

WATKINS COLLEGE OF ART
SPRING +SUMMER 2020 COURSE SCHEDULE



SCENES FROM FLM 374 WEB SERIES PRODUCTION: *MISSED CONNECTIONS*

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Photo Credit: Lauren Hood

Revised January 16, 2020

Academic Calendar

Financial Aid Application Deadlines

Students interested in applying to financial aid assistance for for Spring and Summer 2019 should have a valid FAFSA on file beginning November 1.

Students enrolling for the 2019-2020 (Fall/Spring/Summer) academic year should have a valid 2019-20 FAFSA on file by December 1.

SPRING 2020		
January 2	College Reopens	
January 15 (Wed)	Residence Halls Reopen	New Student Move-In
January 16-17	Orientation and Registration for New Students	
January 17	Late Registration MFA-Visual Arts Registration	
January 17-21	MFA Visual Art Winterim Session	
January 20	MLK Holiday NOTE: MFA Visual Art will meet	Campus Open, Offices Closed
January 21 (Tues)	Classes Begin	
January 21	Drop/Add Period	
January 21-27		100% Refund Period*
January 28-29		75% Refund Period
January 30-31		50% Refund Period
February 3-4		25% Refund Period
February 4	Last Day to Drop/Add Last Day to Change Class Enrollment Type	Refund Period Ends
February 5	Begin Withdrawal Period Census Day	No Refunds
February 14 (Fri)	No Classes, Presidents Day Observed	Campus Open, Offices Closed
March 2-6	Mid-Term Evaluation Week	
March 10 (Tues)	Mid-Term Grades Due @ 12pm	
March 16-20	No Classes, Spring Break	Campus Open, Offices Open
March 23- April 3	Advising (Make appointment with advisor)	
April 6-10	Registration Week	Fall, Maymester, & Summer
May 1	Last Day to Withdraw Last Day to Apply for Fall 2020 Graduation	
May 8 (Fri)	Last Day to Request Incomplete	
May 15 (Fri)	Classes End	
May 17 (Sun)		Residence Halls Spring Move Out
May 18 (Monday)	Final Grades Due @ 12pm	
May 23 (Sat)	Commencement	

Academic Calendar

Financial Aid Application Deadlines

Students interested in applying to financial aid assistance for for Spring and Summer 2019 should have a valid FAFSA on file beginning November 1.

Students enrolling for the 2019-2020 (Fall/Spring/Summer) academic year should have a valid 2019-20 FAFSA on file by December 1.

Maymester 2020		
May 24 (Sun)		Residence Halls Move in for Maymester
May 25	Memorial Day	Campus Open, Offices Closed
May 26 (Tues)	Maymester Classes Begin	
May 26 (Tues)	Maymester Late Registration Day	
May 26-June 1	Drop/Add Period	
May 26-27		100% Refund Period for Maymester Classes*
May 28		75% Refund Period
May 29		50% Refund Period
May 30	Last Day to Drop/Add Last Day to Change Class Enrollment Type	25% Refund Period
June 1	Begin Withdrawal Period	No Refunds
June 2	Census Day	
June 3	Maymester Mid-Term	
Jun 4 (Thurs)	Last Day to Withdraw Last Day to Request Incomplete	
June 9 (Tue)	Mid-Term Grades Due @ 12pm	
June 15 (Mon)	Maymester Classes End	
June 16 (Tues)		Residence Halls Maymester Move-out
June 18 (Thurs)	Maymester Final Grades Due @12pm	

*When a holiday occurs during the drop-add period, refunds will be determined on a case-by-case basis.

Summer 2020		
June 10 (Wed)	MFA in Visual Art Registration	
June 11 (Thurs)	MFA in Visual Art Classes Begin	
June 20 (Sat)		Residence Halls Summer Move In
June 22 (Mon)	Summer Classes Begin	
June 22	Summer Late Registration Day	
June 22-26	Drop/Add Period	
June 22-23		100% Refund Period for Summer Classes
June 24		75% Refund Period
June 25		50% Refund Period
June 26	Last Day to Drop/Add	25% Refund Period
June 26	Last Day to Change Class Enrollment Type	
June 29	Begin Withdrawal Period	No Refunds
June 29	Census Day	
July 3 (Fri)	No Classes, Independence Day Observed MFA in Visual Art Classes End	Campus Open/Offices Closed
July 13-17	Summer Mid-Term Evaluation Week	
July 20 (Mon)	Summer Mid-Term Grades Due @ 12pm	
July 27 (Mon)	Last Day to Withdraw	
July 31 (Fri)	Last Day to Request Incomplete	
August 7 (Fri)	Summer Classes End	
August 8 (Sat)		Residence Halls Summer Move Out
August 10 (Mon)	Summer Final Grades Due	

MISSION STATEMENT

Watkins College of Art challenges individuals to develop their talent, refine their creative practice, and dedicate their lives to advancing culture through the illuminating power of art.

