for the training of veterans and their eligible dependents.

Watkins certifies enrollment and changes in enrollment of eligible students to the Veterans Affairs (VA).

The process begins by completing and submitting an application online. Go to [www.gibill.va.gov](http://www.gibill.va.gov), select "Apply for Benefits". All decisions pertaining to benefit eligibility and payment are made by the Department of Veterans Affairs. Please direct all questions to the Department of Veterans Affairs at (888) 442-4551 or [www.gibill.va.gov](http://www.gibill.va.gov).

The VA mails a Certificate of Eligibility (COE) disclosing the Chapter and level of benefits. Please bring a copy of the COE along with the following documents to the Business Office.

1. DD-214 - A copy of a discharge Form, Member 4 copy.
2. Certificate of Eligibility (COE)
3. A copy of online VA form 22-1990 (VA form 22-5490 for Chapter 35)
4. VA Form 22-1995 (Request for Change of Program or Place of Training)
5. Application for VA benefits
6. VA Certification Request Form

It is mandatory for veterans to disclose all enrollments in other postsecondary institutions prior to the first semester of enrollment at Watkins. Certification of enrollment is processed after the receipt of completed forms at the end of the college's Drop/Add period. The student is responsible for submitting an inquiry to the VA about the status of their application and eligibility of benefits. Watkins does not submit inquiries on behalf of the student.

### ***Post 9/11 and Yellow Ribbon***

Watkins College of Art participates in the Yellow Ribbon Program by the US Department of Veterans Affairs. This program provides additional tuition waiver to veterans who are eligible to receive 100% benefits under the Post 9/11 GI Bill. Watkins is committed to provide assistance to the first 15 qualified students on a first-come-first-served basis, regardless of the rate at which the individual is pursuing training (i.e. full-time versus less-than-full-time) during the academic year.

In the event a student fails to enroll in a standard semester session, eligibility is forfeited to the next eligible candidate. An individual who loses eligibility is placed at the end of the list of eligible candidates. If a student drops out for a standard semester, their name is removed from the list of eligible candidates. If an eligible student returns to Watkins, their name is placed at the end of the waitlist. The Yellow Ribbon Program benefit is renewable each academic year to students who maintain good academic standing and continuous enrollments at the college.

The Office of Financial Aid office is responsible for determining if an individual with VA benefits remains entitled to other aid or scholarship.

# Undergraduate Programs

## Core Studies

### The Program

Core Studies serves as a foundation for visual communication as well as a place to establish habits for a rewarding life long practice in the creative arts. Core is a year-long, 12 credit program through which all incoming advance in fulfilment of their degree plan. In Core, students learn essential skills in the elements and principles of design through drawing, 2D, 3D and 4D frameworks as well in fundamental hands-on and digital skills.

Core is divided into two classes. During the first semester, students take COR 101: Surface, Space and Time where students apply the elements and principles of design to gain basic visual literacy. In COR 102: Research ins Studio Practice, students incorporate research into their practice to expand their capacity to develop concepts and think critically.

Students enroll in advanced studio classes their second year of school after successful completion of both courses in Core Studies. **Grades of a C- or higher are required to pass.** Transfer credit(s) may be accepted as determined by the Program Chair and the Registrar.

### Faculty

Karla Stinger-Stein — Chair of Core Studies and Assistant Professor – BA Lafayette College; MFA Pratt Institute

Brady Haston – Associate Professor – BFA Studio Art Middle Tennessee State University; MFA Art Montana State University

Robert Scobey – Assistant Professor – BA Art David Lipscomb, MFA Pennsylvania Academy of Fine Arts

# General Education

## The Program

The General Education Program at Watkins serves a fundamental and foundational role in the institution's pursuit of its mission. Specific required and elective courses in communications, humanities, and the sciences enable students to progress comprehensively through the curriculum, entering the advanced courses in their major programs as critical, analytical thinkers able to understand and solve problems. Students also develop a perspective relative to those problems in their historical, cultural, social, and physical contexts, and are able to express their thinking about those problems as effective writers and speakers. Other specific required and elective courses in General Education provide a fundamental Core Studies curriculum that, taken together, insures that students understand and are proficient in the fundamental principles and applications that form the necessary foundation for students to succeed in their major programs as artists, designers, photographers, or filmmakers.

Each course in General Education is designed to focus specific learning objectives to meet the goals outlined above. Similar and complementary learning objectives are also found within all courses offered in the academic major programs. The learning relationship between General Education and the academic major programs is direct, significant, and critical to the institution's commitment to its mission. All degree-seeking students at Watkins, regardless of their academic major, must successfully complete courses in the General Education program.

## Faculty

Cary Beth Miller – Instructor of English and Director of General Education and the BA Program – BA English University of Tennessee; MA English Tennessee State University

Tom Williams – Assistant Professor of Art History – BA Art History University of West Florida; MA Art History State University of New York, Stony Brook; PhD Art History State University of New York, Stony Brook

Watkins College of Art is fortunate to have dedicated adjunct faculty teaching courses in General Education.

## Curriculum

### General Education

<b>General Education Core Requirements</b>			<b>30 Credit Hours</b>
ART	101	Art History Survey I	3
ART	102	Art History Survey II	3
COM	220	Fundamentals of Speech Communication	3
ENG	101	English Composition I	3
ENG	102	English Composition II	3
HIS	101	World Civilizations I	3
HIS	102	World Civilizations II	3
MAT	101	Mathematics for Visual Arts	3
Natural Science Requirement (select one)*			3
		SCI 310 History of Scientific Thought	
		SCI 315 Biology in the Visual Arts	
Social Science Requirement (select one)*			3
		ANT 101 Anthropology	
		HIS 200 Social Movements in 20th Century	
		HUM 210 Gender Studies	
		PSY 101 Introduction to Psychology	

\*Once the General Education Core requirement is fulfilled in both Natural and Social Sciences, students may apply different course or courses from the selections as a General Education Elective.

Each baccalaureate program requires electives in General Education. Some of these courses may be required in a student's major. Students are encouraged to explore electives outside of their major.

Elective courses offered applicable to general education elective requirements, are listed below.

<b><u>General Education Elective Explorations</u></b>			<b><u>Credit Hours</u></b>
ART	221	Modern Art History	3
ART	2XX	Art History – Special Topics Series	3
ART	321	Contemporary Art History	3
BUS	330	The Business of Art & Design	3
ENG	300	Writing About the Humanities	3
ENG	310	Creative Writing	3
ENG	311	Advanced Creative Writing	3
ENG	312	Special Topics in Creative Writing	3
ENG	350	Southern Gothic Literature	3
ENG	400	Graphic Novels as Literature	3
ENG	401A	Banned Books	3
ENG	420	Literature of the Other	3
FLM	103	Elements of Film Art	3
FLM	201	Film History I	3
FLM	202	Film History II	3
FLM	35X	Special Topics in Film	3
FLM	451	Film Industry, Business and Finance	3
GRD	101	History of Graphic Design	3
HUM	200	Art & Design Explorations Abroad	3
HUM	220	World Mythologies	3
HUM	300	Literature and Film	3
HUM	310	Literature and Poetry	3
HUM	480	Independent Study	3
IND	203	Interior Materials	3
IND	205	Textiles & Furnishings	3
IND	206	History of Architecture & Design I	3
IND	207	History of Architecture & Design II	3
IND	305	20th Century Design	3
IND	316	The Ecology of Design	3
PHL	220	Introduction to Philosophy	3
PHL	301	Ethics	3
PHL	310	Aesthetics	3
PHL	350	Modern and Postmodern Philosophy	3
PHO	101	Photography: A Cultural Lens	3
PHO	102	A Critical Introduction to Photography	3
PSY	201	Psychology of Sensation and Perception	3
REL	201	World Religions	3

# Film

## **Mission**

Students of the Film School develop competency in the entire filmmaking process, which includes story structure, cinematic language, production, and film business. Graduates possess a general understanding of film and create a body of work that demonstrates that they are prepared to pursue a career in filmmaking.

## **The Program**

The Film School, distinguishable by its film curriculum, explores the artistic, technical, and business aspects of independent filmmaking. With a focus on dramatic narrative film, Watkins helps students find their personal voice and style and helps them incorporate these elements into their narrative work.

All film students take film courses their first year of study and begin production usually by the end of their second year. Production courses are small, allowing for faculty mentoring and advising and for close collaboration with colleagues. In addition to the film curriculum, students are required to complete courses in Core Studies and the General Education Core, which are designed to create a program for a well-rounded filmmaker and visual artist.

Students undertake a Portfolio Review upon completion of 60 credit hours and are evaluated on their progress. Advice on pursuing specialized courses in the latter half of their studies is dispensed. In the junior and senior years, students are encouraged to pursue specialized courses in an area of interest, which may include directing, writing, cinematography and/or editing.

The Film School strives to replicate in its curriculum the conditions of the independent narrative film industry. The standards The Film School upholds, in terms of motion picture content, are based upon public exhibition viability. Motion pictures and screenplays produced as part of the curriculum or in association with Watkins are expected to conform to the content and technical quality standards of film festival, American theatrical, and commercial broadcast media. The ultimate decision concerning individual content rests with the professors and/or the Program Chair.

## **The Plan of Study**

All BFA students are required to complete the first two years of the program exactly as outlined to insure uniformity of instruction, sequencing and foundation coursework that supports upper level and specialized courses. Students enrolled in 15 credit hours can follow the plan as outlined; those enrolled with less credit hours, part-time students and transfer students entering in the spring semester design a plan of study with their advisor that takes into account the need to complete the sequence of 18 courses and the Portfolio Review before scheduling any advanced coursework. Undergraduate students in their senior year with a cumulative GPA of 3.5 or higher, may take selected graduate courses with the permission of the instructor, Program Chair and the VPAA.

## **General Program Information**

All students are required to follow the catalog of entry. In the event that the curriculum changes or a course is removed from the plan of study, students may substitute a new course for the previous requirement or elect to change catalogs. Certain courses are designated as being offered in the Fall only or Spring only. While this is not a guarantee and enrollment influences the final decision, students should take this into account when designing their plan of study.

### **Laptop Recommendation**

Watkins encourages all film students to provide their own laptop computers. Recommended hardware: Apple Macbook Pro with at least 8GB of RAM. Please contact Information Technology and Equipment Services with any questions.

### **Faculty**

Richard Gershman — Associate Professor and Chair – BA Natural Sciences University of Pennsylvania; MFA Theater Directing New York University Tisch School for the Arts; MFA Film Directing American Film Institute American Film Institute Conservatory

Valorie Stover Quarles – Professor – BA English Education University of Central Florida; MFA Motion Picture, Television, and Recording Arts Florida State University

Steven Womack – Professor – BA English Honors Tulane University; MFA English and Writing Long Island University



**Curriculum** Bachelor of Fine Arts in Film 120 Credit Hours

**Core Studies Requirements** **12 Credit Hours**

COR 101 Space, Surface & Time 6  
COR 102 Studio for Research and Practice 6

**General Education Core Requirements** **30 Credit Hours**

ART 101 Art History Survey I 3  
ART 102 Art History Survey II 3  
COM 220 Fundamentals of Speech Communication 3  
ENG 101 English Composition I 3  
ENG 102 English Composition II 3  
HIS 101 History of World Civilization I 3  
HIS 102 History of World Civilization II 3  
MAT 101 Mathematics for Visual Arts 3  
SCI 3XX Natural Science Series (select one) 3  
Social Science Requirement (select one) 3  
ANT 101, HIS 200, HUM 210, PSY 101

**Film Foundation** **45 Credit Hours**

FLM 103 Elements of Film Art 3  
FLM 112 Tech I 3  
FLM 201 Film History I 3  
FLM 202 Film History II 3  
FLM 204 Introduction to Screenwriting 3  
FLM 210 Production I 3  
FLM 211 Production II 3  
FLM 221 Introduction to Cinematography 3  
FLM 261 Introduction to Directing 3  
FLM 291 Introduction to Editing 3  
FLM 292 Sound I 3  
FLM 299 Portfolio Review 0  
FLM 311 Production III<sup>1</sup> 3  
FLM 332 Writing the Short Screenplay 3  
FLM 451 Film Industry, Business & Finance 3  
FLM 499 Senior Seminar 3

**Film Studio Electives** **18 Credit Hours**

Film Studio Electives 18  
(up to 6 credits may be taken in areas outside the department that support the student's studies, such as time based media, photography, et al)

**General Education Electives** **9 Credit Hours**

FLM 35X Special Topics in Film 3  
General Education Electives 6

**Visual Art Electives** **6 Credit Hours**

Visual Art Electives 6

**Total Hours** **120 Credit Hours**

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<sup>1</sup> FLM 380 Non-narrative Films may be substituted for FLM 311

**Film Electives**

FLM	301	Production Fundamentals	3
FLM	334	Adaptations	3
FLM	350	Production Design	3
FLM	360	Acting for Directors	3
FLM	362	Advanced Directing	3
FLM	371	Advanced Cinematography	3
FLM	372	Pre/Post Digital Imaging	3
FLM	373	Web Series - The Writer's Room	3
FLM	374	Web Series - Production	3
FLM	380	Non-Narrative Films	3
FLM	391	Intermediate Editing	3
FLM	392	Sound II	3
FLM	394	Motion Graphics	3
FLM	411	Production IV-A	3
FLM	412	Production IV-B	3
FLM	420	Internship I	1.5
FLM	421	Internship II	1.5
FLM	423	Advanced Internship	3
FLM	430	Writing Serialized Stories	3
FLM	480	Independent Study	3
FLM	482	Feature/TV Production (summer)	6

**College Electives**

COL	301	Professional Practices: Music and the Visual Arts (Warner Music/Watkins Initiative)	3
COL	302	Professional Practices: Media Studio Production (NECAT/Watkins Initiative)	3
COL	303	Professional Practices: Performing and Visual Arts (Nashville Ballet, Oz Arts/Watkins Initiative)	3

**Belmont University (recommended courses)**

EIS	1220	The Entertainment Industry <sup>2</sup>	3
EIS	2310	Entertainment Industry Economics (prerequisite EIS 1220)	3
EIS	3840	Entertainment Industry Dist. & Promotion (prerequisite EIS 1220)	3

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<sup>2</sup> FLM 451 Film Industry, Business & Finance will be accepted in place of EIS 1220 The Entertainment Industry. This allows Watkins students who wish to take upper level classes to meet this prerequisite for the Mike Curb College of Entertainment and Music Business at Belmont University.

**Curriculum****Belmont/ Minor in Film****18 Credit Hours****Film Minor****18 Credit Hours**

FLM	112	Tech I	3
FLM	204	Introduction to Screenwriting	3
FLM	221	Introduction to Cinematography	3
FLM	261	Directing Workshop	3
FLM	291	Introduction to Editing	3
FLM	210	Film Production I	3

**Total Hours****18 Credit Hours****Curriculum****Fisk/ Minor in Film Studies****18 Credit Hours****Film Studies Minor****18 Credit Hours**

FLM	103	Elements of Film Art	3
FLM	112	Tech I	3
FLM	201	Early Development of Cinema	3
FLM	202	Modern International Cinema	3
FLM	204	Introduction to Screenwriting	3
FLM	2XX	Film Elective	3

**Total Hours****18 Credit Hours**

**Plan of Study**  
**Bachelor of Fine Arts in Film**

**First Year**

ART 101 Art History I  
COR 101 Space, Surface & Time\*  
ENG 101 English Comp I  
FLM 112 Tech I  
(15 Credit Hours)

ART 102 Art History II  
COR 102 Research & Practice\*  
ENG 102 English Comp II  
FLM 103 Elements of Film  
(15 Credit Hours)

**Second Year**

COM 220 Speech Communication  
FLM 201 Film History I  
FLM 204 Intro to Screenwriting  
FLM 221 Intro to Cinematography  
FLM 261 Intro to Directing  
  
(15 Credit Hours)

FLM 202 Film History II  
FLM 210 Production I  
FLM 291 Intro to Editing  
FLM 292 Sound I  
FLM 299 Portfolio Review  
SCI 3XX Natural Science  
(15 Credit Hours)

**Third Year**

HIS 101 History of World Civ I  
FLM 211 Production II  
FLM 332 Writing the Short Screenplay  
MAT 101 Math for the Visual Arts  
Film Studio Elective #1  
(15 Credit Hours)

HIS 102 History of World Civ II  
FLM 311 Production III  
Social Science Requirement  
*Film Studio Elective #2*  
General Education Elective #1  
(15 Credit Hours)

**Fourth Year**

FLM 451 Film Industry, Business & Finance  
Film Studio Elective #3  
Film Studio Elective #4  
General Education Elective #2  
Visual Arts Elective #1  
(15 Credit Hours)

FLM 499 Senior Seminar  
Film Studio Elective #5  
Film Studio Elective #6  
General Education Elective #3  
Visual Arts Elective #2  
(15 Credit Hours)

\* 6 credit hours

# Fine Art

## **Mission**

The Program of Fine Art is a studio-based program committed to developing foundation skills, the use of formal language, introduction to a range of media including new technologies, and the practice of historical and critical thinking. The BFA degree is designed to provide students with the skills necessary to practice their art, continue their studies, pursue a graduate degree, or apply their creative skills and experience within arts organizations.

## **The Program**

The BFA in Fine Art at Watkins College of Art provides a broad education that balances thinking and making, academic rigor, and experimental play. The curriculum begins with a strong visual foundation including observational drawing, the manipulation of the design elements and principles, the design and fabrication of three-dimensional objects and the exploration of the medium of space and time. The program builds strategies for effective visual dialogue, teaching the necessity of both theory and technique to the studio practice. The BFA curriculum integrates an academic and studio education encouraging the student to integrate form, content and context within their practice. The curriculum allows for an interdisciplinary approach—there are no concentrations within the department. The openness of the curriculum in the Fine Art Program is the most valuable aspect of the BFA degree program in that it allows for creative, idiosyncratic, and tailored programs of artistic development, thereby emulating the very process of artistic making. Each student has 21 hours of electives to build towards areas of interest both within the department and the college at large.

The Fine Art program at Watkins builds towards the Capstone class Senior Thesis Exhibition where each BFA candidate produces a researched body of work and a thesis paper. The seminar-style classes during the junior year allow the student to work closely with faculty and community professionals to foster specific dialogue pertinent to their areas of interest. As dedicated mentors, the faculty prepares students to challenge conventional ideas, be agile in a fast-moving world and nurture a lifelong passion for creative engagement.

## **Faculty**

Kristi Hargrove— Associate Professor and Chair – BA Fine Arts Vanderbilt University; MFA Visual Arts Vermont College of Fine Art

Terry Thacker – Professor – BFA Studio Art Austin Peay State University; MFA Studio Art University of Tennessee

Brady Haston – Associate Professor – BFA Studio Art Middle Tennessee State University; MFA Art Montana State University

## Curriculum

Bachelor of Fine Arts in Fine Art 120 Credit Hours

### Core Studies Requirements

### 12 Credit Hours

COR	101	Surface, Space & Time	6
COR	102	Studio for Research and Practice	6

### General Education Core Requirements

### 30 Credit Hours

ART	101	Art History Survey I	3
ART	102	Art History Survey II	3
COM	220	Fundamentals of Speech Communication	3
ENG	101	English Composition I	3
ENG	102	English Composition II	3
HIS	101	History of World Civilization I	3
HIS	102	History of World Civilization II	3
MAT	101	Mathematics for Visual Arts	3
SCI	3XX	Natural Science Series (select one)	3
Social Science Requirement (select one)			3
ANT 101, HIS 200, HUM 210, PSY 101			

### Fine Art Major

### 57 Credit Hours

ART	165	Drawing II: Concepts and Techniques	3
ART	200	Portfolio Review	0
ART	201	Figure Study I	3
ART	221	Modern Art History (1800–1945)	3
ART	222x	Art History Special Topic Series	3
ART	231	Sculpture I	3
ART	241	Painting I	3
ART	261	Printmaking I	3
ART	264	Time Based Media II or PHO 352 Experimental Video	3
ART	321	Contemporary Art History	3
ART	371	Seminar I	3
ART	471	Seminar II	3
ART	490	Senior Thesis Exhibition	6
DIG	185	Digital Literacy	3
ENG	300	Writing About the Humanities	3
Fine Art Electives			12

### General Education Electives

### 9 Credit Hours

General Electives			9
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### Visual Art Electives

### 12 Credit Hours

PHO 121 Photography I			3
Visual Art Electives (studio or lecture)			9

### Total Hours

### 120 Credit Hours

## **Plan of Study**

Bachelor of Fine Arts in Fine Art

### **First Year**

ART 101 Art History Survey I  
COR 101 Surface, Space & Time\*  
ENG 101 English Composition I  
HIS 101 World Civ I  
(15 Credit Hours)

ART 102 Art History Survey II  
COR 102 Studio for Research and Practice\*  
ENG 102 English Composition II  
HIS 102 World Civ II  
(15 Credit Hours)

### **Second Year**

ART 201 Figure Study I  
ART 221 Modern Art History  
Choose One:  
    ART 241 Painting I  
    ART 261 Printmaking I  
    ART 264 Time Based Media II  
    PHO 121 Photography I  
DIG 185 Digital Literacy  
MAT 101 Math for Visual Arts  
(15 Credit Hours)

ART 165 Drawing II: Concepts and Technique  
ART 200 Portfolio Review  
Choose One:  
    ART 231 Sculpture I  
    ART 264 Time Based Media II  
    PHO 121 Photography I  
COM 220 Speech Communication  
SCI 3XX Natural Science Series  
Social Science Requirement  
(15 Credit Hours)

### **Third Year**

ART 2XX Art History Special Topic  
Choose two:  
    ART 261 Printmaking I  
    ART 264 Time Based Media II  
    PHO 121 Photography I  
General Education Elective #1  
Visual Art Elective #1  
  
(15 Credit Hours)

ART 321 Contemporary Art History  
ART 371 Seminar I  
Choose one:  
    ART 231 Sculpture I  
    ART 261 Printmaking I  
    ART 264 Time Based Media II  
ENG 300 Writing About the Humanities  
Visual Art Elective #2  
(15 Credit Hours)

### **Fourth Year**

ART 471 Seminar II  
General Education Elective #2  
Visual Art Elective #3  
Visual Art Elective #4  
Visual Art Elective #5  
(15 Credit Hours)

ART 490 Senior Thesis Exhibition\*  
General Education Elective #3  
Visual Art Elective #6  
Visual Art Elective #7  
  
(15 Credit Hours)

\*6 credit hours

# Graphic Design

## **Mission**

The Graphic Design Program offers a BFA in Graphic Design. Students of the Graphic Design Program graduate with a professional quality portfolio that exhibits design-oriented problem solving in a wide range of media. Students graduate with a sound knowledge of the formal principles of design and the ability to shape content into concise, engaging design solutions for targeted audiences. Graduates possess a basic knowledge of the industry and present their work and themselves in a manner that demonstrates preparedness for careers in communication design.

## **The Program**

The BFA in Graphic Design at Watkins College of Art begins with a strong foundation in the formal principles of design, aesthetics, craftsmanship, typography, and time-based media. The curriculum builds in complexity during the second year as students learn technical skills and creative strategies for effective visual communication. Graphic design history, illustration, advanced typography and web development courses foster deeper theoretical understanding and technical proficiency. Third year students are challenged with more rigorous assignments, applying theory and skill to projects that parallel professional practice. Building on digital design courses, as well as advanced courses in advertising, brand identity, publication design, and web development, students deploy strategic design solutions for a variety of media. Fourth year students will complete their college experience by developing a successful entry-level portfolio that highlights their unique voice and is a cohesive, innovative and marketable body of work.

The Graphic Design program at Watkins defines a successful portfolio as one that is strong in concept, containing diverse and well-crafted examples of the student's best work in a variety of media. Each piece in the portfolio should be creative and effectively solve a communication problem. The student portfolio will demonstrate technical skills, a grasp of the principles of design, a command of typographic craft and knowledge of the design industry. A successful portfolio demonstrates a student's preparedness for a career in the field of visual communications.

Small class sizes allow each student individual consultations with faculty at every stage of projects assigned. Graphic design and illustration electives, including special topics courses in advertising, illustration and web development, as well as internships, offer students opportunities to dig deeper into particular areas of interest. The curriculum culminates in the Capstone course, Senior Portfolio Development, where each graduating senior works with senior faculty to produce a successful portfolio and organize a public exhibition.

## **Special Requirements**

In support of the rigorous expectations of the preprofessional BFA degree program at Watkins, a portfolio review is required of all students at the conclusion of their second year of study. The review is incorporated so students who complete the program will achieve the highest level of undergraduate design education and experience a successful transition as professional graphic designers. Students participate in GRD 300 Portfolio Review before attending upper level graphic design courses.

Transfer students must submit a portfolio from each course taken from another institution to be evaluated for transfer credit and for placement in upper level graphic design courses.

In addition to their required coursework, students are required to attend professional lectures and exhibitions, and encouraged to participate in adjudicated student design competitions.



Certain courses are designated as being offered in the Fall only or Spring only. While this is not a guarantee and enrollment will influence the final decision, students should take this into account when designing their plan of study.

### **Faculty**

Dan Brawner – Associate Professor and Chair– BFA Graphic Design Middle Tennessee State University; MA Illustration Syracuse University; MFA Illustration Hartford Art School at the University of Hartford

Steve Wilkison– Associate Professor– BFA Graphic Design Watkins College of Art

Judith Sweeney O'Bryan – Associate Professor – BFA Graphic Design Parsons School of Design; MAT Graduate Education Belmont University

Watkins College of Art is fortunate to have dedicated adjunct faculty who are also practicing graphic designers, illustrators, and art directors in the Nashville area. Students learn from faculty who are currently involved in the practice of visual communications.

## **Curriculum**

Bachelor of Fine Arts in Graphic Design 120 Credit Hours

### **Core Studies Requirements**

### **12 Credit Hours**

COR	101	Surface, Space & Time	6
COR	102	Studio for Research and Practice	6

### **General Education Core Requirements**

### **30 Credit Hours**

ART	101	Art History Survey I	3
ART	102	Art History Survey II	3
COM	220	Speech Communication	3
ENG	101	English Composition I	3
ENG	102	English Composition II	3
HIS	101	History of World Civilization I	3
HIS	102	History of World Civilization II	3
MAT	101	Mathematics for Visual Arts	3
SCI	3XX	Natural Science Series (select one)	3
Social Science Requirement (select one)			3
ANT 101, HIS 200, HUM 210, PSY 101			

### **Graphic Design Major**

### **48 Credit Hours**

GRD	101	History of Graphic Design	3
GRD	121	Fundamentals of Typography	3
GRD	210	Concept Development	3
GRD	230	Digital Design I	3
GRD	231	Digital Design II	3
GRD	232	Experimental Typography	3
GRD	300	Portfolio Review	0
GRD	310	Brand Development	3
GRD	332	Advanced Typography	3
GRD	341	Introduction to HTML & CSS	3
GRD	342	Advanced Web Development	3
GRD	343	Web & Interactive	3
GRD	401	Professional Practices	3
GRD	410	Promotion & Packaging	3
GRD	460	Senior Portfolio Development	3
ILN	221	Introduction to Illustration	3
ILN	233	Digital Design & Illustration	3

### **Web Design Concentration**

### **12 Credit Hours**

GRD	344-Series: Special Topics in Web Development	3
GRD	Electives (3)	9

### **Graphic Design Electives\***

### **12 Credit Hours**

(BFA in Graphic Design Curriculum, continued)

**General Education Electives**

**9 Credit Hours**

Art or Design History Elective (200 level and above)

3

General Education Electives (2)

6

**Visual Art Electives\*\***

**9 Credit Hours**

**TOTAL**

**120 Credit Hours**

\*Recommended courses include, but are not limited to:

GRD	344	Special Topics in Web Development	3
GRD	351	Special Topics in Graphic Design	3
GRD	361	Special Problems in Advertising	3
GRD	470	Internship I	3

\*\*Recommended courses include, but are not limited to:

ART	261	Printmaking I	3
ILN	322	Visual Narratives	3
ILN	323	Special Topics in Illustration	3
ILN	421	Advanced Illustration Seminar	3
PHO	121	Photography I	3

**Plan of Study**

Bachelor of Fine Arts in Graphic Design

**First Year**

ART 101 Art History Survey I  
COR 101 Surface, Space & Time\*  
ENG 101 English Composition I  
GRD 101 History of Graphic Design  
(15 Credit Hours)

ART 102 Art History Survey II  
COR 102 Studio for Research & Practice\*  
ENG 102 English Composition II  
GRD 121 Fundamentals of Typography  
(15 Credit Hours)

**Second Year**

GRD 230 Digital Design I  
GRD 232 Experimental Typography  
HIS 101 History of World Civilization I  
ILN 221 Intro to Illustration  
MAT 101 Math for the Visual Arts  
  
(15 Credit Hours)

GRD 210 Concept Development  
GRD 221 Digital Design II  
GRD 300 Portfolio Review  
GRD 341 Intro to HTML & CSS  
HIS 102 History of World Civilization II  
SCI 3XX Natural Science Series  
(15 Credit Hours)

**Third Year**

GRD 310 Brand Development  
GRD 342 Advanced Web Development  
ILN 233 Digital Design & Illustration  
Social Science Requirement  
Visual Art Elective #1  
(15 Credit Hours)

COM 220 Speech Communication  
GRD 332 Advanced Typography  
GRD 343 Web & Interactive  
Graphic Design Elective  
Visual Arts Elective #2  
(15 Credit Hours)

**Fourth Year**

GRD 401 Professional Practices  
GRD 410 Promotion & Packaging  
General Education Elective #1  
Graphic Design Elective  
Graphic Design Elective  
(15 Credit Hours)

GRD 460 Senior Portfolio Development  
Graphic Design Elective  
General Education Elective #2  
Upper Level Art History Elective  
Visual Art Elective #3  
(15 Credit Hours)

\* 6 credit hours

# Illustration

## **Mission**

The Illustration Program is a rigorous, studio-based program designed for serious artists who desire an intensive visual storytelling education with an entrepreneurial focus. Students apply their intellect, creativity, and technical prowess to a wide variety of visual communications problems while demonstrating fluency in traditional and digital media. Students graduate with a professional quality entry-level portfolio that communicates a fearless dedication to their craft manifested with clarity, honesty, and originality.

## **The Program**

The BFA in Illustration at Watkins College of Art begins with a strong foundation in the formal principles of art, design, craftsmanship, typography, and time-based media. The curriculum builds in complexity during the second year as students learn technical skills and creative strategies for effective visual communication. Graphic design and illustration history, illustration studio, figure study, and web development courses foster deeper theoretical understanding and technical proficiency. Third year students are challenged with more rigorous assignments, applying theory and skill to projects that parallel professional practice. Building on traditional and digital courses, students deploy strategic visual solutions with and for a variety of media. Fourth year students complete their college experience by developing a successful entry-level portfolio that highlights their unique visual voice in a cohesive, innovative, and marketable body of work.

Small class sizes allow each student individual consultations with faculty at every stage of projects assigned. Illustration electives, including special topics courses and internships offer students opportunities to dig deeper into particular areas of interest. The curriculum culminates in the Capstone course, Senior Illustration Portfolio, where each graduating senior works with senior faculty to produce a successful portfolio.

## **Special Requirements**

In support of the rigorous expectations of the pre-professional BFA degree program in Illustration at Watkins, a portfolio review is required of all students at the conclusion of their second year of study. The review is incorporated so students achieve the highest level of undergraduate education and experience a successful transition as a professional illustrator. Students participate in ILN 300 Portfolio Review before enrolling in upper level graphic design courses. In addition to their required coursework, students are required to attend professional lectures and exhibitions, and encouraged to participate in local, national, and international design and illustration competitions.

## **Faculty**

Dan Brawner – Associate Professor and Chair of BFA Graphic Design & Illustration— Middle Tennessee State University; MA Illustration Syracuse University; MFA Illustration Hartford Art School at the University of Hartford

Steve Wilkison– Associate Professor– BFA Graphic Design Watkins College of Art

Judith Sweeney O'Bryan – Associate Professor – BFA Graphic Design Parsons School of Design; MAT Graduate Education Belmont University

Watkins College of Art is fortunate to have dedicated adjunct faculty who are also practicing graphic designers, illustrators, and art directors in the Nashville area. Students learn from faculty who are currently involved in the practice of visual communications.

## **Curriculum**

Bachelor of Fine Arts in Illustration 120 Credit Hours

### **Core Studies**

**12 Credit Hours**

COR 101	Surface, Space & Time	6
COR 102	Studio for Research & Practice	6

### **General Education Core Requirements**

**30 Credit Hours**

ART 101	Art History Survey I	3
ART 102	Art History Survey II	3
COM 220	Fundamentals of Speech Communication	3
ENG 101	English Composition I	3
ENG 102	English Composition II	3
HIS 101	History of World Civilization I	3
HIS 102	History of World Civilization II	3
MAT 101	Mathematics for Visual Arts	3
SCI 3XX	Natural Science Series	3
Social Science Requirement (select one)		3
ANT 101, HIS 200, HUM 210, PSY 101		

### **Illustration Major**

**48 Credit Hours**

GRD 101	History of Graphic Design	3
GRD 121	Fundamentals of Typography	3
ART 201	Figure Study	3
GRD 210	Concept Development	3
ILN 221	Introduction to Illustration	3
ART 2XX	Studies in Art & Design History	3
GRD 230	Digital Design I	3
GRD 231	Digital Design II	3
ILN 233	Digital Design & Illustration	3
ILN 300	Portfolio Review	0
ILN 321	Pictorial Problems	3
ILN 322	Visual Narratives	3
GRD 341	Introduction to HTML & CSS	3
GRD 342	Advanced Web Development	3
GRD 401	Professional Practices	3
ILN 421	Advanced Illustration Seminar	3
ILN 461	Senior Illustration Portfolio	3

### **Visual Arts Explorations**

**12 Credit Hours**

Visual Art Elective (any program outside ILN major)		9
Choose one:		3
ART 241	Painting I	
GRD 232	Experimental Typography	
PHO 121	Photography I	

### **Illustration Electives**

**6 Credit Hours**

### **General Education Elective**

**12 Credit Hours**

### **Total Hours**

**120 Credit Hours**

## **Plan of Study**

Bachelor of Fine Arts in Illustration

### **First Year**

ART 101 Art History Survey I  
COR 101 Surface, Space & Time\*  
ENG 101 English Composition I  
GRD 101 History of Graphic Design  
(15 Credit Hours)

ART 102 Art History Survey II  
COR 102 Studio for Research & Practice\*  
ENG 102 English Composition II  
GRD 121 Fundamentals of Typography  
(15 Credit Hours)

### **Second Year**

ART 201 Figure Study I  
GRD 230 Digital Design I  
HIS 101 History of World Civilization I  
ILN 221 Intro to Illustration  
MAT 101 Math for the Visual Arts  
  
(15 Credit Hours)

GRD 210 Concept Development  
GRD 221 Digital Design II  
GRD 341 Intro to HTML & CSS  
HIS 102 History of World Civilization II  
ILN 300 Portfolio Review  
Social Science Requirement  
(15 Credit Hours)

### **Third Year**

COM 220 Speech Communication  
GRD 342 Advanced Web Development  
ILN 233 Digital Design & Illustration  
ILN 321 Pictorial Problems  
SCI 3XX Natural Science Series  
(15 Credit Hours)

GRD 410 Professional Practices  
ILN 322 Visual Narratives  
General Education Elective #1  
Visual Arts Exploration #1  
Visual Arts Exploration #2  
(15 Credit Hours)

### **Fourth Year**

ILN 421 Adv Illustration Seminar  
Art/Design History Elective  
General Education Elective #2  
Illustration Elective #1  
Visual Arts Exploration #2  
(15 Credit Hours)

ILN 460 Senior Illustration Portfolio  
General Education Elective #3  
General Education Elective #4  
Illustration Elective #2  
Visual Art Exploration #3  
(15 Credit Hours)

\* 6 credit hours

# Interior Design

## **Mission**

The BFA in Interior Design program promotes a curriculum intended to educate the student intent on a professional career as a registered interior designer with strong links to the professional communities that are forming the 21st century. The program recognizes the need for entry-level interior designers who possess professional presentation and technical skills, are capable of creating innovative designs, analyzing and solving problems, and understand the application of appropriate material use and code requirements.

## **The Program**

Courses offered within the Interior Design program encourage the student to develop imaginative, responsible solutions to problems created by social needs and economic constraints, as well as the material and physical limitations of the built environment. The integration of fine art classes elevates the student's ability to develop innovative solutions and further balances the increasing demands of technology.

Students form a sound approach to the design process through a progression of interior design studios throughout their education. Problems of varying complexity are presented to the student with projects ranging from the adaptive reuse of existing buildings to designing spaces for children and the elderly. Design studios challenge the student to create innovative solutions within environments of increasing size and scope. The interior design studio courses comprehensively explore the design of interior spaces through class projects, field trips and critiques, often involving visiting designers. Supporting classes complement studio projects while involving students in the student of practical and theoretical issues, materials and techniques.

The BFA in Interior Design culminates with the successful completion of an individually selected thesis project, which is intended to be a clear demonstration of expertise in a chosen area of interest. Through the completion of the project, the student is able to show the depth of their skill and design capability.

A solid grounding in fine art, an elevated practice of design communication skills and a thorough knowledge of pertinent technology enables interior design students at Watkins to develop their own creative vision while gaining the requisite skills and judgment of a competent designer.

## **Laptop Requirement**

All interior design BFA degree majors are required to have a PC laptop computer for use in all classes. PC laptops are required rather than Macs because they best suit the department's requirements. If you are contemplating a purchasing a Mac, contact the Information Technology and Equipment Services. The computer must meet or exceed the following specifications:

### **Hardware**

- Intel Core i3/i5/i7 Dual or Quad Core CPU
- 4GB RAM or more
- Discrete Graphics Card (ATI, AMD or Nvidia, NOT Intel) with 256 MB of memory
- 250 GB Hard Drive
- Integrated webcam
- 15 inch or larger display
- Windows 10 (64-bit)
- DVD Burner and related software



**Software**

Software required for the interior design program is installed and maintained by Watkins IT staff or instructions for acquiring that software will be provided by the IT staff.

**Faculty**

T. Stefan Bruce— Chair and Assistant Professor— BFA Interior Design James Madison University;  
MFA Interior Design Virginia Commonwealth University

Cheryl Gulley— MFA Interior Architecture and Design Academy of Art University;  
MA Psychological Science – Environment & Behavior Studies Austin Peay State University;  
BID Interior Design O'More College of Design; BS Chemistry and Psychology University of Tennessee –  
Knoxville

Katherine Kennon— MA Architecture Clemson University; BA Design Clemson University

Watkins College of Art is fortunate to have dedicated adjunct faculty who are practicing architects and interior designers in the Nashville area. Students learn from faculty who are currently involved in the practice of design and architecture.