ANNUAL NOTICE TO STUDENTS

Family Educational Rights and Privacy Act of 1974 (FERPA)

Watkins College of Art adheres to the Family Educational Rights and Privacy Act (FERPA) of 1974 as amended. This Act protects the privacy of education records, establishes the right of students to inspect and review their educational records, and provides guidelines for the correction of inaccurate and misleading statements. For this reason, any student requesting and/or retrieving documents from the Office of the Registrar, must provide their Watkins ID, along with a Photo ID, before request will be completed.

Watkins College of Art designates the following information as Directory Information:

- The student's name
- Address and telephone listing
- Email address
- Major field of study
- Class status (freshman, sophomore, etc.)
- Current registration status (present enrollment and attempted hours)
- Dates of attendance
- Degrees and awards received
- Participation in officially recognized activities and organizations
- The most recent previous educational agency or institution attended

A student has the right to request that any or all of the above Directory Information should not be released without their prior consent. Students who wish to restrict the release of this information must make a written request to the Office of the Registrar. This request may be filed at any time; however no liability shall be assumed by the College for information stated above that may have been released prior to the date the request is filed.

A student has the right to request amendment of their educational record to insure that the record information is not inaccurate, misleading or in violation of a student's privacy rights. The procedure to seek amendment of a student's educational record is as follows:

A written request must be submitted to the Registrar stating the reason a student seeks to amend their educational record with any supporting documentation attached to the request.

The Registrar will issue a decision in response to the student's request. If the College decides not to amend the record as requested by the student, the College will notify the student of the decision and advise the student of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when notified of the right to a hearing.

Students have the right to file a complaint with the United States Department of Education concerning the alleged failures by Watkins College of Art to comply with the requirements of the Family Educational Rights and Privacy Act. Complaints should be directed to the Family Policy Compliance Office, U.S. Department of Education in Washington, D.C.

Americans with Disabilities Amendment Act (ADAA)

Accommodations are available for students with diagnosed physical, learning, psychiatric or other disabilities upon request. Students seeking accommodations for a disability or disabling condition should contact the Director of Student Life as soon as possible upon arrival to begin the accommodations process, which typically takes about a week. If the accommodations are relevant to on-campus housing, this process should begin with the first housing inquiry. Accommodations cannot be implemented retroactively. Accommodations are determined and implemented on a case-by-case basis as is reasonable and appropriate and may include but are not limited to: extended time on tests and in-class assignments, note-taking assistance or access to class notes, flexible course scheduling, and/or reduced course load.

For all requests, appropriate medical documentation is required. Once the information and documentation is reviewed, the Director of Student Life will schedule an appointment with the student to discuss his or her specific needs. The student will then receive a copy of their access and accommodation letter that outlines determined academic accommodations. It is the responsibility of the student to deliver this letter to his or her instructor and notify them of any accommodations. Students with disabilities are encouraged to communicate with their faculty, but are not required to disclose specific diagnoses. Given the variable nature of courses at Watkins, we recommend that students meet with the Director of Student Life at the beginning of each semester to reevaluate appropriate and reasonable accommodations. Any students encountering problems with requesting accommodations in the classroom should contact the Director of Student Life by phone at 615.277.7406, by email at studentlife@watkins.edu, or by going by the Directors office during office hours at the Cecy Reed Student Center, room 801.

Registration Information

REGISTRATION DATES AND TIMES

Returning Student Registration: Registration opens Monday, November 4th, 2019

Graduate MFA, Monday, November 4th
Seniors (90-120 credit hours), Monday, November 4th
Juniors (60-89 credit hours), Tuesday, November 5th
Sophomores (30-59 credit hours), Wednesday, November 6th
Freshman (0-29 credit hours), Thursday, November 7th
Special Status (non-degree seeking), Friday, November 8th

New Student Registration: January 16th - 17th, 2020

For assistance the Registrar's Office hours are Monday through Friday: 9:30a.m. - 5:30p.m.