## Curriculum

Bachelor of Fine Arts in Interior Design 120 Credit Hours  
(See special requirements for the Sustainable Design Concentration)\* \*\*

### Core Studies Requirements

**12 Credit Hours**

COR	101	Surface, Space & Time	6
COR	102	Studio for Research & Practice	6

### General Education Core Requirements

**27 Credit Hours**

ART	102	Art History Survey II	3
COM	220	Fundamentals of Speech Communication	3
ENG	101	English Composition I	3
ENG	102	English Composition II	3
HIS	101	History of World Civilization I	3
HIS	102	History of World Civilization II	3
MAT	101	Mathematics for Visual Arts	3
SCI	3XX	Natural Science Series (select one)	3
Social Science Requirement (select one)			3
ANT 101, HIS 200, HUM 210, PSY 101			

### Interior Design Major

**69 Credit Hours**

IND	102	Space Planning & Human Factors	3
IND	203	Interior Materials	3
IND	204	Codes & Regulations	3
IND	205	Textiles & Furnishings	3
IND	206	History of Architecture & Design I	3
IND	207	History of Architecture & Design II	3
IND	208	Building Construction & Documentation	3
IND	210	Residential Design	3
IND	280	Sophomore Portfolio Review	0
IND	303	Presentation Techniques	3
IND	304	Lighting I	3
IND	305	20 <sup>th</sup> Century Design	3
IND	307	Seminar in Design Theory	3
IND	310	Commercial Design	3
IND	311	Digital Design I	3
IND	312	Digital Design II	3
IND	315	Sustainable Design	3
IND	320	Advanced Commercial Design	3
IND	402	Professional Practices	3
IND	403	Advanced Materials & Detailing	3
IND	405	Internship I	3
IND	406	Portfolio Design	3
IND	410	Senior Thesis I	3
IND	420	Senior Thesis II	3

### General Education Electives

**6 Credit Hours**

General Education Electives* (2)			6
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(BFA in Interior Design Curriculum continued)

**Visual Art Electives**

**6 Credit Hours**

Studio Electives\*\* (2)

Recommended courses include, but are not limited to:

IND 313 Digital Design III  
IND 322 Global Sustainability  
ART 165 Drawing II  
ART 251 Clay I

ART 261 Printmaking  
GRD 121 Typography  
ILN 221 Intro to Illustration  
PHO 121 Photography I

**Total Hours**

**120 Credit Hours**

\*Students choosing the Sustainable Design Concentration are required to select IND 316 The Ecology of Design to fulfill the one of the required General Education Elective credits.

\*\* Students choosing the Sustainable Design Concentration are required to choose IND 322 Global Sustainability to fulfill one of the required Visual Art Elective credits.

### **Plan of Study**

#### Bachelor of Fine Arts in Interior Design

##### **First Year**

COR 101 Surface, Space & Time\*  
ENG 101 English Composition I  
IND 206 History of Arch & Design I  
MAT 101 Mathematics for the Visual Arts  
(15 Credit Hours)

COR 102 Studio for Research and Practice\*  
ENG 102 English Composition II  
IND 205 Textiles & Furnishings  
IND 207 History of Arch & Design II  
(15 Credit Hours)

##### **Second Year**

COM 220 Speech Communication  
HIS 101 History of World Civilization I  
IND 102 Space Planning & Human Factors  
IND 203 Interior Materials  
IND 208 Building Construction & Doc  
  
(15 Credit Hours)

HIS 102 History of World Civilization II  
IND 210 Residential Design  
IND 280 Portfolio Review  
IND 303 Presentation Techniques  
IND 304 Lighting Design  
IND 311 Digital Design I  
(15 Credit Hours)

##### **Third Year**

IND 204 Codes & Regulations  
IND 310 Commercial Design  
IND 312 Digital Design II  
Social Science Requirement  
General Education Elective #1  
(15 Credit Hours)

ART 102 Art History Survey II  
IND 315 Sustainable Design  
IND 320 Advanced Commercial Design  
SCI 3XX Natural Science Series  
Visual Art Elective #1  
(15 Credit Hours)

##### **Fourth Year**

IND 307 Seminar in Design  
IND 403 Advanced Materials  
IND 406 Portfolio Design  
IND 410 Senior Thesis I  
Visual Art Elective #2  
(15 Credit Hours)

IND 305 20<sup>th</sup> Century Design  
IND 402 Professional Practices  
IND 405 Internship I  
IND 420 Senior Thesis II  
General Education Elective #2  
(15 Credit Hours)

\* 6 credit hours

# Photography

## **Mission**

The Photography Program is a studio-based program where students develop a fluency in the medium through understanding photographic processes and materials, critical thinking, and creative techniques. Graduates of the program are prepared to begin careers as professional artists, continue their education through the pursuit of a graduate degree, or apply their skills to positions within professional or commercial fields.

## **The Program**

The BFA Degree in Photography offers an exploration of personal image making and an examination of contemporary and historical photographic practices and traditions. The department incorporates a rigorous program that reinforces an outstanding foundation in visual arts and general education and gives students a well-rounded education preparing them for a career in photography. Through critique, demonstration, and discussion, students are engaged in a program that concentrates on technical competence, critical thinking, and creative techniques. All faculty play a vital role as mentors and advisors to students as they progress through the program.

In the first two years, students take courses in Core Studies and fundamentals of photography, both digital and darkroom, color photography, and the history of photography. The digital imaging and experimental video courses prepare students to embrace technology and multimedia art, while the alternative processes course builds an understanding of historical techniques in contemporary practice. Two studio lighting courses combine technical expertise in artificial lighting with creative interpretation for commercial and fine art photography. During the senior year, students research critical writings, prepare a thesis exhibition and paper, present their research and work publicly, and investigate photographic professional practices. The department also assists students as they seek internships with photographers and professional organizations to further prepare them for their transition to a professional career.

Students are encouraged, but not required, to purchase a MacBook Pro laptop computer. Students are encouraged to purchase a DSLR with manual controls and RAW files their first semester and a medium format film camera the second semester.

## **Faculty**

Robin Paris – Associate Professor– BA The Evergreen State College; MFA Photography Savannah College of Art and Design

Watkins College of Art is fortunate to have dedicated adjunct faculty who are practicing artists and photographers. Students learn from faculty who are currently involved in the practice.

## Curriculum

Bachelor of Fine Arts in Photography 120 Credit Hours

### Core Studies Requirements

### 12 Credit Hours

COR 101 Surface, Space & Time 6  
COR 102 Studio Research & Practice 6

### General Education Core Requirements

### 30 Credit Hours

ART 101 Art History Survey I 3  
ART 102 Art History Survey II 3  
COM 220 Fundamentals of Speech Communication 3  
ENG 101 English Composition I 3  
ENG 102 English Composition II 3  
HIS 101 History of World Civilization I 3  
HIS 102 History of World Civilization II 3  
MAT 101 Mathematics for Visual Arts 3  
SCI 3XX Natural Science Series (select one) 3  
Social Science Requirement (select one) 3  
ANT 101, HIS 200, HUM 210, PSY 101

### Photography Major

### 45 Credit Hours

DIG 185 Digital Literacy 3  
PHO 101 Photography: A Cultural Lens 3  
PHO 102 A Critical Introduction to Photography 3  
PHO 121 Photography I 3  
PHO 231 Photography II 3  
PHO 235 Darkroom Photography 3  
PHO 241 Introduction to Lighting 3  
PHO 300 Portfolio Review 0  
PHO 342 Applied Lighting 3  
PHO 352 Experimental Video or ART 264 Time Based Media II 3  
PHO 361 Alternative Processes 3  
PHO 3XX Advanced Special Topic 3  
PHO 395 Junior Projects 3  
PHO 481 Seminar 3  
ENG 300 Writing About the Humanities 3  
PHO 492 Senior Thesis & Professional Practices 3

### General Education Electives

### 18 Credit Hours

ART 221 Modern Art History 3  
ART 321 Contemporary Art History 3  
BUS 300 Business of Art & Design 3  
General Education Electives (3) 9

### Visual Arts Electives

### 15 Credit Hours

Studio Electives (5) 15

### Total Hours

### 120 Credit Hours

## **Plan of Study**

### Bachelor of Fine Arts in Photography

#### **First Year**

ART 101 Art History Survey I  
COR 101 Surface, Space & Time\*  
ENG 101 English Composition I  
PHO 101 Photography: A Cultural Lens  
(15 credit hours)

ART 102 Art History Survey II  
COR 102 Studio for Research and Practice\*  
ENG 102 English Composition II  
PHO 102 A Critical Introduction to Photo  
(15 credit hours)

#### **Second Year**

DIG 185 Digital Literacy  
HIS 101 History of World Civ I  
MAT 101 Math in the Visual Arts  
PHO 121 Photography I  
Social Science Requirement

COM 220 Speech Communication  
HIS 102 History of World Civ II  
PHO 245 Photography II  
PHO 300 Portfolio Review  
PHO 352 Experimental Video  
or ART 264 Time-Based Media II  
SCI 3XX Natural Science Series  
(15 credit hours)

(15 credit hours)

#### **Third Year**

ART 221 Modern Art History  
BUS 300 Business of Art & Design  
PHO 235 Darkroom Photography  
PHO 241 Introduction to Lighting  
Visual Art Elective #1  
(15 credit hours)

ART 321 Contemporary Art History  
PHO 342 Applied Lighting  
PHO 361 Alternative Processes  
PHO 395 Junior Projects  
General Education Elective #1  
(15 credit hours)

#### **Fourth Year**

PHO 481 Seminar  
PHO 3XX Advanced Special Topic  
ENG 300 Writing About the Humanities  
General Education Elective #2  
Visual Art Elective #2  
(15 credit hours)

PHO 492 Senior Thesis & Prof Practices  
General Education Elective #3  
Visual Art Elective #3  
Visual Art Elective #4  
Visual Art Elective #5  
(15 credit hours)

\* 6 credit hours

# BA in Art

The Bachelor of Arts in Art degree program works in concert with the General Education curriculum to provide the student with a rich critical matrix to understand developments in the visual arts. This degree is structured around a broadly based framework in the humanities and stresses critical thinking through exploration in social, historical and cultural contexts. BA-Art students design a broad studio practice offered through the BFA degree programs. This program prepares students to apply for graduate work in a wide variety of areas, knowing that they have an intellectually diverse background to meet the challenges of the 21st century.

## **Curriculum**

Bachelor of Arts in Art 120 Credit Hours

### **Core Studies Requirements**

**12 Credit Hours**

COR 101	Surface, Space & Time	6
COR 102	Studio, Research & Practice	6

### **General Education Core Requirements**

**30 Credit Hours**

ART 101	Art History Survey I	3
ART 102	Art History Survey II	3
COM 220	Fundamentals of Speech Communication	3
ENG 101	English Composition I	3
ENG 102	English Composition II	3
HIS 101	History of World Civilizations I	3
HIS 102	History of World Civilizations II	3
MAT 101	Mathematics for Visual Arts	3
SCI 3XX	Natural Science Series (select one)	3
Social Science requirement (select one)		3
ANT 101, HIS 200, HUM 210, PSY 101		

### **Art History**

**15 Credit Hours**

ART 221	Modern Art History	3
ART 2XX	Art History – Special Topics	3
ART 321	Contemporary Art History	3
Art or Design History Elective 200 level or above (2)		6

### **Humanities Requirements**

**15 Credit Hours**

BUS 300	The Business of Art & Design	3
ENG 3/4XX	Literature Exploration	3
ENG 300	Writing About the Humanities	3
PHL 310	Aesthetics	3
HUM 480	Independent Study	3



(BA in Art Curriculum, continued)

**Visual Arts Exploration (select 5)**

**15 Credit Hours**

ART	201	Figure Study I	
ART	231	Sculpture I	3
ART	241	Painting I	3
ART	261	Printmaking I	3
FLM	204	Introduction to Screenwriting	3
GRD	121	Fundamentals of Typography	3
IND	102	Space Planning & Human Factors	3
PHO	121	Photography I	3
ART	200	Sophomore Portfolio Review (required)	0

**Studio Exploration**

**12 Credit Hours**

Choose 12 hours (4 courses) in studio classes at the 300-400 level			12
Senior Portfolio Review			0

**General Education (Non-Art) Electives (4)**

**12 Credit Hours**

**Visual Arts Electives (3)**

**9 Credit Hours**

**Total Hours**

**120 Credit Hours**

*At least 30 Credit Hours must be earned in upper-division (300/400 level) courses.*

**Plan of Study**

Bachelor of Arts in Art

**First Year**

ART 101 Art History Survey I  
COR 101 Surface, Space & Time\*  
ENG 101 English Composition I  
HIS 101 World Civilization I  
(15 Credit Hours)

ART 102 Art History Survey II  
COR 102 Studio, Research & Practice\*  
ENG 102 English Composition II  
HIS 102 World Civilization II  
(15 Credit Hours)

**Second Year**

Art History Elective #1  
COM 220 Speech Communication  
MAT 101 Mathematics for Visual Arts  
Visual Art Exploration #1  
Visual Art Exploration #2  
  
(15 Credit Hours)

Art History Elective #2  
ART 200 Portfolio Review  
SCI 3XX Natural Science Series  
Social Science Requirement  
Visual Arts Exploration #3  
Visual Art Exploration #4  
(15 Credit Hours)

**Third Year**

ART 221 Modern Art History  
ENG 3/4XX Literature Exploration  
PHL 310 Aesthetics  
Visual Art Exploration #5  
Studio Exploration #1  
(15 Credit Hours)

ART 321 Contemporary Art History  
ENG 300 Writing About the Humanities  
General Education Elective #1  
Studio Exploration #2  
Visual Art Elective #1  
(15 Credit Hours)

**Fourth Year**

ART 2XX Art History Special Topics  
BUS 300 The Business of Art & Design  
General Education Elective #2  
Studio Exploration #3  
Visual Art Elective #2  
(15 Credit Hours)

HUM 480 Independent Study  
General Education Elective #3  
General Education Elective #4  
Studio Exploration #4  
Visual Art Elective #3  
(15 Credit Hours)

\*6 credit hours

# Graduate Degree Programs

## MFA in Film

### **Mission**

Students in the Film School develop competency in the entire filmmaking process, which includes story structure, cinematic language, production, and film business. Graduates possess an extensive understanding of film and create a body of work that demonstrates that they are prepared to pursue a career in filmmaking.

### **The Program**

The MFA program is designed for students with a bachelor's degree in film or a bachelor's degree in another field with significant experience in the area of film. Those students who are determined to have deficiencies in their knowledge of film may be admitted on a provisional basis and asked to complete certain classes before matriculating.

The program offers a rigorous, intellectually challenging course of study designed to equip today's filmmakers with the analytical and practical skills to excel in the field of filmmaking. Those that want to pursue entrepreneurial opportunities, apply these skills to an existing career or teach in higher education will find an opportunity here.

The first year of the program includes courses that examine the evolution in media, theory and criticism. There are core classes in directing, writing, cinematography and editing designed to advance the student's filmmaking skills. There are two project-based classes where students can create a narrative film and a non-narrative (such as a documentary or experimental) film.

The second year of the program centers on a thesis project, which can be the creation of a feature length script or a fully realized production of at least thirty minutes in length. The thesis project must be presented and approved, backed up by a well-articulated approach and a plan detailing its execution. This second year also includes classes in the film business and professional development, and provides for a choice of four elective courses in which to pursue specific areas of interest.

All MFA screenplays are entered into competition at the Nashville Film Festival and all MFA films are entitled to screen at Watkins annual showcase at the Nashville Film Festival.

### **Plan of Study**

The MFA curriculum is designed as a "flex" schedule, that is, core courses are offered on evenings and weekends. This allows working professionals to enroll while continuing in their jobs. Additional electives are offered during weekday daytime hours and opportunities are imagined for the summer for students to complete courses including independent study, internships and an independent feature/series project.

The first year curriculum must be completed before moving on to the second year. At the end of the first year, students undergo a Portfolio Review and be assigned a mentor for their thesis project

### **General Program Information**

All students follow the current catalog. No student is required to take more 60 credit hours for the MFA program or extend their plan of study (filed with their advisor) because of a catalog change. Otherwise, students adapt to any new requirements.

Certain courses are designated as being offered in the Fall only or Spring only. While this is not a guarantee and enrollment influences the final decision, students should take this into account when designing their plan of study.

### **Laptop Requirement**

Watkins encourages all film students to provide their own laptop computers. Recommended hardware: Apple Macbook Pro with at least 8GB of RAM. Please consult Information Technology and Equipment Services for approval of any other computer.

### **Faculty**

Richard Gershman— Associate Professor and Chair – BA Natural Sciences, University of Pennsylvania; MFA Theater Directing, New York University Tisch School for the Arts; MFA Film Directing, American Film Institute American Film Institute Conservatory

Valorie Stover Quarles – Professor – BA English Education University of Central Florida; MFA Motion Picture, Television, and Recording Arts Florida State University

Steven Womack— Professor – BA English Honors Tulane University; MFA English and Writing Long Island University

<b>Curriculum</b>		
<b>Master of Fine Arts in Film</b>		<b>60 Credit Hours</b>
<b><u>Film Foundation</u></b>		<b><u>48 Credit Hours</u></b>
FLM 501	The Evolution Of Media	3
FLM 502	Film Theory & Criticism	3
FLM 503	Graduate Directing	3
FLM 529	Graduate Screenwriting	3
FLM 549	Professional Practices	3
FLM 551	Film Industry, Business & Finance	3
FLM 570	Graduate Cinematography	3
FLM 589	Graduate Editing	3
FLM 580	Non-narrative Project	6
FLM 581	Narrative Project	6
(Thesis Projects will be either FLM 511 & 512 or FLM 530 & 531)		
FLM 511	Thesis Production I	6
FLM 512	Thesis Production II	6
or		
FLM 530	Thesis Writing Project I	6
FLM 531	Thesis Writing Project II	6
<b><u>Film Electives</u></b>		<b><u>12 Credit Hours</u></b>
Film Studio Electives		6
Electives		6
<b><u>Total Hours</u></b>		<b><u>60 Credit Hours</u></b>

## Curriculum

### Master of Fine Arts in Film (con't)

#### Film Studio Electives

FLM	350	Production Design	3
FLM	360	Acting for Directors	3
FLM	394	Motion Graphics	3
FLM	301	Production Fundamentals	3
PHO	310	Photojournalism^	3
GRD	341	Web Development^	3
ART	364	Time Based Media III^	3
PHO	352	Experimental Video^	3
FLM	372	Pre/Post Digital Imaging	3
FLM	392	Sound II	3
FLM	430	Writing Serialized Stories	3
FLM	504	Actor/Director's Lab	3
FLM	532	Script Re-writing Lab	3
FLM	552	Micro-Financing	3
FLM	571	Advanced Lighting	3
FLM	590	Post Production Workflow	3
FLM	682	Feature/Series Production*	6

^ subject to departmental chair approval

\* alternate summers, dependent on funding

#### College Studio Electives

COL	301	Professional Practices: Music and the Visual Arts (Warner Music/Watkins Initiative)	3
COL	302	Professional Practices: Media Studio Production (NECAT/Watkins Initiative)	3
COL	303	Professional Practices: Performing and the Visual Arts (Nashville Ballet/Watkins Initiative)	3

#### Electives

Students can avail themselves of any college courses at the 300 level and above where they have met the prerequisites. In particular, students should look for courses that enhance their thesis project or add to their understanding of film.

FLM	35X	Special Topics in Film	3
FLM	623	Advanced Internship	3
FLM	680	Independent Study^	3

^ subject to Department Chair approval

**Plan of Study (2 year/60 credit hours)  
Master of Fine Arts in Film Production**

**First Year**

FLM 501 Evolution of Media  
FLM 529 Graduate Screenwriting  
FLM 589 Graduate Editing  
FLM 580 Non-narrative Project\*  
(15 Credit Hours)

FLM 502 Film Theory & Criticism  
FLM 503 Graduate Directing  
FLM 570 Graduate Cinematography  
FLM 581 Narrative Project\*  
(15 Credit Hours)

**Second Year**

FLM 511 Thesis Production I\*

or

FLM 512 Thesis Production II

FLM 530 Thesis Script Project I\*  
FLM 551 Film Industry, Business & Finance  
Film Studio Elective #1  
Film Elective #1  
(15 Credit Hours)

FLM 531 Thesis Script Project II\*  
FLM 549 Professional Practices  
Film Studio Elective #2  
Film Elective #2  
(15 Credit Hours)

\* 6 credit hours

Students interested in focusing their studies in one of the following areas are encouraged to consider:

**Directors:** FLM 301 Production Fundamentals; FLM 504 Actor/Director's Lab

**Producers:** FLM 301 Production Fundamentals; FLM 552 Micro-Financing

**Cinematographers:** FLM 372 Pre/Post Digital Imaging; FLM 571 Advanced Lighting

**Screenwriters:** FLM 430 Writing Serialized Stories; FLM 532 Script Rewriting Lab

**Editors:** FLM 392 Sound II; FLM 590 Post Production Workflow

# MFA in Visual Art

## **Mission**

The MFA in Visual Art supports the vision that art is a crucial force in society by creating places of creative freedom and critical insight within the culture. Innovative and interdisciplinary approaches are modeled in this mentor-based program to allow a student to design personal and relevant places of inquiry. By focusing on methods of research analysis and dissection, the MFA curriculum expands the role of artist as maker, theorist, researcher and creative professional.

## **The Program**

The Watkins College of Art Low-Residency MFA in Visual Art program is ideal for students looking for the support and rigor of a traditional MFA, but with a flexible structure. Built around a core of creative and individualized investigations, the MFA in Visual Art is grounded in studio explorations, research, concept development, critical thinking and discourse in contemporary art practices. Designed for working professionals with a wide range of approaches to art making, this 60-credit hour program focuses on individualized independent research and studio work.

Watkins has extensive studio facilities so students can experience, experiment and produce artwork that crosses traditional boundaries in art, enabling more personal and contemporary work. MFA students are encouraged to expand their existing art practice, finding ways to integrate diverse skills and processes. Rather than declaring specific media, students receive a general MFA in Visual Art with the understanding that the use of media is concept driven. Core faculty, together with visiting faculty, encourage risk-taking as they aid students in discovery of new ways of thinking about materials, media and processes.

Each academic year consists of a six-week summer residency where students are encouraged to live on-campus in Watkins College of Art student housing (or in off-campus housing of their choosing). In the Fall and Spring semesters, students work off site, under the guidance of artist-teachers through regular studio visits and critiques. Throughout the program students are given personalized and intensive attention through the faculty advisor/student and mentor/student relationships. During intensive, six-week summer sessions, students are provided studio space and access to facilities within the college. Individual studio research is complemented by seminar courses, regular visits with faculty, group critiques, and visiting artists.

## **Plan of Study**

In the format of the low-residency MFA in Visual Art at Watkins College of Art, the Fall and Spring semesters off campus are vital components to the theoretical structure of the curriculum. These semesters allow the student to make and create work within the communities and regions in which they reside. A student takes two specific courses during each Fall and Spring semester. These are from the MART series and the MARH series.

MART series (520, 525, 620, 625) is the Graduate Studio Project and is designed for a student to work with an Artist-Teacher (to be approved by the Program Chair) during the off campus semesters.

MARH series (520, 525, 620, 625) is the Graduate Research Project and is designed for a student to work with a faculty mentor (to be approved by the Program Chair) for their critical, theoretical and written analysis of a proposed research topic.



Each course requires evaluative written responses by the Artist-teacher and Faculty Mentor. Upon return to campus in the Summer and Winterim residencies, each student presents the studio portion of their off campus term as well as a public presentation of their research and writing.

## **General Program Information**

### **Media Concentrations**

Students do not enter the program designating a specific medium, as it is essential for each to find the appropriate media to express unique aesthetic concepts and vision. All studio courses encourage the interdisciplinary freedom that is part of the program mission. A broad range of media exploration is encouraged.

### **Program Requirements**

Candidates must pass a faculty review at the end of their first year. The faculty review consists of an assessment of the student's studio work, performance reviews in their art history, theory and culture classes, summary reports of artist mentors and faculty advisors, and assessment of their written and oral performances. Students must present a plan of study for the remaining year in order to proceed in the program.

In order to complete the degree requirements, each candidate must complete a graduate thesis exhibition, a public presentation of research and investigations, and a core faculty defense panel.

Advancement in the program is determined by faculty and mentor reviews following a prescribed rubric of assessment. The program works with a pass/fail system of advancement.

### **Role of the Artist Teacher**

A major component of the low-residency curriculum is the relationship between the student and their artist-teacher. Each Fall and Spring, with the help of the core faculty, a student chooses an artist-teacher for their semester-long studio project. These projects are discussed and honed during the previous summer and Winterim residencies with the help of the core faculty. Under the guidance of the artist-teacher, the student is expected to challenge and develop specific aspects of their practice while the artist-teacher engages the student in rigorous and critical dialogue concerning the conceptual and material issues they confront in their work. These conversations generally focus on the ideas that inform the work, intention vs. execution, formal aesthetic qualities, the relationship of the work to a larger community of artists and/or historical or traditional roles of art making and the work's relationship to proposed goals and to current social and cultural contexts in which the work resides.

The artist-teacher meets with the student a minimum of five times for three hours each over the course of the semester. A minimum of three visits should be conducted at the student's studio.

### **Role of the Faculty Mentor**

A major component of the low-residency curriculum is the relationship between the student and the Faculty Mentor. Each Fall and Spring, with the help of the core faculty, a student is placed with a Faculty Mentor who guides their research, bibliography and writing for the semester. Depending on the level of the student's academic growth and their specificity of interests, each Faculty Mentor will establish a series of deadlines for readings and written responses. There should be a minimum of three writings per semester.

**Faculty**

Kristi Hargrove, Chair and Associate Professor – BA Vanderbilt University, MFA Vermont College of Fine Art

Jodi Hays, Program Coordinator — BFA University of Tennessee Knoxville, MFA Vermont College of Fine Art

Terry Thacker, Professor – BFA Studio Art Austin Peay State University, MFA Studio Art University of Tennessee-Knoxville

Brady Haston, Associate Professor – BFA Studio Art Middle Tennessee State University, MFA Art Montana State University

Robin Paris, Associate Professor – BA Studio Arts the Evergreen State College, MFA Photography Savannah College of Art and Design

Tom Williams, Assistant Professor (Art History) – BA Art History University of West Florida, MA Art History State University of New York, Stony Brook, PhD Art History State University of New York, Stony Brook

**Curriculum****Master of Fine Arts in Visual Art****60 credit hours****Major Studies in Art/Design**

MART 500	Studio Seminar	4.5 credits
MART 515	Professional Practices	1.5 credits
MART 520	Graduate Studio Project	4.5 credits
MART 530	Process Critique	1.5 credits
MART 525	Graduate Studio Project	4.5 credits
MART 600	Studio Seminar	4.5 credits
MART 615	Professional Practices	1.5 credits
MART 620	Graduate Studio Project	4.5 credits
MART 630	Process Critique	1.5 credits
MART 625	Graduate Studio Project	4.5 credits
MART 700	Studio Seminar	4.5 credits
MART 715	Thesis Exhibition and Defense	2.5 credits

Total Major Studies in Art/Design 40 credits

**Other Studies in Art/Design**

MARH 510	Art History, Theory and Culture	2 credits
MARH 520	Graduate Research Project	2 credits
MARH 525	Graduate Research Project	2 credits
MARH 610	Art History, Theory and Culture	2 credits
MARH 620	Graduate Research Project	2 credits
MARH 625	Graduate Research Project	2 credits
MARH 710	Art History, Theory and Culture	2 credits

Total Other Studies in Art/Design 14 credits

**Electives**

XXX	Elective	3 credits
XXX	Elective	3 credits

Total Electives 6 credits

**Total Program Credit Hours****60 Credits**

**Plan of Study**  
**Master of Fine Arts in Visual Art**                      **60 Credit Hours\***

\*6 Elective credit hours must be completed during any semester

<b>First year</b>	<b>Second Year</b>	<b>Third Year</b>
<p><b>Summer (on campus)</b>  MART 500 Studio Seminar</p> <p>MARH 510 Art History/Theory</p> <p>MART 515 Professional Practices</p> <p>8 credit hours</p> <p><b>Fall (off campus)</b>  MART 520 Graduate Studio Project</p> <p>MARH 520 Graduate Research Project</p> <p>6.5 credit hours</p> <p><b>Winterim (4 days on campus)</b>  MART 530 Process Critique</p> <p>1.5 credit hours</p> <p><b>Spring (off campus)</b>  MART 525 Graduate Studio Project</p> <p>MARH 525 Graduate Research Project</p> <p>6.5 credit hours</p>	<p><b>Summer (on campus)</b>  MART 600 Studio Seminar</p> <p>MART 610 Art History/Theory</p> <p>MART 615 Professional Practices</p> <p>8 credit hours</p> <p><b>Fall (off campus)</b>  MART 620 Graduate Studio Project</p> <p>MARH 620 Graduate Research Project</p> <p>6.5 credit hours</p> <p><b>Winterim (4 days on campus)</b>  MART630 Process Critique</p> <p>1.5 credit hours</p> <p><b>Spring (off campus)</b>  MART 625 Graduate Studio Project</p> <p>MARH 625 Graduate Research Project</p> <p>6.5 credit hours</p>	<p><b>Summer (on campus)</b>  MART 700 Studio Seminar</p> <p>MART 710 Art History/Theory</p> <p>MART 715 Thesis Exhibition and Defense</p> <p>9 credit hours</p>

# Course Descriptions

Certain courses are designated as being offered only in the Fall or Spring. While this is not a guarantee and enrollment influences the final decision, students should take this into account when designing their plan of study. Courses are designated as studio or lecture and total credit hours are also listed. (Prerequisites are listed in parentheses.)

**ANT 101 Anthropology** *Lecture* *3 Credit Hours*  
An overview of key elements in the study of early cultures, with an emphasis on selected early societies, their basic belief systems, myths, and values thereby generating respect for diversity. *Can fulfill social science requirement or serve as a General Education elective.*

**ART 101 Art History Survey I** *Lecture* *3 Credit Hours*  
An analysis of art, archeology and history in the Prehistoric, Ancient World, Middle Ages, into the Early Renaissance. The focus is on art, architecture and relevant cultural context in the development of Western Art using contemporary methods and theories. Some non-Western history and themes are included for context.

**ART 102 Art History Survey II** *Lecture* *3 Credit Hours*  
This survey of art begins in the High Renaissance and continues through the 1990s, focusing on European and American Art. Using current methods and theories in art history, specific artworks, artists and styles are discussed stressing the social, political, philosophic and individual influences.

**ART 165 Drawing II: Concepts and Techniques** *Studio* *3 Credit Hours*  
This drawing course addresses technical and conceptual visual skills. In addition to the concerns of observational recording, drawing are presented more broadly to include conceptual, narrative, personal and collaborative components. Building processes that lead to more refined or complex drawings and the introduction of contemporary concerns and approaches are explored. (COR 102)

**ART 200 Portfolio Review** (Spring) *Does Not Earn Academic Credit*  
The Portfolio Review takes place the Spring semester of the Sophomore year. The review consists of work from COR 101 and 102 along with work from one of the following studio courses— ART 165, ART 231, ART 241, ART 251, ART 261— as well as writing samples. This work is reviewed by the Fine Art faculty. Students must participate in this review in order to advance into upper level fine art courses. (COR 102)

**ART 201 Figure Study I** (Spring) *Studio* *3 Credit Hours*  
Through observational drawing this course explores the various historical methods used to describe the rhythms and structures of the human figure. The primary modes are: gesture, sighting and measuring, planar analysis (including linear perspective), contour drawing, anatomical analysis, and both optical and planar use of value. There is also an introduction to the narrative use of the human figure in contemporary practices. (COR 102)

**ART 211 Experimental Drawing** (Fall) *Studio* *3 Credit Hours*  
This is an advanced level drawing course that inherently questions the definition of drawing. The curriculum expands processes, including research, leading to a more refined and complex drawing practice. Students explore performative drawing, installation, and collaborative efforts. Contemporary concerns and approaches are clarified and their processes, form, craft, and content are refined. (ART165)

**ART 221 Modern Art History 1800 – 1945 (Fall)** *Lecture* **3 Credit Hours**

This course follows the development of modern art in Europe and North America from roughly 1800 to 1945. The course addresses the artistic responses to this tumultuous era of industrialism, disenchantment, revolution, and total war. This course discusses the ways artists embraced these developments and the ways they attempted to escape them and examine their efforts to make an art that would capture the rapidly changing contours of modern life or reject them favor of art for art's sake. The course addresses important movements and look at key works of modern art, and also addresses the ways in which these works responded to modernity in its exhilarating and terrible extremes. (ART 102)

**ART 222 Art History Special Topic Series** *Lecture* **3 Credit Hours**

A lecture course covering specific areas of art history, allowing the exploration of topical issues too narrow for the broader concerns of survey courses. The subjects rotate on a yearly basis. (ART 102)

**ART 222A Contemporary Practices** *Lecture* **3 Credit Hours**

This course is designed to address specific genres and trends in contemporary art theory as well as potential investigations and examinations of studio art practices. This course is broadly designed but may allow for specific investigations into fields of inquiry or a theoretical investigation into alternative studio practices. This course places emphasis on understanding works of art within their cultural, social, political, economic, and biographical contexts.

**ART 222B New Media** *Lecture* **3 Credit Hours**

This course examines theories of new media art and the attempts to delineate its history and presence in art and culture. This course explores a different proposition of new media art, one that understands its disruptive as well as transformative capacity by transgressing the convention of visual language. This course seeks an understanding of the unique position that new media art occupies within but also distinct from the broad scheme of contemporary art production and an understanding of its critical relevance and creative potential in articulating and advancing artistic and cultural inquiries in the context of a post-industrial, posthuman society.

**ART 222C Social Practice vs. Disinterested Object** *Lecture* **3 Credit Hours**

This course traces a history of social practice in art and investigate as a group the current critiques, debates and issues surrounding its current state in relation to its historical context. The course examines social practice from 1920 to present and touch on the key movements and artists including Dada, Situationism, Fluxus, Happenings, Social Sculpture, New Genre Public Art, art and activism, network art, Social Aesthetics and Relational Aesthetics.

**ART 222D Non-Western Cultures** *Lecture* **3 Credit Hours**

This course examines visual arts produced in non-Western cultures from prehistory to the present. Students follow the development of fine and popular art in select countries and geographical areas around the world, learning how to distinguish styles and movements. Social, political, religious, mythological, and economic factors are discussed, as well as instances of contact, influence, and cross-fertilization.

**ART 223 Series Studio Special Topics** *Studio* **3 Credit Hours**

These studio courses cover topics that reflect current art issues/practice and/or faculty specializations. These topics combine lecture and studio with specific assignments, visiting artists, and field trips. (30 completed credit hours)

**ART 223A Public Art** *Studio* **3 Credit Hours**

This special topics course explores the creation and history of site-specific and locational art. The class conceives and produces works in several sites through a variety of media, exploring the differences between working within urban and pastoral settings.

**ART 223B Performance** *Studio* *3 Credit Hours*

This course introduces the student to a wide spectrum of performance forms including performance in everyday life, rituals, folk forms, artists' actions, activist performance, and intermedia forms. Students learn the history of performance practices, explore theoretical issues, and develop individual and collaborative works.

**ART 223C The Creative Process** *Studio* *3 Credit Hours*

Students explore creativity as an active process within individual, group, and organizational contexts. Projects provide hands-on experience to help understand and develop creative approaches and build new strategies for problem solving and innovation. Topics include impossible thinking, myths of creative genius, failure, creative catalysts, the everyday, analogy, metaphor, play, and curiosity.

**ART 223D Glitch and New Media** *Studio* *3 Credit Hours*

As computers continue to shape contemporary cultural perception, they provide artists with a never ending pallet of breaks, fixes, fissures, and malfunctions to navigate and with which to interact. Glitch explores media, history, and culture through failures and accidents in the creation or presentation of media art. Students develop projects that engage 'the glitch' in creating and/or viewing work in contemporary media culture.