All students must register themselves at the times designated for new students and for continuing students by the categories listed below. Sign up with your advisor for an appointment. Parents, spouses, and friends may not serve as substitutes for registering students. Registrations will not be accepted for students who attempt to register prior to their assigned times. Students should report to their advisor in order to begin the registration process and move through all offices until completion at the Business Office. Any student not completing this process will have their enrollment in classes dropped. Please refer to the Payment Policy section for more details on payment information.

LATE REGISTRATION

Late registration is allowed only during the specified late registration periods (refer to College Calendar for dates). Students who do not register during the registration period will be charged a late fee of \$55.

DEGREE: RETURNING STUDENTS

All returning students should register for classes on their scheduled dates. Since registration times are scheduled by class standing, this offers the returning student the greatest amount of flexibility in meeting their personal schedules. Those who do not register as scheduled run the risk of having needed classes close due to enrollment. Students must schedule appointments with their advisors for academic advising, schedule approval and registration assignment information. Please refer to College Calendar for Academic Advising dates.

DEGREE: NEW STUDENTS

New students receive advising and registration appointments at Orientation check-in. Any new student not in possession of their registration materials should report to the

Admissions Office before registration. New students should register during the New Student Registration period. Please refer to College Calendar for New Student Registration dates.

SPECIAL STATUS: NON-DEGREE/AUDIT/TRANSIENT (NON-CREDIT) STUDENTS

Special status students are defined as those students seeking enrollment at Watkins who have not been formally admitted to a degree or certificate program. Several categories of Special Status students exist:

- ❑ **Non-degree students** – students not in a degree program who are seeking enrollment courses for credit. Students may only register for courses without pre-requisite requirements.
- ❑ **Audit (Non-Credit) students**- students seeking enrollment in certain specific courses on a non-credit basis.
- ❑ **Transient students** - students currently enrolled at another institution but seeking enrollment at Watkins for the purposes of transferring earned credit to their home institution. Students must meet all prerequisites prior to course registration.

Special Status students must apply for admission to the college each semester and must have received notification of acceptance prior to registering for classes. Any student who has not received formal acceptance notification should report to the Admissions Office before registration (please refer to College Calendar for Special Status Registration dates).

Payment of tuition and fees in full is required at the time of registration. Special Status students register on **the last day of registration** on a space-available basis. Class sizes are limited; therefore, requested courses may not be open to enrollment. Special Status non-degree and audit students' enrollment is limited to a total of twelve hours; however this limit is waived for Transient students.

POLICIES & REFUNDS

Drop/Add Period

The College has adopted a two-week drop/add period that occurs during the first two weeks of each semester (with the exception of the abbreviated period during the Maymester and Summer) in which students may modify their schedules. During this period, any student wishing to modify their schedule should obtain a drop/add form from the Office of the Registrar.

If adding a class(es), the student must obtain the approval of their advisor and the course instructor.

If dropping a class(es), Any dropped class is removed from the student's record. The refund for dropped classes is calculated from the first official day of classes and is based upon the date of the request (please see the Refund Schedule for more details).

Withdrawal Period

The withdrawal period begins immediately after the DROP/ADD period. Students wishing to withdraw from a class must complete a withdrawal form; obtain their advisor's signature, process through the Office of the Registrar, and the Business Office. Financial Aid students should consult the Financial Aid Office prior to withdrawing from a course(s). Students should refer to the College Calendar for the Withdrawal deadline. Refunds are not given for withdrawals.

Failure for Non-Attendance

A student who attends class and misses more than 20% of total class time for any course in which they is registered will be assigned a grade of Failure for Non-attendance (FN). The student is not eligible to receive a refund of tuition. Refund deadlines apply.

REGISTRATION FACTS

All students **MUST** register on the registration dates designated on the Academic Calendar and will be assigned specific registration dates by the class standing. Each student must plan their course of study with their faculty advisor and should schedule an appointment.