**ART 231 Sculpture I (Spring)** *Studio* *3 Credit Hours*

This course deals with sculptural concepts, materials, and processes. The assigned projects explore new materials and processes and develop conceptual and research practices. Students are introduced to materials and techniques for producing sculpture including additive and reductive processes. The social, cultural, and aesthetic contexts of the work are considered. Class discussion and critique are integral to this course. (COR 102)

**ART 232 Sculpture II (Fall)** *Studio* *3 Credit Hours*

Building on Sculpture I, this course further develops sculptural concepts, materials, and processes. The assigned projects explore advanced materials, techniques, and conceptual practices. Emphasis is given to the social, cultural, and aesthetic context of the work. Writing, class discussion, and critique are integral to this course. (ART 231)

**ART 241 Painting I (Fall)** *Studio* *3 Credit Hours*

Painting I is an introductory painting course that emphasizes the manipulation of paint and visual form. Observational painting introduces the student to traditional/historical uses of paint and painting tools. Research and experimentation expands the students' painting vocabulary and begin to clarify historical and personal choices. (COR 102)

**ART 242 Painting II** *Studio* *3 Credit Hours*

This intermediate level course advances the perceptual and technical painting skills developed in Painting I. The development of a personal and cultural aesthetic are introduced. In addition to developing those skills, students solve problems that are formally and conceptually more complex. The direct interaction of students with regional artists and researched international artist are submitted as journal entries and oral presentations helping to support and clarify students' personal directions and point of views. (ART 241)

**ART 251 Clay I (Spring)** *Studio* *3 Credit Hours*

This course is an overview of ceramic processes, introducing students to various hand building, wheel working, slip/glaze applications, and kiln-firing processes. Projects deal with aesthetic concerns common to both sculpture and vessel making. (COR 102)

**ART 252 Clay II (Fall)** *Studio* *3 Credit Hours*  
Through exploration and instruction, the student develops technical and aesthetic skills in ceramic handbuilding and wheel throwing processes. Projects are geared toward using clay as a versatile material for all types of object making. Students investigate historical and contemporary artists and techniques. Various tools include the slab roller, extruders, plaster molds, and sand blaster. Slip/glaze applications include both high- and low-fire techniques with gas and electric kilns. (ART 251)

**ART 261 Printmaking I** *Studio* *3 Credit Hours*  
This course is an introduction to the techniques of printmaking and includes the methods of monoprint, intaglio, relief printing, and screen printing. This class explores the graphic potential available from the printmaking process. The student determines imagery and content. The class structure consists of demonstrations, scheduled workdays, and regular critiques. (COR 102)

**ART 262 Printmaking II** *Studio* *3 Credit Hours*  
This course is an intermediate level printmaking course with Printmaking I as a prerequisite. Students continue with screen printing and intaglio processes, and be introduced to polyester plate lithography. The class structure consists of demonstrations, scheduled workdays, and regular critiques. (ART 261)

**ART 264 Time Based Media II (Spring)** *Studio* *3 Credit Hours*  
This course explores how time based art presents through sound, via the lens, the screen, live performance, public space, collaboration, and hybrids of these forms. This is a hands-on studio that acts as a laboratory to investigate technical and conceptual issues surrounding works that develop over a period of time, or incorporate the passage of time. Students work with processes and techniques for producing time-based works that are not limited to digital video, multi-channel audio, sequential imaging/animation, installation practices, live art, public strategies, and documentary processes. Emphasis is directed towards the social, cultural, aesthetic, and conceptual aspects of time based practices. (COR 102, DIG 185)

**ART 301 Figure Study III (Spring)** *Studio* *3 Credit Hours*  
This intermediate level figure drawing course advances the perceptual and technical skills developed in Figure I. Students with an interest in refining figurative skills in drawing may meet with the introductory figure classes to access the life model. In addition to the concerns of observational recording, building processes that lead to more refined or complex forms including the personal use of the human figure as a contemporary practices are researched and explored. (ART 201)

**ART 311 Advanced Experimental Drawing (Fall)** *Studio* *3 Credit Hours*  
Building on ART 211, this is a continuation of an advanced level experimental drawing courses that further build processes, including research, that lead to a more refined and complex drawing practice. Contemporary concerns and approaches are clarified and their processes, form, craft, and content are refined. (ART 211)

**ART 321 Contemporary Art History (Spring)** *Lecture* *3 Credit Hours*  
An emphasis on art since 1968; Postmodernism, multiculturalism, Earth Art, Installations, and New Media are examined. Rather than looking at the art as part of a chronological movement, the work and artists are discussed as a way of understanding various theoretical and cultural conditions. Although video and digital images support discussion, this course is primarily a theory/readings course. (ART 102)

**ART 331 Sculpture III (Fall)** *Studio* *3 Credit Hours*  
Nurture the development of a cohesive body of work based on sophisticated techniques and a maturing sense of aesthetic direction. This courses stresses the importance of drawing, model making, and research to the creative process. Group and individual discussions emphasize the development of critical vocabulary along with advanced technical exploration. (ART 232)



**ART 341 Painting III** *Studio* *3 Credit Hours*

This is an advanced level painting course that further builds processes, including research, that lead to a more refined and complex painting practice. Contemporary concerns and approaches are considered as “in conversation” with the student’s interests. The presentation of focused journal research at each critique support and clarify the discursive nature of the student’s studio practice. (ART 242)

**ART 351 Clay III (Spring)** *Studio* *3 Credit Hours*

Advanced study of aesthetic and technical information as it applies to contemporary ceramic sculpture. Projects include personal concept development with ceramic technologies, investigations into alternative clay techniques, and mixed media, installation, and site-specific considerations. (ART 252)

**ART 361 Printmaking III** *Studio* *3 Credit Hours*

An advanced-level printmaking course in which proposals for independent work are contracted. Although students work independently from Printmaking II, attendance is required. Independent research into advanced processes, techniques, and concepts is expected. Work in progress is critiqued and evaluated during critiques with the Printmaking II class. In addition, individual discussions are scheduled with the instructor. (ART 262)

**ART 364 Time Based Media III (Spring)** *Studio* *3 Credit Hours*

This is an advanced course that builds on the experiences of ART 264 offering a more advanced exploration into new media. Students propose individual projects and work with the processes and techniques for producing time-based works that are not limited to digital video, multi-channel audio, sequential imaging/animation, installation practices, live art, public strategies, and documentary processes. (ART 264)

**ART 371 Seminar I (Spring)** *Studio* *3 Credit Hours*

Upper-division Fine Art majors meet for open studio practices and interdisciplinary research. Students research topics and artists important to personal and cultural developments. Visiting artists, slide lectures, studio visits, and exhibitions are incorporated into the course. Students work with faculty to develop a personal body of work that represents depth and breadth of exploration and the use of appropriate form and media. Business aspects of being an artist, such as applying for grants and residencies, photographing artwork, and writing resumes and artist’s statements are covered. (ENG 102, ART 200)

**ART 431 Sculpture IV (Fall)** *Studio* *3 Credit Hours*

This advanced course builds on the experiences of ART 331 offering a more advanced exploration into the medium. Students formally propose and specify areas of advanced interest to the instructor as posited assignments. Work in progress is critiqued and evaluated and individual discussions are scheduled with the instructor. (ART 331)

**ART 441 Painting IV** *Studio* *3 Credit Hours*

This advanced course builds on the experiences of ART 341 offering a more advanced exploration into the medium. Students formally propose and specify areas of advanced interest to the instructor as posited assignments. Work in progress is critiqued and evaluated and individual discussions are scheduled with the instructor. (ART 341)

**ART 451 Clay IV (Spring)** *Studio* *3 Credit Hours*

This advanced course builds on the experiences of ART 351 offering a more advanced exploration into the medium. Students formally propose and specify areas of advanced interest to the instructor as posited assignments. Work in progress is critiqued and evaluated and individual discussions are scheduled with the instructor. (ART 351)

**ART 461 Printmaking IV***Studio 3 Credit Hours*

This advanced course builds on the experiences of ART 361 offering a more advanced exploration into the medium. Students formally propose and specify areas of advanced interest to the instructor as posited assignments. Work in progress is critiqued and evaluated and individual discussions are scheduled with the instructor. (ART 361)

**ART 471 Seminar II (Fall)***Studio 3 Credit Hours*

Following Seminar I, students research topics and artists important to their personal and professional development while working with faculty to develop a body of work that represents depth and breadth. Three times during the semester the content, process, and form of student work is presented and discussed with a committee of regional art professionals. Business aspects of being an artist, such as applying for grants and residencies, photographing artwork, and writing resumes and artist's statements are further developed. (ART 371)

**ART 473 Seminar III***Studio 3 Credit Hours*

This advanced course builds on the experiences of ART 471 offering a more advanced exploration into the studio practice. Students formally propose and specify areas of advanced interest to the instructor as posited assignments. Work in progress is critiqued and evaluated and individual discussions are scheduled with the instructor. (ART 471)

**ART 480 Independent Study***Studio 3 Credit Hours*

A project or researched based independent study course designed for a student to explore with specificity a material, technique, method, content or conceptual practice. Students learn through a direct relationship with a faculty the processes of building independence towards a professional studio or research practice. This course includes writing, research and making. Students must receive proposal approval for the independent study the semester prior to the semester in which the course is taken (Junior or Senior status, Chair approval)

**ART 490 Senior Thesis Exhibition***Studio 6 Credit Hours*

In this course, students focus on realizing their work and research in final form and preparation for their BFA Thesis Exhibition. This studio intensive class also prepares and involves students in writing, the revision process, professional development, public speaking, dissemination, and the preparation of a body of work for exhibition. (ART 471)

**ART 495 Art Internship I***Studio 3 Credit Hours*

The internship applies learned skills to a professional, working environment. A semester-long internship with an approved professional art institution (for example the Tennessee Arts Commission or the Frist Center for the Visual Arts) provides students with the opportunity to experience a professional work environment. Students work in a supervised professional arts environment assisting with arts production, administration, outreach, exhibition preparation, and art handling. Students keep a regular work schedule and record a diary of activities with reports to their advisor. It is required that students work 130 hours during their internship. (Junior or Senior status, Chair approval)

**ART 496 Art Internship II***Studio 3 Credit Hours*

The internship applies learned skills to a professional, working environment. A semester-long internship with an approved professional art institution (for example the Tennessee Arts Commission or the Frist Center for the Visual Arts) provides students with the opportunity to experience a professional work environment. Students work in a supervised professional arts environment assisting with arts production, administration, outreach, exhibition preparation, and art handling. Students maintain a regular work schedule and record a diary of activities with reports to their advisor. It is required that students work 130 hours during their internship. (ART 495, Chair approval)

**BUS 300 The Business of Art & Design (Spring)** *Lecture* **3 Credit Hours**

This course provides the fundamental knowledge and skills to develop a career in art, design and film. Students learn the elements needed to establish, fund, organize and manage self-employment, freelance opportunities and/or entrepreneurial endeavors as visual artists. Available to students in all programs. (ENG 102, MAT 101)

**COL 301 Professional Practices: Music and the Visual Arts (Warner / Watkins Initiative)** *Studio* **3 Credit Hours**

A multidisciplinary team of filmmakers, graphic designers and photographers interact with the creative team at Warner Music Nashville to conceptualize a visual approach to branding musical artists. Students will develop various scenarios and pitch the team at WMN and, if approved, then execute these ideas which may include photo shoots, music videos, album covers or any other visual representation across all media platforms. Students are required to sign a project release with Warner Music Nashville. Open to all majors. (Junior status or above; enrollment subject to Chair approval)

**COL 302 Professional Practices: Media Studio Production (NECAT / Watkins Initiative)** *Studio* **3 Credit Hours**

This course introduces students to the process of studio production. This format involves a real time edit, using multiple cameras to create a program suitable for television broadcast. Since the use of all equipment is taught in this course, it is open to all students. Students experiment with any type of visual media as long as it's created or assembled in the studio. Students gain knowledge of studio operations including the use of pedestal cameras, studio lighting, live editing, on-air graphics, etc. Students have the opportunity to create original content that airs initially on one of the NECAT channels. NECAT instructors train you on their equipment. Open to all majors. (Junior status or above; enrollment subject to Chair approval)

**Note:** There is an additional fee (\$175) that includes membership in NECAT and access to their facilities for one year.

**COL 303 Performing Arts & the Visual Arts (Nashville Ballet/ Watkins Initiative)** *Studio* **3 Credit Hours**

This course explores the intersection of the performing and visual arts, extending the audience's experience of live performances by creating multidisciplinary installations. By meeting with creators, researching the subject matter and observing rehearsals, students interact with creators and designers from the performing arts organizations and explore ways to augment the audience members' experience. Performing arts include areas such as set, costume, lighting and sound design in a 4D experience. This class provides an opportunity to consider the incorporation of these media into a student's discipline and expand their understanding of the role of design in performance projects. Open to all majors. (Junior status or above; enrollment subject to Chair approval)

**COM 220 Speech Communication** *Lecture* **3 Credit Hours**

This course focuses on the principles and practices of effective oral communication. Readings, lectures, and in-class exercises to prepare and delivery at least four major presentations. Emphasis is on research and critical thinking to develop and support ideas, effective organizational and presentational techniques, ethics and responsibilities in public communication, effective listening, and insightful critique.

**COR 101 Surface, Space & Time** *Studio* **6 Credit Hours**

Surface, Space & Time is founded on the idea that visual design and its building blocks are universal across all creative applications. In this course, students further their own ideas, experimenting with line, plane, shape, form, texture, value, color, space and time in relation to design principles. Students produce a range of projects diverse in media, acquire a broad set of basic studio skills and discover critical ways of thinking about their work. Students also encounter more mediums and applications through field trips and guest lectures. (Course requires a \$225 class fee)

**COR 102 Studio for Research & Practice** *Studio* *6 Credit Hours*

Studio for Research and Practice introduces students to a focused and research driven coursework. Built upon foundations from Surface, Space & Time projects in this course are research and student driven to investigate contextual elements of language and image making as the language in various art forms including filmmaking. Projects will experiment with various image making/framing processes for investigation and interpretation of images as the language in different forms. (COR 101; Course requires a \$225 class fee)

**DIG 185 Digital Literacy** *Studio* *3 Credit Hours*

Digital literacy is associated with learning how to effectively find, use, summarize, evaluate, create, and communicate through digital technologies. Project assignments concentrate on the acquisition of basic skills and the aesthetics of digital media art as an expressive medium. Through the use of video, visual coding, 3D modeling, and digital imaging the nature of contemporary digital artworks are introduced and discussed in the evaluation of work. (COR 102)

**ENG 101 English Composition I** *Lecture* *3 Credit Hours*

An overview of the conventions of grammar and an emphasis on effective expository and persuasive writing, with attention on the principles of research techniques and expressing thoughts and ideas clearly.

**ENG 102 English Composition II** *Lecture* *3 Credit Hours*

English Composition II is a continuation of English Composition I. This course emphasizes critical reading, writing, and analysis of texts with particular attention to research methods and writing. This course also provides an introduction to the study of literature and students are expected to demonstrate understanding and use of essay techniques in the form of literary analysis. (ENG 101)

**ENG 300 Writing About the Humanities (Spring)** *Lecture* *3 Credit Hours*

In this advanced writing course, students develop strategies for writing about the humanities and fine arts as well as their own practice. This course addresses writing for different contexts—academic, exhibition, and the visual and creative marketplace. (ART 102; ENG 102)

**ENG 310 Creative Writing** *Lecture* *3 Credit Hours*

An introduction to the art of writing. Various genres such as poetry, fiction, drama, and others may be explored or emphasis may be given to one specific genre as it relates to the arts. (COM 220, ENG 102)

**ENG 311 Advanced Creative Writing** *Lecture* *3 Credit Hours*

An intensive, specialized writing course focusing on developing an appreciation of genres of creative writing and on providing students with instruction, practice, and critique of their efforts as emerging creative writers. (COM 220, ENG 310)

**ENG 312 Special Topics in Creative Writing** *Lecture* *3 Credit Hours*

This course concentrates on various topics in creative writing or study of a particular genre or technique. (COM 220, ENG 310)

**ENG 350 Southern Gothic Literature** *Lecture* *3 Credit Hours*

This course is a study of selected works in the Gothic tradition of literature of the American South, with an emphasis on works that have been adapted to other art forms. (COM 220, ENG 102)

**ENG 400 Graphic Novels as Literature** *Lecture* *3 Credit Hours*

An examination of graphic novels and how their contents fits into social and historical context as well as specific literary genres, themes, and motifs. (COM 220, ENG 102)

**ENG 401A Banned Books** *Lecture* *3 Credit Hours*

This course examines texts that have been classified as taboo, seized, and/or burned in the United States. Students will also explore the religious, political, and social reasons for the censorship and the impact on the success of the work. (COM 220, ENG 102)

**ENG 420 Literature of the Other** *Lecture* *3 Credit Hours*

A course devoted to the study of selected literary works, which emphasize nontraditional voices and outsider art. (COM 220, ENG 102)

**FLM 103 Elements of Film Art** (Spring) *Lecture* *3 Credit Hours*

An overview of the narrative filmmaking process comprised of lectures that explore the different crafts, simple techniques, and tools of filmmaking. This course prepares the student for the collaborative filmmaking process.

**FLM 112 Tech I** (Fall) *Studio* *3 Credit Hours*

A hands-on introduction to grip, lighting, digital camera operation, sound, and editing equipment. Students are introduced to the team approach of filmmaking, and exercise these skills with in-class assignments and out of class projects. Students are required to crew on sets as part of the curriculum. Students are required to build a complete grip bag and have a pair of professional headphones. The costs of these items are to be paid by the students.

**FLM 201 Film History I** (Fall) *Lecture* *3 Credit Hours*

An historical survey of American and international film, covering such areas as the evolution of cinematic technique, film styles and genres, national cinemas, major directors and film theory from the invention of the motion picture through the early 1940s. (ENG 102)

**FLM 202 Film History II** (Spring) *Lecture* *3 Credit Hours*

This is a continuation of Film History I: a study of American and international cinema from the early 1940s through the present day. (ENG 102)

**FLM 204 Introduction to Screenwriting** (Fall) *Studio* *3 Credit Hours*

The basics of story structure, character development, dialogue, plot development, and format. Emphasis is on the conflict-driven narrative story. Students write short scripts in preparation for Production courses. Students write a minimum of 2 scripts to be shot in Production I & II. (COR 102, ENG 102)

**FLM 210 Production I** (Spring) *Studio* *3 Credit Hours*

A hands-on introduction to narrative filmmaking. Students write, direct and edit projects using the basics of film language and the collaborative art of filmmaking. This first course in production emphasizes visual storytelling and is an MOS film. Scripts must be written in the Introduction to Screenwriting class. All substitute scripts must be approved by the instructor. (FLM 204, 221, 261, Co-requisite: 291)  
(Belmont Students: FLM 204, 261, Co-requisite: 291)

**FLM 211 Production II** (Fall) *Studio* *3 Credit Hours*

Students apply the basics of the filmmaking process by producing and directing their own narrative script. By collaborating with other film students to create a production team, they take their story concepts from script to a final sync-sound, edited digital project. Scripts must be written in the Introduction to Screenwriting class. All substitute scripts must be approved by the instructor. (FLM 210)

**FLM 221 Introduction to Cinematography (Fall)** *Studio* *3 Credit Hours*

This course explores the creative and technical role of the cinematographer from pre-production to post production. Basics principles of cinematography are examined including filtration, balancing light and color, lens selection, and metering techniques. Students apply these principles in class exercises, and screen and study relevant feature films. (COR 102, FLM 103, 112)

**FLM 261 Introduction to Directing (Fall)** *Studio* *3 Credit Hours*

An introductory course designed to provide an understanding of and hands-on experience directing actors and then, by assessing and executing a series of shots, tell the story of that scene. Students are required to prepare scenes and rotate through crew positions. (COR 102, FLM 103, 112)

**FLM 291 Introduction to Editing (Spring)** *Studio* *3 Credit Hours*

An overview of the complete post-production process and an introduction to the principles of editing conventions, techniques, and aesthetics. Hands-on editing and additional exercises are designed to provide an opportunity for students to master the practical, organizational, and analytical skills of editing. (COR 102, FLM 103, 112)

**FLM 292 Sound I (Spring)** *Studio* *3 Credit Hours*

An introduction to audio workflow for film and video. Students gain proficiency in basic audio theory, as well as proper location audio techniques such as booming, lavalier microphones, proper use of field recorders, and troubleshooting audio problems. In addition, students learn basic stereo film mixing techniques, signal flow, spectral and dynamic processing, and automation using Pro Tools audio software. Students are required to record sound on two upper-division productions as well as complete a stereo mix for one project. Students are required to have a set of professional headphones as well as a FireWire 800 hard drive. (Co-requisite: FLM 291)

**FLM 299 Portfolio Review** *Does Not Earn Academic Credit*

The film faculty reviews student work completed in the first half of the program. Students must pass this review in order to enroll in upper level film courses. Students must take this course in the semester in which they accumulate 60 credits. (FLM 210)

**FLM 301 Production Fundamentals (Fall)** *Studio* *3 Credit Hours*

A study of the creative, organizational and managerial aspects of producing a feature film. A step-by-step analysis of each stage of production is provided, including concept development, formulation of production plan, script breakdown, production boarding, budgeting, assembling cast, crew, locations and facilities, and post production. (FLM 210)

**FLM 311 Production III (Spring)** *Studio* *3 Credit Hours*

A study of the principles and practices of making a film through the collaborative process of utilizing production teams. Students film scripts written in the Writing the Short Screenplay class. All substitute scripts must be approved by the instructor. (FLM 211, 332)

**FLM 332 Writing The Short Screenplay (Fall)** *Studio* *3 Credit Hours*

A workshop class for students who anticipate enrolling in either Production III or Production IV within one year. This course is designed as a working writers "group". The goal being the rewriting, polishing, and final preparation of at least one script appropriate for Production III and one for Production IV. (FLM 204)

**FLM 334 Adaptations** *Studio* *3 Credit Hours*

Throughout cinema history, filmmakers have relied on source material that originally appeared in another medium. Many great films have had their origins in novels, short stories, poems, journalism, fine art works, even songs. In this class, students explore how scripts and movies are created from other literary artistic works. Students also produce a short script that demonstrates their understanding of how to adapt screen stories from another medium. (ENG 102, FLM 204)

**FLM 350 Production Design** *Studio* *3 Credit Hours*

An introduction to the fundamentals of production design. Students study the impact of film design, the interaction between the director, cinematographer and the entire creative team in realizing the vision of the film from reading the script, through pre-production and production. (COR 102)

**FLM 35X Special Topics in Film** *Lecture* *3 Credit Hours*

Courses that explore specific areas of filmmaking that serve as a required general education elective for all film students. (ENG 102, FLM 202; MFA students: FLM 501)

**FLM 351 Genre Films** *Lecture* *3 Credit Hours*

This category covers a specific film genre, such as horror, film noir, musical, comedies, westerns, science fiction, etc. The lectures include information conveyed by the instructor, screening of selected films and discussions. Students write at least two critical papers.

**FLM 352 Auteur Filmmakers** *Lecture* *3 Credit Hours*

This category covers a specific auteur, such as Kubrick, Coen Brothers, Hitchcock, Cassavetes, Altman, Lean, Renoir, Fellini, Bergman, etc. The lectures in addition to information conveyed by the instructor, include the screening of selected films and discussions.

**FLM 353 Historical/Social/Artistic Trends in Film/TV** *Lecture* *3 Credit Hours*

This category covers a specific historical, social or artistic trend, such as French New Wave, British Pop, Social Realism, Surrealism, American Independent, Anti-War, TV Drama, Sexuality in Cinema, Women and Film, etc.

**FLM 360 Acting for Directors (Fall)** *Studio* *3 Credit Hours*

By learning how and why actors do what they do, directors can better communicate their vision. Students study basic acting technique and work through exercises that culminate in the performance of scenes and monologues. By understanding truthfulness in performance as well as the steps to creating believable characterizations, students improve their imagination, increase their instincts for honest interaction, and develop a useful vocabulary for communicating with actors. (COR 102, FLM 261)

**FLM 362 Advanced Directing** *Studio* *3 credit Hours*

This course focuses on two main areas: directing the actor and cultivating a unique voice. Through scene work, students refine their skills in casting, characterizations, script analysis and communication with actors. Students explore the rehearsal process and work in different genres. In addition, students embark upon a detailed study of a director, research and present the elements that comprise that director's style. (FLM 261)

**FLM 371 Advanced Cinematography** *Studio* *3 Credit Hours*

An in-depth study of the cinematographer's toolkit. How to capture a specific look, style or mood for a dramatic, narrative script. Students solve both technical and creative problems as they shoot dramatic scenes and explore advanced camera and lighting techniques. (FLM 221)

**FLM 372 Pre/Post Digital Imaging** *Studio* *3 Credit Hours*  
A course for cinematographers, editors and directors that enhances their ability in the preproduction stage by learning about pre-visualization programs and in the post production process by learning about compositing, image manipulation and color correction. (FLM 291)

**FLM 380 Non-Narrative Films** (Fall) *Studio* *3 Credit Hours*  
This course is a study of various forms of filmmaking outside the traditional paradigm of narrative films. Documentaries, music videos, experimental and other forms are explored, as well as alternate visual techniques that support diverse subject matters. Films whose principal purpose is exploratory, informational or educational are examined. Students create a project of their choice that utilizes one of these other forms. This course may substitute for FLM 311. (FLM 211)

**FLM 391 Intermediate Editing** *Studio* *3 Credit Hours*  
Provides further discussion and practice in the craft of editing and the role of the editor in the filmmaking process. The course includes at least four diverse editing projects and provides extensive practice in editorial techniques using mostly the Avid editing system. Closely examines the art of sound effects and music editing as it occurs in the picture's cutting room, the sound designer's studio, and the music editing facility. This course looks at preparation for turnover to MX & FX, working with the composer and his editor, and assisting the director in supervising the final mix. In addition, there will be time given to an examination of titling (as it is done both inside and outside the cutting room), and film finishing. Finally, a practice in "group editing", that is, two or three editors assigned to a single project. (FLM 291)

**FLM 392 Film Sound II** *Studio* *3 Credit Hours*  
This is an advanced course in audio postproduction for film. Students work in a post-production recording studio learning Foley, dialogue replacement, advanced signal processing, advanced microphone techniques, and 5.1 surround sound mixing techniques using Pro Tools audio software. Students also work in teams to complete a final surround audio mix on completed upper-division productions. (FLM 291, 292)

**FLM 394 Motion Graphics** (Spring) *Studio* *3 Credit Hours*  
Students practice the conception, design, and rendering of motion graphics in the service of titling, special effects, and other post-production processes from the position of the editor's desktop. (FLM 291)

**FLM 411 Production IV-A** (Fall) *Studio* *3 Credit Hours*  
Students submit proposals that include a script and a team of filmmakers at the end of their junior year. Admission is competitive and is determined by the strength of the script and the team assembled as well as the plan of execution. Up to 3 projects are accepted into this one-year class. Each team member must enroll. Screenwriters may enroll in FLM 411 only. Editors may enroll in FLM 412 only. Projects may be awarded a sum of money through departmental scholarships to apply towards legitimate production costs. (FLM 311, Chair approval)

**FLM 412 Production IV-B** (Spring) *Studio* *3 Credit Hours*  
Students previously enrolled in FLM 411 complete principal photography, pick-ups, and all post-production, including rights and clearances for their film. All completed films are eligible to be included in the spring showcase at the Nashville Film Festival in the year following completion. (FLM 411, Chair Approval)

**FLM 420 Internship I** *1.5 Credit Hours*  
Students apprentice with a professional filmmaker, or a business involved in some aspect of filmmaking for 65 hours. Businesses and individuals must meet the criteria to be accepted into this program. Students need to insure that the program meets the college's guidelines and cooperate with all aspects of reporting. (Chair Approval)



**FLM 421 Internship II***1.5 Credit Hours*

A continuation of Internship I; Students apprentice with a professional filmmaker, or a business involved in some aspect of filmmaking for 65 hours. (Chair Approval)

**FLM 423 Advanced Internship***3 Credit Hours*

Includes 130 hours of work as an intern. (Junior or Senior status, Chair Approval)

**FLM 430 Writing Serialized Stories** (Spring)*Studio**3 Credit Hours*

A course for screenwriters that looks at the demands of creating a continuing story, one that relies on a set of characters that evolve and a storyline that continues from episode to episode. This form now appears on many platforms – Network TV, Cable TV, and Internet Sites. Formatting, style, and business practices are examined. (FLM 204)

**FLM 451 Film Industry, Business, and Finance** (Fall)*Lecture**3 Credit Hours*

This course focuses on the business, legal and financial aspects of the motion picture and television industries. Students learn about both the creative and business aspects of production. The course emphasizes the role of the producer, and the various ways that features, documentaries, non-scripted and scripted television series get funded, developed, produced, distributed and marketed. A business plan is produced. (FLM 210)

**FLM 480 Independent Study***3 Credit Hours*

A one on one project designed around a particular student's interest. A student must offer a proposal the semester before this is taken and be assigned a mentor. The proposal must be detailed, involve a timeline and some prior research or script. This class is appropriate for the student who wants to examine a film related subject in depth, research and write a critical paper of some length. This could also be an opportunity for a student to focus on a non-narrative project like a documentary, music video or ad campaign. Students must receive proposal approval for the independent study the semester prior to the semester in which the course is taken. Contact hours determined by advisor. (Junior or Senior status; GPA 3.0, Chair Approval)

**FLM 499 Senior Seminar** (Spring)*Lecture**3 Credit Hours*

Graduating seniors present to the Faculty and guests a summary of their accomplishments as Film Students, an assessment of their own work, and an Artistic Statement which outlines their personal vision and goals. The course assists students in creating a professional resume, a "reel" that demonstrates their skill set, a website and a pitch for their next project. Graduates should be prepared to engage in a wide-ranging and free-flowing discussion of their experiences as a student at The Film School. Students take this course in their last semester. (Senior status)

**FLM 501 The Evolution of Media** (Fall)*3 Credit Hours*

A study and analysis of the pivotal moments in the application of media from the invention of motion pictures through today's applications in the areas of 3D, virtual reality, gaming and viewer directed programming. Each revolution in technology is studied as it relates to its social/historical context. The changes in content and delivery of media are examined as it reflects and informs the societal changes surrounding its emergence. (Undergraduate with 3.25 GPA, Junior or Senior status)

**FLM 502 Film Theory & Criticism** (Spring)*3 Credit Hours*

A survey of film aesthetics and philosophies including auteur theory, cinema verite, "found" footage. What defines certain genres? Is this an invented theory of critics or is it integral to telling certain stories? What is the audience's expectation? How does style and content relate to each other in filmmaking? This course also examines how historical, cultural and scientific developments influence the content and approaches to filmmaking. (Undergraduate with 3.25 GPA, Junior or Senior status)

**FLM 503 Graduate Directing** (Spring) *3 Credit Hours*  
An advanced class intended to further the skills of storytellers. Exercises and assignments focus on the interpretive elements of directing, encompassing design, cinematography, and editing styles. Students are challenged to think outside the box in designing and executing their interpretations of various scenes. (Undergraduate FLM 261)

**FLM 504 Actor/Director's Lab** (Spring) *3 Credit Hours*  
This class focuses on the unique relationship between actors and directors. What do actors need from directors? What do directors need from actors? What are effective ways to communicate and collaborate? Using existing material, actors and directors rehearse and stage scenes for the camera. Various rehearsal techniques will be explored – the Method, Meisner, Improvisation. Directors audition actors for the workshop, participate in acting exercises and direct actors in scenes. (Undergraduate FLM 261, 262)

**FLM 511 Thesis Production Project I** (Fall) *6 Credit Hours*  
In this course, graduate students prepare their thesis project by refining their scripts and prepare for production, which includes scheduling, budgeting, pre-visualization, location scouting, concept meetings with all creative contributors and casting. (FLM 501, 502, 503)

**FLM 512 Thesis Production Project II** (Spring) *6 Credit Hours*  
In this course, graduate students complete their thesis projects by filming their scripts and completing post production, which includes a complete mix, and color correction. Entrance into film festivals and a plan to distribute and market their projects should also be undertaken. (FLM 511)

**FLM 529 Graduate Screenwriting** (Fall) *3 Credit Hours*  
This course is an in-depth study of the art and craft of writing for visual media with a concentration on longer form projects. Students will study the Campbellian 12-step model of mythic structure and how it works in contemporary visual storytelling. The craft of creating effective dialogue, conflict, plots and subplots, character archetypes and other aspects of screenwriting are explored. Students also study various genres. Films and scripts are analyzed and critiqued and student scripts are workshopped.

**FLM 530 Thesis Script Project I** (Fall) *6 Credit Hours*  
This course serves as the thesis project for screenwriters. Students focus on the creation of a feature-length script. The first semester involves writing an outline and first draft. The second semester FLM 531 involves further development of this screenplay. In the semester prior to enrollment, students must complete and submit a plan for their proposed thesis script, which includes a defense that supports the project using artistic and historical references and includes a critical analysis of their own project. (FLM 501, 502, 529)

**FLM 531 Thesis Script Project II** (Spring) *6 Credit Hours*  
This is a continuation of Thesis Script Project I where students proceed with multiple drafts of their screenplay and prepare a 20-minute pitch to entice producers, development executives, and others to jump on board. Entry to screenwriting competitions and festivals is encouraged. (FLM 530)

**FLM 532 Script Rewriting Lab** (Spring) *3 Credit Hours*  
This course focuses on rewriting other writers' scripts. Any script scheduled for Production III, IV or a thesis production is eligible. The class will also examine the process of adapting scripts from other sources. (FLM 529)

**FLM 549 Professional Practices** (Spring) *3 Credit Hours*

This course taken in the last semester of the program focuses on the transition to a professional career. Students creating a resume, “reel”, website and items needed for promotion – project development, “pitches”, how to find financing and create an online campaign. SAG-AFTRA, DGA, WGA and IATSE contracts are studied, along with requirements for membership. This course includes guest speakers—agents, casting directors, directors, and others. (FLM 511 or 530)

**FLM 551 Film Industry, Business and Finance** (Fall) *3 Credit Hours*

This course focuses on the business, legal and financial aspects of the motion picture and television industries. Students learn about both the creative and business aspects of production. The course emphasizes the role of the producer and the various ways that features, documentaries, non-scripted and scripted television series get funded, developed, produced, distributed and marketed. A business plan will be produced.

**FLM 552 Micro-Financing** (Fall) *3 Credit Hours*

As the costs have come down and the equipment needed for filmmaking more accessible and distribution more available, there has been an explosion of film projects being financed and made. It is now possible to make a film with sweat equity and as little as \$10,000. Kickstarter, Indiegogo, GoFundMe and other peer-to-peer sites are explored.

**FLM 570 Graduate Cinematography** (Spring) *3 Credit Hours*

Advanced principles and techniques of cinematography, camera operation and lighting are examined. Principles of cinematography – camera systems, workflows, composition, exposure, optics and lenses, filtration, developing looks, on-set time management and recording codecs are detailed. Lighting schemes and lighting instruments are explored.

**FLM 571 Advanced Lighting** (Fall) *3 Credit Hours*

This class focuses on applied techniques and advanced technical considerations. Organizing and shooting narrative material, style and substance, genre, the use of metaphor is explored. Camera settings and post production manipulation. Camera platforms, and tools available for large and small settings are be investigated. (FLM 570)

**FLM 580 Non-Narrative Project** (Fall) *6 Credit Hours*

A study of the various forms of filmmaking outside the tradition of narrative films. Films that are documentaries, music videos or experimental, and those whose principle purpose is exploratory, informational or educational is examined. Though these types of films may include a narrative, their use of other paradigms and organizing principles will be examined. Students create a project of their choice that utilizes one of these other forms.

**FLM 581 Narrative Project** (Spring) *6 Credit Hours*

A short film project based in the narrative tradition are the focus of this course. Students organize and execute a completed film of approximately 15-20 minutes in length. Students serve as the director/producer on their projects. Scripts must be original, written by the student or acquired from another source. All projects are screened at the end of the semester. (FLM 529)

**FLM 589 Graduate Editing** (Fall) *3 Credit Hours*

Students work on an advanced production (a Production III, IV or a thesis film), joining the project during pre-production and then taking the film from dailies to a final cut, prepped for sound editing. Extensive work is done on the Avid Digital Editing system employing its advanced nuances. Specific attention is paid to the relationship of editors to directors, producers and the studio as well as to visual effects artists and sound designers.

**FLM 590 Post Production Workflow** (Spring) *3 Credit Hours*  
This course provides an overview of the entire post production process. Students serve as a post-production supervisor on an advanced project— Production III, IV or a thesis project. This course includes training in preparing the audio tracks necessary for a final mix, including ADR, Foley, music score and sound design. Students also plan and supervise the final mix, as well as oversee color grading and all visual effects. (FLM 589)

**FLM 623 Graduate Internship** *3 Credit Hours*  
The Film School looks to partner with businesses to provide valuable opportunities to engage in internships which further your education, help you transition from the classroom to the professional world and give you the opportunity to learn, practice and improve your skills. Businesses are vetted to insure that they meet all requirements and follow guidelines. Many entities advertise for interns without understanding the obligations and federal guidelines. Registering for credit insures oversight and protects your rights. Includes 130 hours of work as an intern.

**FLM 680 Independent Study** *3 Credit Hours*  
This is designed for the student who wants to pursue an area not specifically taught in the curriculum. This can be an opportunity to explore a film related topic in depth by researching and writing a critical paper; it can also be an opportunity to execute a project. A concrete proposal must be submitted a semester prior to enrollment and a mentor selected. Contact hours determined by advisor. (3.25 GPA; Advisor Approval)

**FLM 682 Feature/Series Production** (Summer) *6 Credit Hours*  
The focus of this course is the planning and completion of an independent feature or series. Students are assigned to major roles and mentored by faculty and seasoned professionals. This course is subject to the availability of material and funding. Students must be able to commit to a 6-8 week schedule of full days. Contact Hours determined on a project-by-project basis. (Advisor Approval)

**GRD 101 History of Graphic Design** (Fall) *Lecture 3 Credit Hours*  
A critical and analytical study of significant events, personalities, and technological advances that have contributed to the global history of graphic design.

**GRD 121 Fundamentals of Typography** (Spring) *Studio 3 Credit Hours*  
Through directed projects, this course explores basic type design and its practical applications. Students are introduced to expressive and conceptual use of type and end the semester with an in-depth knowledge of typographic terminology, and an appreciation for the artistry of typographic forms. (COR 101; Co-requisite COR 102)

**GRD 210 Concept Development** *Studio 3 Credit Hours*  
This course is an introduction to advertising design and focuses on developing strong creative advertising concepts. Through directed projects students research, write creative objectives, and develop advertising that is highly conceptual and on target with creative work plans. (COR 102; GRD 121)

**GRD 230 Digital Design I** *Studio 3 Credit Hours*  
This is an introductory computer course with an emphasis on digital design, imaging, and publishing software. Students are introduced to Macintosh OSX and learn basic skills utilizing Adobe Photoshop, Illustrator, and InDesign. (COR 102, GRD 121)

**GRD 231 Digital Design II** *Studio 3 Credit Hours*  
This is an intermediate computer course with an emphasis on digital design and imaging. Students learn advanced computer skills and techniques related to the graphic design industry utilizing Adobe Photoshop, Illustrator, and InDesign. (GRD 230)

**GRD 232 Experimental Typography** *Studio* *3 Credit Hours*  
This intermediate typography course emphasizes expressive and experimental type. Students match type with message, manipulate type, and explore other creative uses of type. (COR 102; GRD 121)

**GRD 300 Portfolio Review** (Spring) *Does Not Earn Academic Credit*  
The review takes place in the spring semester of the sophomore year. Students' work, as well as their professional development, is evaluated by the Graphic Design faculty. Graphic Design majors must participate in this review before attending upper level graphic design courses.  
(Co-requisites: GRD 210, 231, 232, 341)

**GRD 310 Brand Development** *Studio* *3 Credit Hours*  
Through directed projects this course explores the basic elements and principles of branding and corporate identity design. Students design consumer labels as well as logos, letterhead packages and other elements of corporate identity design. (GRD 210, 231, 232)

**GRD 332 Advanced Typography** *Studio* *3 Credit Hours*  
By examining grid development and typographic systems, this advanced typography course focuses on the organization and effective communication of type when used in extended, large volume, published formats. (GRD 231, 232)

**GRD 341 Introduction to HTML & CSS** *Studio* *3 Credit Hours*  
This course is an introduction to multimedia design with an emphasis on website creation. Students gain an understanding of the terminology, development tools, and fundamental skills (including learning HTML, CSS, etc.) related to designing a successful website. Current software applications such as Dreamweaver and Photoshop are learned as appropriate to the process. (COR 102; GRD 230 or DIG 185)

**GRD 342 Advanced Web Development** *Studio* *3 Credit Hours*  
Building on skills learned in Web Development I, students continue to gain an understanding of the terminology, development tools, and fundamental skills (including learning HTML, CSS, ActionScript, etc.) related to designing a successful website. Current software applications such as Dreamweaver and Photoshop are learned as appropriate to the process. (GRD 341)

**GRD 343 Web & Interactive** *Studio* *3 Credit Hours*  
Building on skills learned in GRD 342, students continue to gain an advanced understanding of the terminology, development tools, and skills (including learning HTML, CSS, ActionScript, etc.) related to designing a successful website. Current software applications such as Dreamweaver and Photoshop are learned as appropriate to the process. (GRD 342)

**GRD 344-Series: Special Topics in Web Development** (GRD 342)

**GRD 344A PHP, MySQL & WordPress** *Studio* *3 Credit Hours*  
Students learn the underlying technology behind WordPress (PHP and MySQL), which enable them to extend WordPress and create custom WordPress Themes. A solid knowledge of HTML and CSS is required. Students complete weekly assignments and projects to gain a hands-on understanding of all three technologies.