1. Students with outstanding obligations to the College are not allowed to register for classes. All fees and fines must be settled and clearance provided to the Registrar before students will be allowed to register in classes.
2. Students who are registered at Watkins College of Art are not permitted to concurrently register at any other institution, except by prior approval of the VPAA.
3. It is the responsibility of the student to choose the correct and proper sequence of courses in their program of study. In order to avoid errors, the student is advised to keep a complete record of their college work, showing the courses completed, those in progress, and work that remains to be completed.
4. If a student wishes to register a course without completing the necessary prerequisites, they must provide the approval of their advisor.
5. A student who wishes to alter their course(s) must consult with their advisor. Students are not allowed to attend courses without properly registering for them.
6. Upon completing the Registration process with the Business Office, students may pick up Student ID at the front desk.
7. If any demographic information has changed, the student must submit a Demographic Change Form to the Office of the Registrar in order for the change to appear on official records. Listing new information on registration paperwork does not constitute permission to change educational records.

Registration Steps:

Step 1	<p>Make an appointment with your advisor to identify courses for enrollment and receive your student pin number. Report to your advisor's office at the scheduled time. You must present your Watkins Passport. Obtain the yellow copy of the Student Advising Worksheet from your advisor.</p> <p>Register your classes online, check registered courses, and print two copies of your class schedule.</p> <p>(Questions/Problems see Registrar's Office - Room 116.) The following forms are available in the Registrar's office (if needed):</p> <ul style="list-style-type: none">Demographic Change FormStudent Directory Information Exclusion FormConsent to Release Educational Records Form (FERPA)
Step 2	<p>REQUIRED FOR ALL STUDENTS.</p> <p>Report to the Financial Aid in Room 114 with copies of your schedule for financial aid processing and deferment processing.</p>
Step 3	<p>Report to the Business Office in Room 101 or 110 for tuition and fee calculations, to settle your account, and to receive ID validation. Give one copy of your class schedule to the Business Office.</p> <p>REGISTRATION IS NOT FINAL UNTIL ALL THREE STEPS ARE COMPLETED!</p>

2020 -2021 Tuition and Fee Information

Tuition:

Credit Students \$ 760/credit hour

Non-Credit Students \$355/credit hour

All students will pay a flat rate tuition fee for 12-18 hours enrolled. It will be calculated as \$760 /credit hour multiplied by 15 hours when they enroll in 12-18 hours.

Fees:

Program / Student Services Fee:

BA/BFA/Certificate/Special Status Students (credit):	\$65 / Credit Hour
Special Status Student (non-credit):	\$65 / Credit Hour
Film School Equipment Fee:	\$250 / semester for Film majors
Fine Art Fee:	\$100/ semester for Fine Art majors
Graphic Design Fee:	\$150/ semester for GRD majors
Illustration Fee:	\$150/ semester for ILN majors
Interior Design Fee:	\$125/semester for IND majors
Photography Fee:	\$200/ semester for Photo majors

Course Fee for CORE Classes

COR 101 course fee \$225 per class

COR 102 course fee \$225 per class

Late Registration Fee \$55

Program Change Fee \$25

Application for Degree \$85

Late Application for Degree Fee \$15 additional

Program/Student Services Fee:

This fee is applicable to all students enrolled in classes (including special status students). This fee enables the College to provide additional academic and technological experiences and equipment for all students. This fee also helps defray the College's costs for holding a course that are not covered by tuition. It may cover such things as facility maintenance, purchase and maintenance of equipment, purchase and updating of slides and reference books, updating software, and supplies provided for students and models. Additionally the fee will cover the issuance of student ID cards, parking stickers, membership in area museums where possible, maintenance and security of parking lots, publications such as the Student Handbook and support of activities.

PAYMENT POLICIES/BUSINESS OFFICE

New student enrollment deposit is credited to student's account. Housing deposits are held until student vacates.

Interest Free Deferred Payment Plan

Fees:

Bank Drafts:\$100 per

Semester Credit card drafts: \$150 per

Semester Non-Sufficient Funds \$30

Authorization signature and voided check is required for Bank Draft.

Credit card number and expiration date is required for Credit Card Draft.

Financial Aid, Scholarships, and Grants will be taken into consideration before calculating payments.

Returning Students with early registration in Spring payment plan (3 options):

1. No payment at time of registration in Spring unless choose to. Student will receive statement in July for payment in full by given date in August.
2. ½ payment at time of registration with balance due by given date in August.
3. Deferred payment plan (bank/credit card draft) with ¼ payment at registration or by given date in August and ¼ drafted Sept. 15, Oct. 15, and Nov. 15.

Important Note: If Fall balance is not paid or payment plan in place by given date in August, classes will be cancelled.