**GRD 344B HTML5 and CSS3** *Studio* *3 Credit Hours*  
Students learn to implement many of the new features of HTML5 and CSS3 to build modern, cross-browser, multiple device websites that incorporate interactivity and visual effects not possible in earlier versions of HTML and CSS. A solid knowledge of current HTML and CSS is required. Students complete weekly projects to gain a hands-on understanding of both technologies.

**GRD 344D JavaScript and JQuery** *Studio* *3 Credit Hours*

The course is an in-depth exploration of the jQuery library as well as the underlying coding language behind it, JavaScript. jQuery is one of the most powerful tools available today for any website designer or developer, allowing almost unending ways to add interactivity, animation, movement, visual effects and more to any website. A solid knowledge of HTML and CSS is required. Students work on specific lessons to build slideshows, form validation, sliding text boxes and more.

**GRD 351 Series: Special Topics in Graphic Design**

**GRD 351A History of Record Album Cover Art** *Studio* *3 Credit Hours*

The course is a journey through the world of record album cover design from the 1940s to the 1990s. Students explore a variety of genres and styles while researching trends, artists and the impact of culture and current events on the artwork that adorned “long playing” record albums. Students complete weekly design projects to gain hands on experience. (COR 102; Co-requisite GRD 230 or DIG 185)

**GRD 351B Graphic Design and Social Cause** *Studio* *3 Credit Hours*

Change is created in the world by using advertising and graphic design to present important ideas, raise awareness, and stimulate thought. In this course, students examine historical posters, ad campaigns, and ephemera that deal with social change. Projects include campaigns that deal with issues of global and local significance. (GRD 232)

**GRD 351C Typeface Design** *Studio* *3 Credit Hours*

The course is an in-depth exploration of type design. Students learn the unique visual considerations required to design and produce their own typefaces. (GRD 232)

**GRD 351D Creative Problem Solving** *Studio* *3 Credit Hours*

The course explores a variety of techniques for stimulating fresh thinking and solving design problems. Through a series of projects, various brainstorming techniques are applied to the important phases of the design process: defining problems, generating ideas, and creating form. (GRD 210)

**GRD 351E Logo Design** *Studio* *3 Credit Hours*

In this course students learn the history and development of logos and logo symbols as well as various applications for successful brand identity across a wide range of media. (GRD 310)

**GRD 351F Art and Design Travel** *Studio* *3 Credit Hours*

This is a studio-centered travel course that explores place-based projects including visual narratives. (60 credit hours, 3.0 GPA)

**GRD 361 Special Problems In Advertising** *Studio* *3 Credit Hours*

This course is designed to further develop the principles of advertising design. Emphasis is placed on concept development and the importance of integrating copy concept and image to communicate an effective message. Through directed projects, students research clients, write headlines and body copy, create or find appropriate imagery, and develop advertising that is highly conceptual, profession executed, and on-target with approved creative plans. (GRD 210)

**GRD 401 Professional Practices** *Lecture* *3 Credit Hours*

This course covers production methods, standard business practices, pricing and ethical guidelines for the graphic designer. (Co-requisite GRD 310 or ILN 300)

**GRD 410 Promotion & Packaging** *Studio* *3 Credit Hours*  
Through directed projects students learn the unique design opportunities and challenges presented by package design and multiple page publications. (GRD 310, 332)

**GRD 450 Visiting Art Directors** *Studio* *3 Credit Hours*  
Students work with a series of Nashville area designers, art directors, and creative directors. Each visiting designer presents a design or communication or communication problem that is common to their experience and challenges students to create effective solutions. (GRD 300 or ILN 300; GRD 310)

**GRD 460 Senior Portfolio Development** *Studio* *3 Credit Hours*  
This course is the final step in preparing students for a career in visual communications. Under the direction of senior graphic design faculty, each student completes a competitive, entry-level portfolio and learns skills needed to succeed in the interview process. All full-time faculty members and guest design professionals evaluate each final portfolio. *Capstone course required for Graphic Design Majors.* (Co-requisite GRD 410)

**GRD 470 Internship I** *3 Credit Hours*  
Students make valuable contacts and attain practical knowledge while working in a creative business environment. An internship provides the opportunity for students to work with professional designers, illustrators, and art directors. It is required that students work 130 hours during their internship. (Junior or Senior status; Chair approval)

**GRD 471 Internship II** *3 Credit Hours*  
Students further develop valuable contacts and practical knowledge while working in a creative business environment. A second internship provides the student an opportunity to work with professionals representing expansive or specialized areas. It is required that students work 130 hours during their internship. (Junior or Senior status; Chair approval)

**GRD 480 Independent Study** *Studio* *3 Credit Hours*  
A project or researched based independent study course designed for the student to explore with specificity a material, technique, method, content or conceptual practice. Students learn through a direct relationship with a faculty the processes of building independence towards a professional studio or research practice. This course includes writing, research, and making. Students must receive proposal approval for the independent study the semester prior to the semester in which the course is taken. (Junior or Senior status; Chair approval)

**HIS 101 History of World Civilization I** *Lecture* *3 Credit Hours*  
A survey of the cultural, social, economic, and political aspects of significant civilizations from prehistory through the 17th century.

**HIS 102 History of World Civilization II** *Lecture* *3 Credit Hours*  
A survey of the cultural, social, economic, and political aspects of significant civilizations from the 18th century to the present. (HIS 101)

**HIS 200 History of Social Change in 20<sup>th</sup> Century America** *Lecture* *3 Credit Hours*  
This course is a survey of selected social movements during the 20<sup>th</sup> century in the United States. This course explores different forms of social and political activism in these movements and the impact on American society and culture. *Can fulfill social science requirement or serve as a General Education elective.* (ENG 102, HIS 102)

**HUM 200 Art & Design Explorations Abroad** *Lecture* *3 Credit Hours*  
A first-hand encounter with one or more major centers of art and culture in foreign nations, emphasizing art and design values. (COR 102)

**HUM 210 Gender Studies** *Lecture* *3 Credit Hours*  
This course is a historical investigation of how specific cultures represent gender difference. Students examine a variety of cultural forms and phenomena including film, television, literature, music, popular movements, and institutions. *Can fulfill social science requirement or serve as a General Education elective.* (ENG 102)

**HUM 220 World Mythologies** *Lecture* *3 Credit Hours*  
A study of myths, legends, and their related images in order to clarify modern belief systems. Particular emphasis is placed on visual depictions of myths and the use of mythology in storytelling. (ENG 102)

**HUM 300 Poetry and Film** *Lecture* *3 Credit Hours*  
This course analyzes modern and contemporary poetry as it relates to modern cinema in order to discover the possibilities inherent in the language/image interface throughout the 20<sup>th</sup> century and into the 21<sup>st</sup> century. (ENG 102)

**HUM 310 Literature in Film** *Lecture* *3 Credit Hours*  
This course examines the evolution of literary works into screenplays and, finally, into cinematic adaptations. (ENG 102)

**HUM 480 Independent Study** *Lecture* *3 Credit Hours*  
This course is a research-based independent study. Students complete a Chair-approved critical writing project that explores the cultural and historical contexts as it relates to their chosen topic and their study of the visual arts. Students must provide an initial proposal and timeline for their project to the department chair the semester before they intend to enroll in this course. (Junior or Senior Status; Chair Approval)

**ILN 221 Introduction to Illustration** *Studio* *3 Credit Hours*  
The introductory course provides an understanding of the illustration process and its role as an art form that reflects, serves, and advances contemporary culture. Class assignments parallel professional practice. (COR 102)

**ILN 233 Digital Design & Illustration** *Studio* *3 Credit Hours*  
This is an advanced computer course with an emphasis on digital design and illustration. Students learn advanced computer skills and techniques related to the graphic design industry utilizing current software. (GRD 231)

**ILN 300 Portfolio Review** *Studio* *0 Credit Hours*  
During the spring semester of their Sophomore year Illustration majors present portfolios containing projects from GRD 210, ILN 221, and GRD 231 for review by Watkins Faculty. (Co-requisites: GRD 210, ILN 221, GRD 231)

**ILN 321 Pictorial Problems** (formerly GRD 321 Illustration I) *Studio* *3 Credit Hours*  
The course challenges students to develop theme-based visual solutions to problems targeting specific audiences and markets. Assignments parallel professional practice. (ILN 221)



**ILN 322 Visual Narratives** (formerly GRD 322 Illustration II) *Studio* *3 Credit Hours*  
The course will explore sequential imagery, character development, storyboards, and concept drawings essential in the production of successful picture book illustrations. Students develop a cohesive body of work that represents a singular visual voice. (ILN 221)

**ILN 323 Special Topics: Visiting Illustrators** *Studio* *3 Credit Hours*  
Students will work with visiting professionals—illustrators, designer-illustrators, and/or animators—to benefit from distinctly different and valuable perspectives. Students are exposed to current and emerging markets for illustration. (ILN 221)

**ILN 421 Advanced Illustration Seminar** (formerly GRD 324) *Studio* *3 Credit Hours*  
Building on learned skills and principles in beginning and intermediate level courses, students produce an advanced, cohesive portfolio of work for deployment in print, digital media, and/or gallery environment. (ILN 322)

**ILN 460 Senior Illustration Portfolio** *Studio* *3 Credit Hours*  
During their final semester, students create a Capstone body of work to launch their careers, including a creative strategy for marketing the work. Each illustration major produces and prepares a specific body of original work for a public exhibition during their final semester. Full-time faculty and guest professionals evaluate the final portfolio. (Co-requisites: GRD 401, ILN 421)

**ILN 470 Internship I** *Studio* *3 Credit Hours*  
Students make valuable contacts and attain practical knowledge while working in a creative business environment. An internship provides the opportunity for students to work with professional designers, illustrators, and art directors. It is required that students work 130 hours during their internship. (Junior or Senior status; Chair approval)

**ILN 480 Independent Study** *Studio* *3 Credit Hours*  
A project or researched based independent study course designed for the student to explore with specificity a material, technique, method, content or conceptual practice. Students learn through a direct relationship with a faculty the processes of building independence towards a professional studio or research practice. Students must receive proposal approval for the independent study the semester prior to the semester in which the course is taken. (Junior or Senior status; Chair approval)

**IND 102 Space Planning & Human Factors** *Studio* *3 Credit Hours*  
Human factors, anthropometrics, ergonomics and proxemics are introduced as part of the rationale behind a successful design product. The student studies human behavior and applies design and behavioral principles to interior spaces designed for human safety, comfort and aesthetic pleasure. (COR 102)

**IND 203 Interior Materials** (Fall) *Lecture* *3 Credit Hours*  
Materials integrated in the basic interior from flooring materials to ceiling systems are discussed including proper installation and maintenance. Coordination of interior materials by use of product schedules and finish schedules will be introduced. (COR 102)

**IND 204 Codes & Regulations** (Fall) *Lecture* *3 Credit Hours*  
Students develop the ability to plan in accordance with basic codes for life safety through a variety of exercises, which reinforces the application of code requirements in actual project situations. (IND 210)

**IND 205 Textiles & Furnishings** (Spring) *Lecture* *3 Credit Hours*  
The basics of fiber, yarn, finishing and construction methods are discussed. Students are introduced to textiles and furnishings with special emphasis on function and proper selection. (COR 101)

**IND 206 History of Architecture & Design I (Fall)** *Lecture* *3 Credit Hours*

Furnishings from classical times through the late Renaissance periods are examined in terms of historic, as well as present day, needs. Style, methods of ornamentation, use of color, and significance of the period are reviewed using images and lecture information. Emphasis is placed on the influences of geographical locations and social, religious, and economic forces of history on interiors.

**IND 207 History of Architecture & Design II (Spring)** *Lecture* *3 Credit Hours*

The second semester of historical architecture and interiors reviews furniture and decorative arts from the Baroque, Rococo and Neoclassical periods through the 18th and 19th centuries and into the contemporary interiors of the early 20th century. Focus is placed on the built environment as it has been influenced by geographic location as important social, religious, economic and political forces. (IND 206)

**IND 208 Building Construction & Documentation (Fall)** *Studio* *3 Credit Hours*

Communication of design intent through construction documentation is the focus of this studio course. An emphasis on construction and the integration of electrical, mechanical and other systems are delivered through assigned drafted projects. Within these projects, students practice basic drafting skills including architectural lettering, geometric constructions, floor plans, elevations, dimensioning, and other forms of drafting expression. (COR 102)

**IND 210 Residential Design (Spring)** *Studio* *3 Credit Hours*

Students are involved in the creative design of complex residential spaces. Non-traditional spaces such as adaptive reuse projects and urban loft-style spaces are incorporated into this course of study. Specification of architectural elements such as doors, windows and hardware will be included in the development of construction documents. (IND 102, 208)

**IND 280 Sophomore Portfolio Review (Spring)** *Does Not Earn Academic Credit*

Student work from IND 102, 210, 280, 303 is reviewed each spring by the Interior design faculty and a jury selected from the design and architecture community. Students must participate in their review before they may attend upper-division design classes. (IND 102, 208, 304)

**IND 303 Presentation Techniques (Fall 2016; Spring 2017-2018)** *Studio* *3 Credit Hours*

A variety of techniques are developed to communicate design intent from the designer to the client in a graphic form. Students are encouraged to develop individual presentation styles. (IND 102, 208)

**IND 304 Lighting Design (Fall)** *Lecture* *3 Credit Hours*

Lighting is presented as a decorative and functional element of design. Students develop reflected ceiling plans for small residential and commercial projects as well as designing and constructing their own original luminaire. (IND 208)

**IND 305 20<sup>th</sup> Century Design (Spring)** *Lecture* *3 Credit Hours*

The course includes a study of the evolution of 20th century conceptual thinking in the creative fields of architecture and interior design. Lecture include subjects such as the Bauhaus, contemporary furniture design and profiles of 20th century architects and designers. (ENG 102, IND 207)

**IND 307 Seminar in Design Theory (Fall 2017)** *Seminar* *3 Credit Hours*

This course examines the ways in which architects, interior designers and theorists express and conceptualize the design process and their own creative expression. Readings are drawn from significant works, which form the basis for class discussion. Through written assignments, students develop skills in analyzing and conceptualizing interior design principles. (ENG 102)

**IND 310 Commercial Design** (Fall) *Studio* *3 Credit Hours*

Students are introduced to commercial design and the impact of design for public use. The concept of evidence-based design is also introduced. Projects focus primarily on healthcare environments. Code requirements and compliance with the Americans with Disabilities Act will be stressed. The semester culminates with a juried presentation to a panel of interior designers and architects. (IND 210)

**IND 311 Digital Design I** (Spring 2017-2018) *Studio* *3 Credit Hours*

This course provides an introduction to general concepts of computer-aided design and drafting with emphasis on two dimensional drafting application such as floor plans, furniture plans and reflected ceiling plans. (IND 208)

**IND 312 Digital Design II** (Fall 2017-2018) *Studio* *3 Credit Hours*

This course further develops the use of computer-aided design with more sophisticated sketching and rendering techniques. 3D modeling and rendering methods are introduced using current software that used in today's firms. (IND 311)

**IND 313 Digital Design III** (Fall) *Studio* *3 Credit Hours*

This courses includes more advanced 3D modeling and rendering methods for interior design visualization. Instruction focuses on digitally modeling designs with rectilinear and non-rectilinear geometry. (IND 312)

**IND 315 Sustainable Design** (Spring) *Studio* *3 Credit Hours*

Students gain an understanding of sustainable design principles as a means of promoting health and well-being through environmentally-conscious methods. Projects vary and engage students in residential and commercial applications of sustainability using biomimicry, Cradle-to-Cradle principles and LEED certification guidelines. (IND 303, 311)

**IND 316 The Ecology of Design** (Fall) *Lecture* *3 Credit Hours*

Instruction incorporates an overview and analysis of the latest green philosophies, systems and building products and provides an extensive compilation of current green literature and resources. Guest lecturers and field experiences are featured. (IND 315)

**IND 320 Advanced Commercial Design** (Spring) *Studio* *3 Credit Hours*

This course focuses on the specialized interiors required when planning for complex public environments, such as hospitality-based venues and restaurants. Students develop concept statements, specifications, construction documents and presentation materials. The semester culminates with a juried presentation to a panel of interior designers and architects. (IND 310)

**IND 322 Global Sustainability** (Spring) *Studio* *3 Credit Hours*

Sustainable efforts around the globe provide the student with an awareness of the diverse options available in building construction, mechanicals, energy sources and materials. Student study both indigenous structures and current case studies that exemplify sustainable principles, then apply the information to various project types. (IND 315)

**IND 402 Professional Practices** (Spring 2017-2018) *Lecture* *3 Credit Hours*

Students become familiar with standard business procedures encountered in the practice of interior design from sales to estimating and quotation writing. Ethics, professional organizations and the NCIDQ examination are also topics included in class discussions. (IND 303)

**IND 403 Advanced Materials and Detailing (Fall)** *Lecture* *3 Credit Hours*

This course provides an advanced examination of materials used for interiors and furnishings. Coordination of elevations, sections and details with student-designed interior features, such as millwork, furnishings and lighting, will be emphasized. (IND 203, 320)

**IND 405 Internship I** *3 Credit Hours*

The student work a total of 120 hours minimum with a residential design firm, commercial design firm or architectural firm to gain a range of experience in a professional setting. The experience is chronicled in a weekly journal with a summary of the internship required at the end of the semester. The mentor completes an evaluation of the student at the end of the 120 contact hours.