Fall - New Students & Late Returning Students Registration payment plan (2 options):

1. Payment in full at time of registration in August.
2. Deferred payment plan (bank/credit card draft) with ¼ payment at registration or by given date in August and ¼ drafted Sept. 15, Oct. 15, and Nov. 15.

Spring - Returning Students with early November Registration payment plan (3 options):

1. Payment in full at time of registration in November.
2. ½ payment at time of registration in November with balance paid before classes start in January.
3. Deferred payment plan (bank/credit card draft) with ¼ payment at registration in November and ¼ drafted Jan. 15, Feb. 15, and Mar. 15.

Spring - New Students & Late Returning Students Registration payment plan (2 options):

1. Payment in full at time of registration in January.
2. Deferred payment plan (bank/credit card draft) with ¼ payment at registration in January and ¼ drafted Feb. 15, Mar. 15, and Apr. 15.

Maymester - Payment Plan:

1. Total bill due the day of registration.

Summer - Payment Plan:

1. Payment in full at the time of registration.
2. ½ at the time of registration with balance paid before classes start in June.

STUDENT FINANCIAL ASSISTANCE

The Financial Aid Office is responsible for the overall administration and coordination of student aid programs offered at Watkins. Its mission is to assist students pursuing a quality visual art education with financing their educational goals. This mission is accomplished by increasing student awareness of available sources of aid from Federal, non-Federal, state, and institutional programs.

Federal programs include the Federal Pell Grant, Federal Supplemental Educational Opportunity Grant, Federal Work-Study, Federal Direct Subsidized and Unsubsidized Loans, and the Direct PLUS (*Federal Parent Loan for Undergraduate and Graduate Students*).

Non-Federal Aid programs include private loan programs.

State programs Tennessee Student Assistance Grants and Scholarships programs-TSAA, HOPE, Dual Enrollment Grant, Helping Heroes , Dependent Children Scholarship, Foster Child Tuition Grant

Institutional programs include the Watkins Grant, Institutional Work-Study, Merit-based scholarships, Commissioner's Scholarships, and other departmental scholarships. (Note: all scholarships and institutional work programs require additional information separate from the financial aid requirements.)

Satisfactory Academic Progress (SAP) for Financial Aid This policy is established for students receiving student aid assistance from Federal Title IV, State and other aid programs that require satisfactory academic progress (SAP) monitoring. SAP rules apply even during periods when the student does not receive Title IV or other aid from programs that require SAP monitoring. Generally, a student who is not meeting SAP requirements is ineligible for funding from these programs.

General SAP Requirements

UNDERGRADUATES must maintain a cumulative GPA of 2.00.

GRADUATES must maintain a cumulative GPA of 3.00.

Must earn a cumulative total of 67% of all attempted hours each semester.

Meet the academic standards required for graduation within a time frame not to exceed 150% of the time normally expected to complete a degree or certificate program.

More details of this policy can be found in the Student Handbook or by contacting the Office of Financial Aid.

Withdrawals and Refund Policies

Students who withdraw officially or unofficially are subjected to two refund policies governing the student aid programs.

The **Federal Return of Title IV Funds** (R2T4F) policy governs federal and some state aid programs. The **Institutional Refund policy** governs all students whether they are student aid recipients or paying from their own resources. Students are responsible for informing the Office of Financial of their intent to withdraw and how

these types of withdrawals will affect their student aid and continued eligibility.

Official Withdrawal

Student aid recipients who wish to withdraw **prior** to the end of the semester should report to the Registrar's Office to obtain and initiate a withdrawal request. Upon completing the requirements for properly withdrawing from the College, a copy of the official withdrawal request will be forwarded to the Office of Financial Aid for further processing. **TN HOPE SCHOLARSHIP** recipients are required to seek approval to change enrollment statuses if the change occurs after the first (1st) day of class. Enrollment changes can only be approved for a documented medical or personal reason(s). Requests to change enrollment should be submitted to the Director of Financial Aid either on the day of the change of enrollment or no later than thirty (30) days following the end of the term.

Unofficial Withdrawal

Financial aid recipients who leave the College and fail to either complete the proper withdrawal process or notify the appropriate college officials, or who have been identified as a non-attending student, are considered to have made an unofficial withdrawal. **NOTE:** TN HOPE Scholarship recipients who unofficially withdraw are **terminated** from the program with no opportunity to regain.

Refund Policy

The Federal Refund Policy require that class attendance be monitored through the ninth week (60%) of each semester of enrollment in order to determine if all funds disbursed were earned by the student. Students who attend and complete more than 60% of the semester and withdraws are considered to have earned all aid

received. Earned aid is contingent upon the number of days a student attends. If a student withdraws from the College prior to the 60% point in time, a R2T4F formula is used to determine the amount of unearned aid that must be returned to the federal and/or state aid program(s) and the responsible party that is required to make the return (Watkins and/or the student). This formula applies even if student aid has been applied to outstanding charges and/or refunded to the student.

Example: If a student completes 30% of the semester and withdraws, he or she has earned 30% of the student aid that was originally awarded. The unearned aid must be returned to the federal programs by either the College and/or the student.

Institutional Refund Policy applies to all students enrolled at the College and monitors attendance ten (10) business days from the first day of class. Withdrawals during this time period are subject to a proration of institutional charges.

NOTE: Student aid will be prorated based on the student's enrollment changes or withdrawal from the College prior to applying the refund calculations.

Example: Student withdraws from the College during the 50% refund period. The total original charges were \$5000 and the student paid \$2000 from their own resources and had \$3000 in student aid applied to these charges. As a result of the institutional refund policy the student's new charges are \$2500;

the federal refund calculation allows \$1500 of the student's federal aid to be retained by the school and since this student paid from their own resources (\$2000), he or she will have a credit balance because he has paid more than the charges and thereby is eligible for a \$1000 refund of the amount he originally paid.

Note: In other cases where the federal and institutional refund policies are applied, a student may or may not qualify for a refund but may owe a balance.

In both instances, students are notified, in writing, of the results of these calculations and their obligations either to the College and/or student aid programs. Students are encouraged to contact the Office of Financial Aid for more detailed information regarding withdrawals and refund calculations.

Unearned aid will be returned in the following order:

1. Federal Direct Unsubsidized
2. Federal Direct Subsidized
3. Federal Direct Parent (PLUS)
4. Federal PELL Grant
5. Federal SEOG Grant
6. Other Title IV aid programs
7. State Aid, as required

Loan Entrance and Exit Interviews

Loan Entrance Interviews are required for all first time borrowers of the student loan program. Its purpose is to inform students of their rights and responsibilities associated with borrowing from the federal student loan program.

Loan Exit Interviews are required for students who graduate, transfer, withdraw or drop below half-time status at the

College. Its purpose is to inform students of their loan obligations and to provide information relevant to successful loan repayment.

Both are mandatory federal requirements.

Veterans Affairs (VA) Education Benefits

VA education benefits are coordinated with the certifying official in the Business Office. Watkins degree/certificate programs are approved for veteran's education by the Tennessee State Approving Agency for the training of veterans and their eligible dependents. Watkins certifies enrollment of eligible students to the Veterans Administration (VA). The process begins by completing and submitting an application online. Go to www.GIBILL.va.gov, select "Educational Benefits" then click on "How to Apply for Benefits". The VA will mail a Certificate of Eligibility (COE) disclosing the Chapter and level of benefits to you. The Certifying Official requires a copy of the COE along with the Application for VA Benefits and the VA Enrollment Verification Form. The forms allow Watkins to release student records for certification and are available in the Registrar's Office. It is mandatory for veterans to disclose all enrollments in other post secondary institutions prior to the first semester of enrollment at Watkins. Certification of enrollment is processed after the receipt of completed forms and after the College's Drop/Add period ends.

The Veterans Administration (VA) requests that students make their own inquiries. The student is responsible for asking questions and submitting an inquiry to the VA about the status of their

application and eligibility of benefits. Watkins does not submit inquiries on the student's behalf. For questions, call 1-888-442-4551.

Post 9/11 and Yellow Ribbon

Watkins agrees to provide contributions to eligible individuals who apply for the program at the institution. Watkins agrees to offer Yellow Ribbon benefits to the first 15 qualified students on a first-come-first-serve basis, regardless of the rate at which the individual(s) is pursuing training (i.e., full time versus less than full time), during the academic year.