**IND 406 Portfolio Design (Fall)** *Studio* *3 Credit Hours*

The course provides the opportunity for interior design students to develop a professional portfolio. Emphasis is placed on organizing a strong work of work focused on a plan dictated by the student's individual career goals. (IND 312)

**IND 409 Internship II** *3 Credit Hours*

The student work a total of 120 hours minimum with a residential design firm, commercial design firm or architectural firm to gain the experience of a second internship. The experience is chronicled in a weekly journal with a summary of the internship required at the end of the semester. The mentor completes an evaluation of the student at the end of the 120 contact hours. (IND 405)

**IND 410 Senior Thesis I (Fall)** *Studio* *3 Credit Hours*

This course deals with advanced research methodology related to the design process. Through selected readings and individually selected research topics, a thesis proposal is generated, which begins the design process toward a project to be completed the following semester. The research and project proposal are presented at the end of the fall semester for critique. (IND 312, 320)

**IND 420 Senior Thesis II (Spring)** *Studio* *3 Credit Hours*

The research from IND 410 forms the springboard for this semester long project of the student's choice. Instruction and guidance will be given by the course instructor. The project is presented mid-semester for critique, as well as at the end of the semester to a jury of professionals from the design and architecture community. A public exhibit for the Thesis Project follows the final presentations to the jury. (IND 410)

**IND 480 Independent Study** *Studio* *3 Credit Hours*

This research-based independent study is an opportunity for upper-level student to examine an interior design related subject that falls outside the current course offerings, while working with a mentor within the Interior Design department. Students must receive proposal approval for the independent study the semester prior to the semester in which the course is taken. During the semester, the student research a topic agreed on by the research and using academic standards set by the department. (IND 210)

**MARH 510 Art History Theory and Culture (Summer)** *2 Credit Hours*

This graduate seminar course explores selected writings on topics in visual art and critical theory. Designed to introduce students to multiple approaches to critical inquiry and analysis of contemporary artistic practice, this course introduces critical texts and theoretical positions as seen in contemporary processes. Topics vary but may include related issues in areas such as critical theory, identity politics, institutional frames, sustainability, urbanization, and globalization.

**MARH 520 Graduate Studio Project (Fall)***4.5 Credit Hours*

These research/reading/writing-based projects are designed to integrate studio work with art history, theory, and philosophy. The student is paired with a Faculty mentor for these off campus projects. During the summer residencies, the student builds a bibliography and research plan with assistance from the faculty. The flexibly structured curriculum allows for individualized areas of research and appropriate levels of rigor.

**MARH 525 Graduate Research Project (Spring)***4.5 Credit Hours*

These research/reading/writing-based projects are designed to integrate studio work with art history, theory, and philosophy. The student is paired with a Faculty mentor for these off campus projects. During the summer residencies, the student builds a bibliography and research plan with assistance from the faculty. The flexibly structured curriculum allows for individualized areas of research and appropriate levels of rigor. (MART 520)

**MARH 610 Art History, Theory and Culture (Summer)***2 Credit Hours*

This graduate seminar course explores selected writings on topics in visual art and critical theory. Designed to introduce students to multiple approaches to critical inquiry and analysis of contemporary artistic practice, these courses introduce critical texts and theoretical positions as seen in contemporary processes. Topics vary but may include related issues in areas such as critical theory, identity politics, institutional frames, sustainability, urbanization, and globalization. (MARH 510)

**MARH 620 Graduate Research Project (Fall)***4.5 Credit Hours*

These research/reading/writing-based projects are designed to integrate studio work with art history, theory, and philosophy. The student is paired with a Faculty mentor for these off-campus projects. During the summer residencies, the student builds a bibliography and research plan with assistance from the faculty. The flexibly structured curriculum allows for individualized areas of research and appropriate levels of rigor. (MART 525)

**MARH 625 Graduate Research Project (Spring)***4.5 Credit Hours*

These research/reading/writing-based projects are designed to integrate studio work with art history, theory, and philosophy. The student is paired with a Faculty mentor for these off-campus projects. During the summer residencies, the student builds a bibliography and research plan with assistance from the faculty. The flexibly structured curriculum allows for individualized areas of research and appropriate levels of rigor. (MARH 620)

**MARH 710 Art History, Theory and Culture (Summer)***2 Credit Hours*

This graduate seminar course explores selected writings on topics in visual art and critical theory. Designed to introduce students to multiple approaches to critical inquiry and analysis of contemporary artistic practice, these courses will introduce critical texts and theoretical positions as seen in contemporary processes. Topics vary but may include related issues in areas such as critical theory, identity politics, institutional frames, sustainability, urbanization, and globalization. (MARH 610)

**MART 500 Studio Seminar (Summer)***4.5 Credit Hours*

The graduate studio seminar is a forum for students to hone their ability to identify and articulate the personal, formal, conceptual and historical cues embedded in their work. Summer sessions consist of weekly studio visits and weekly conferences. Students meet individually and in small groups with core faculty and visiting artists in their studios. Visiting artists give public presentations and lead weekly colloquia in gatherings that include all students, core faculty and visiting artists. A wide variety of readings chosen by faculty guide discussions that concentrate on problems concerning methods of artmaking, distribution, and interpretation.

**MART 515 Professional Practices** (Summer)

*1.5 Credit Hours*

A series of specialized professional practice courses are offered throughout the summer residencies. MART 515 is a workshop designed to introduce the student to online library resources and all digital research, communication, and dissemination tools necessary to use during on and off-campus semesters.

**MART 520 Graduate Studio Project** (Fall)

*4.5 Credit Hours*

The Graduate Studio Project course allows students to focus in private sessions on the development of their work and research from their home studio. The continued development of ideas and approaches initiated during the summer Studio Seminar is supported through in-person and online conversation with approved program mentors. These liaisons are intended to support the off-campus development of work. (MART 500)

**MART 525 Graduate Studio Project** (Spring)

*4.5 Credit Hours*

The Graduate Studio Project course allows students to focus in private sessions on the development of their work and research from their home studio. The continued development of ideas and approaches initiated during the summer Studio Seminar is supported through in-person and online conversation with approved program mentors. These liaisons are intended to support the off-campus development of work. (MARH 520)

**MART 530 Process Critique** (1.5 credits)

*1.5 Credit Hours*

An intensive four-day session where students meet on campus and receive feedback on work produced during Graduate Studio Project. During Winterim, core faculty determines the advancement of the student within the program. (MARH 525, MART 525)

**MART 600 Studio Seminar** (Winterim)

*1.5 Credit Hours*

The graduate studio seminar is a forum for students to hone their ability to identify and articulate the personal, formal, conceptual and historical cues embedded in their work. Summer sessions consist of weekly studio visits and weekly conferences. Students will meet individually and in small groups with core faculty and visiting artists in their studios. Visiting artists will give public presentations and lead weekly colloquia in gatherings that include all students, core faculty and visiting artists. A wide variety of readings chosen by faculty guide discussions that concentrate on problems concerning methods of artmaking, distribution, and interpretation. (MART 530)

**MART 615 Professional Practices** (Summer)

*1.5 Credit Hours*

A series of specialized professional practice courses will be offered throughout the summer residencies. MART 615 will explore student initiated interviews, site visits, conversations and potential day trips to cultural partner organizations as well as development of networks, tools, resources, and contacts needed to continue transitioning from a graduate program into a desired professional context.

**MART 620 Graduate Studio Project** (Fall)

*4.5 Credit Hours*

The Graduate Studio Project course allows students to focus in private sessions on the development of their work and research from their home studio. The continued development of ideas and approaches initiated during the summer Studio Seminar are supported through in-person and online conversation with approved program mentors. These liaisons are intended to support the off-campus development of work. (MART 600)

**MART 625 Graduate Studio Project** (Spring)

*4.5 Credit Hours*

The Graduate Studio Project course allows students to focus in private sessions on the development of their work and research from their home studio. The continued development of ideas and approaches initiated during the summer Studio Seminar is supported through in-person and online conversation with approved program mentors. These liaisons are intended to support the off-campus development of work. (MART 620)

**MART 630 Process Critique** (Winterim)*1.5 Credit Hours*

An intensive four-day session where students meet on campus and receive feedback on work produced during Graduate Studio Project. During Winterim, core faculty determines the advancement of the graduate student within the program. (MART 625)

**MART 700 Studio Seminar** (Summer)*4.5 Credit Hours*

The graduate studio seminar is a forum for students to hone their ability to identify and articulate the personal, formal, conceptual and historical cues embedded in their work. Summer sessions consist of weekly studio visits and weekly conferences. Students meet individually and in small groups with core faculty and visiting artists in their studios. Visiting artists give public presentations and lead weekly colloquia in gatherings that include all students, core faculty and visiting artists. A wide variety of readings chosen by faculty guide discussions that concentrate on problems concerning methods of artmaking, distribution, and interpretation. (MART 625)

**MART 715 Thesis Exhibition and Defense** (Summer)*2.5 Credit Hours*

In the final summer residency, the Thesis Exhibition and Defense course focus on the production of advanced work and writing to be exhibited, published and defended in the final thesis presentation. (MART 630)

**MAT 101 Mathematics for Visual Arts***Lecture**3 Credit Hours*

A study of basic mathematics, algebra, and geometry as these show demonstrated use in modern life with applications to art and design.

**PHL 220 Introduction to Philosophy***Lecture**3 Credit Hours*

A survey of the basic issues and problems of philosophy through selected readings in the works of leading philosophers from the ancient Greeks to contemporary thinkers. (ENG 102)

**PHL 301 Ethics***Lecture**3 Credit Hours*

Students examine basic approaches to ethics and morality from a multicultural perspective. (ENG 102)

**PHL 310 Aesthetics***Lecture**3 Credit Hours*

Through a thorough examination of historical texts, this course investigates the nature and value of art, works of art, expression, creativity, artistic meaning, aesthetic experience, interpretation and aesthetic judgment. (ENG 102)

**PHL 350 Modern and Postmodern Philosophy***Lecture**3 Credit Hours*

This course examines the development of Western philosophy from the 17<sup>th</sup> to the early 20<sup>th</sup> century. Students explore a variety of philosophers and concepts including the contrast between empiricism and rationalism, transcendental idealism and metaphysics. (ART 101, 102; ENG 102)

**PHO 101 Photography: A Cultural Lens***Lecture**3 Credit Hours*

This course is a survey of the important events, ideas, images, and photographers in photographic history. Course information covers the invention of the camera and its impact on art and culture, major movements in photography, and significant artists from early development through contemporary works.

**PHO 102 A Critical Introduction to Photography***Lecture**3 Credit Hours*

Course lectures concentrate on artists, essays, and an introduction to critical analysis of photographic genres and contemporary works. Students explore all aspects of the medium through discussion and individual research. (ENG 101, Co-requisite ENG 102)

**PHO 121 Photography I** *Studio* *3 Credit Hours*

This is an introduction to basic photography, providing a foundation in lens-based still photographic techniques and practices. Emphasis is placed on developing technical skills with digital and film cameras and digital printing, and with gaining a critical awareness of the photographic medium through assignments and critiques. A digital camera with manual exposure and RAW file capture is required. Film cameras may be loaned to students as needed. (COR 102)

**PHO 231 Photography II** *Studio* *3 Credit Hours*

In this introduction to the materials and techniques of color photography, students use medium format film cameras for assignments. Lectures explore color theory, technical aspects of negative films, color correction, and software applications for digital printing. The study of color photography is examined through group critiques, lectures, and discussions of contemporary photography. Students learn essential information needed to work successfully in color photography while concentrating on creative development. A medium format camera with manual exposure is required. (PHO 121)

**PHO 235 Darkroom Photography** *Studio* *3 Credit Hours*

Using 35mm, medium format or large format cameras, students gain a foundation in darkroom photographic techniques including film processing, black and white darkroom printing and other techniques. Students learn to utilize basic zone system techniques for pre-visualizing final prints. Using this technical information and through assessment and critique, students create a portfolio of silver gelatin prints. (PHO 121)

**PHO 241 Introduction to Lighting** *Studio* *3 Credit Hours*

This is an intensive course in artificial lighting techniques. Lectures and demonstrations introduce students to tungsten and strobe lighting and its application to commercial and fine art photography. Students learn to control artificial light sources by applying learned skills to studio and location assignments. Emphasis is on technical control and creative applications for product, portrait, editorial, and fine art visual communication. (PHO 121)

**PHO 300 Portfolio Review** *Does not earn academic credit*

Photography Faculty review projects completed in PHO 121 and 231.  
(PHO 121, may be taken concurrently with PHO 231)

**PHO 310 Photojournalism** *Studio* *3 Credit Hours*

This course offers an in-depth approach to photojournalism in terms of editorial and documentary photography. Students complete weekly assignments as well as embark on a long-term video or photography project based on their personal interests. Students keep a journal to be used for brainstorming and reflection. The class is devoted to subject research and creative photography in both the fine arts and commercial applications. (PHO 300)

**PHO 342 Applied Lighting** *Studio* *3 Credit Hours*

Building on Introduction to Lighting, students develop a portfolio of advanced work using artificial lighting techniques. The portfolio consists of self-defined projects for commercial or fine art photography. Students participate in group critiques and discussions emphasizing technical skill, creativity, and presentation. (PHO 241)

**PHO 352 Experimental Video** *Studio* *3 Credit Hours*

This course is designed to expand students' understanding and skills in photography into a time-based media. Class lectures discuss video artists and the impact of video art on photography and culture. Students learn the video operations of their camera and software for editing of audio and video. (DIG 185, PHO 121)



**PHO 361 Alternative Processes** *Studio* *3 Credit Hours*

Students learn to make digital negatives and positives, and prepare chemicals and paper for cyanotype, VanDyke, photopolymer gravure, palladium, salt prints and other alternative processes. Lectures, demonstrations, and group critiques explore the visual possibilities of these processes. (PHO 121, 241)

**PHO 3XX Advanced Special Topic Series** *Studio* *3 Credit Hours*

This course introduces students to a variety of photographic genres. Students explore personal image making through self-assigned projects and discussions on ideas, content, and critical theory as it applies to the class topic and their own work. (PHO 121)

**PHO 341 Large Format Photography** *Studio* *3 Credit Hours*

This course builds on knowledge of the large format camera and the operation and current practices introduced in PHO 234. Students learn more about lens selection, the use of camera swings and tilts, and processing procedures for sheet film. Students produce images in both black and white and color film and use the traditional darkroom and the digital lab.

**PHO 373 Book Arts** *Studio* *3 Credit Hours*

This course provides an introduction to the theory and various technical processes of making books by hand. A strong emphasis is placed on exploring contextual themes and theories present in handmade book culture through a semester-long discussion of the definition of the book as art and the role of intention in the making of book-centric art. Also, in this course students strengthen hand skills and dexterity while learning about the importance of craftsmanship in all forms of art.

**PHO 375 Create, Curate & Exhibit** *Studio* *3 Credit Hours*

Students conceive of an exhibition to which they curate and create works of art and secure a venue for the show. Readings and writings are done in curatorial studies and an exhibition is produced and an exhibition catalog is written as the semester project.

**PHO 376 Documentary** *Studio* *3 Credit Hours*

This course explores the elements of documentary photography— discusses legal and ethical issues that arise when making documentary work and examines at photographs and films by and about historical and contemporary documentary photographers. The many branches of documentary photography (street, photojournalism, visual anthropology, etc) are discussed and investigated for methods that allow for an in depth experience using interviewing, writing, and editing, and giving subjects cameras to document their experiences. By the end of the course students have a strong, cohesive body of work.

**PHO 379 Experimental Photography** *Studio* *3 Credit Hours*

Students explore non-traditional and creative approaches to making and transforming photographic images. Techniques could include using digital and darkroom, silver and non-silver processes, painting and drawing, printmaking, installation, video. Students research concepts and methods of their choosing.

**PHO 380 Printmaking for Photographers** *Studio* *3 Credit Hours*

This studio course gives students an opportunity to learn a variety of printmaking processes that begin as photographs. Techniques include intaglio, lithography, photocopy transfers, photopolymer, and other techniques. Printing in black ink as well as color will be covered.

**PHO 381 Electronic Media** *Studio* *3 Credit Hours*

Students build on knowledge gained in Core Studies and Time Media courses to explore other digital media which may include advanced image manipulation and coding. (PHO 352)

**PHO 384 Photography and Performance***Studio**3 Credit Hours*

This course examines the potential for photography as a tool to document performances that are staged for the camera. Within the photographic medium, photography can play with notions of time and reality. While performance art traditionally emphasizes the presence of the body in a live action, this course looks beyond that tradition towards articulating a potential for performance with the absence of a live performing body, the photograph being the end result.

**PHO 391 Internship***Studio**3 Credit Hours*

This course provides pre-professional experience in photography. It places photography majors into a relationship with a sponsoring entity within the public, private, corporate, or government sector. It is expected that, under the guidance of a designated supervisor, the student perform assignments typical of and contributing to the normal activities of the sponsor. It is required that students work 130 hours during their internship. (Chair approval)

**PHO 395 Junior Projects***Studio**3 Credit Hours*

Building on conceptual and technical practices, students explore more demanding and open-ended studio projects, reading and writing assignments. Students complete a comprehensive project proposal that leads into the senior year. Professional practices are discussed.  
(ENG 102; PHO 231, 241)

**PHO 480 Independent Study***Studio**3 Credit Hours*

A project or researched based independent study course designed for a student to explore a material, technique, and/or method through content or conceptual practice. Students learn through a direct relationship with a faculty the processes of building independence towards a professional studio or research practice. Students must receive proposal approval for the independent study the semester prior to the semester in which the course is taken. (PHO 395, Chair Approval)

**PHO 481 Seminar***Studio**3 Credit Hours*

Students explore new concepts and techniques and develop a body of work that may carry over into their degree work. Experimentation with materials and ideas is required. Professional practices are introduced. (PHO 395)

**PHO 492 Senior Thesis & Professional Practices***Studio**3 Credit Hours*

This course provides practical experience in preparing and producing a body of artwork for exhibition. Students continue to explore professional practices and business applications in preparation for a career in the arts. Students write a thesis paper, produce a body of work for exhibition, and make a public presentation to fulfill graduation requirements. (PHO 481)

**PSCA 101 Pre-College Studio Art***Studio**3 Credit Hours*

This course is a 2-week, intensive course for highly-motivated high school students who wish to experience the life and culture of art college. Students explore traditional tools and new technologies in a variety of media to develop conceptual and technical skills and prepares students for applying to competitive college-level art programs. Students experience the life and culture of art college while studying a curriculum that encompasses course content emphasizing art history, foundations of art and portfolio preparation, a studio concentration, field trips, and a final exhibition, as well as Open Studio Time. *This course is not available to undergraduate or graduate students. This course is applied to degree programs as a Visual Art Elective when enrolled at Watkins.*

**PSY 101 Introduction to Psychology** *Lecture* *3 Credit Hours*

This course is an introduction of human mental processes and behavior which serves as an overview of the history of psychology and the major fields within psychology with an emphasis on developing an understanding of psychology as the science of human thought and behavior. *Can fulfill social science requirement or serve as a General Education elective.*

**PSY 201 Psychology of Sensation and Perception** *Lecture* *3 Credit Hours*

An introduction to the psychology of sensation, perception, and attention. Perceptual processes of behavior, including attention, are studied in addition to the basic neurobiology of sensation. (PSY 101)

**REL 201 World Religions** *Lecture* *3 Credit Hours*

This course is designed to introduce students to some of the major religious traditions of the world: Santana Dharma (Hinduism); Buddhism; Confucianism; Taoism; Judaism; Christianity; Islam; Indigenous and Tribal Religions. (ENG 102)

**SCI 310 History of Scientific Thought** *Lecture* *3 Credit Hours*

An examination of some of the breakthrough theories in the history of science and of the minds that conceived them. The effect upon society and culture of these thinkers as well as the general course of empirical thinking is addressed. (ENG 102)

**SCI 315 Biology in the Visual Arts** *Lecture* *3 Credit Hours*

This course combines formal instruction in the core concepts of biology with artistic exploration of biological phenomena, ideas, discoveries, questions, or research techniques to be selected by each student individually. (ENG 102)