Upon receipt of the Certificate of Eligibility (COE), the Business Office applies a date stamp to a copy of the original document, maintaining a list of eligible candidates by date of entry. In the event a student fails to enroll in a standard semester session, eligibility is

forfeited to the next eligible candidate. An individual who loses eligibility is removed from the list of eligible candidates. If a student drops out for a standard semester, their name is removed from the list of eligible candidates. If an eligible student returns to Watkins their name will be placed at the end of the waitlist.

Watkins agrees to provide Yellow Ribbon contributions for up to 15 eligible individuals during the academic year beginning the first day of August 2011 following the "Date of Acceptance" by the certifying official. Eligible individuals may request to amend the effective date of eligibility with the VA. An individual may be eligible for a period of 36 months. Terms are available at www.GIBILL.va.gov. Watkins Financial Aid office is responsible for determining if an individual with VA benefits remains entitled to aid or scholarship.

Undergraduate Courses

***PREREQUISITES APPEAR IN PARENTHESES BELOW THE COURSE NUMBER

Spring 2020

<u>Course No.</u>	<u>Course Title</u>	<u>Instructor</u>	<u>Day</u>	<u>Time</u>	<u>Credit</u>	<u>Room</u>
ANT 101.01	Anthropology	NEdney	R	6:00-9:00p	3	804
ART 102.01	Art History Survey II	TWilliams	TR	10:15a -11:45a	3	500
ART 102.02	Art History Survey II	TWilliams	TR	4:15p - 5:45p	3	500
ART 165.01 (COR 102)	Drawing II: Concepts + Techniques	Hargrove	M/W	1:00p - 4:00p	3	704
ART 200.01 (COR 102)	Portfolio Review	Staff	TBA	TBA	0	TBA
ART 223A.01 (30 hours completed)	ST: Public Art: Installation, Sound and Environments	HMWilliams	TR	6:00 - 9:00p	3	403
ART 231.01 (COR 102)	Sculpture I	HMWilliams	TR	1:00 - 4:00p	3	409/407
ART 262.01 (ART 261)	Printmaking II	Haston	TR	1:00p - 4:00p	3	401
ART 321.01 (ART 102)	Contemporary Art History	TWilliams	MW	10:15a - 11:45a	3	705
ART 361.01 (ART 262)	Printmaking III	Haston	TR	1:00p - 4:00p	3	401
ART 371.01 (ENG 102, ART 200)	Seminar I	Staff	MW	6:00p - 9:00p	3	silos
ART 461.01 (ART 361)	Printmaking IV	Haston	TR	1:00p - 4:00p	3	401
ART 473.01 (ART 471)	Seminar III	Staff	MW	6:00p - 9:00p	3	silos
ART 480.01	Independent Study (Junior or Senior status, Chair Approval)	Staff	TBA	TBA	3	TBA

Spring 2020

<u>Course No.</u>	<u>Course Title</u>	<u>Instructor</u>	<u>Day</u>	<u>Time</u>	<u>Credit</u>	<u>Room</u>
ART 490.01 (ART 471)	Senior Thesis Exhibition	Hargrove	F	9:00a - 2:00p	6	TBA
ART 495.01 (Prerequisite: Junior or Senior Status, Chair Approval)	Art Internship	Hargrove	TBA	TBA	3	TBA
*BEIS 1220.01	The Entertainment Industry	Staff	T/R	9:30a - 10:45a	3	JOHNCT381
*BEIS 1220.02	The Entertainment Industry	Staff	T/R	12:30p - 1:45p	3	JOHNCT381
*BEIS 1220.03	The Entertainment Industry	Staff	TR	8:00a - 9:15a	3	JOHNCT381
COL 100.01	Watkins Seminar	CMiller	F	12:00p-1:00p	0	700
COR 101.01	Surface, Space and Time	Scobey	MW	9:00a - 4:00p	6	p509
COR 102.01 (COR 101)	Studio for Research & Practice	Stinger	MW	9:00a - 4:00p	6	419
COR 102.02 (COR 101)(COR 101)	Studio for Research & Practice	Haston	MW	9:00a - 4:00p	6	417
DIG 201.01 (COR 102)	Introduction to Animation	Scobey	T/R	9:00a - 12:00p	3	603
ENG 102.01 (ENG 101)	English Composition II	TCDavis	TR	10:15a - 11:45a	3	705
ENG 102.02 (ENG 101)	English Composition II	TCDavis	TR	4:15p - 5:45p	3	705
ENG 300.01 (ART 102, ENG 102)	Writing About the Humanities	TWilliams	MW	4:15-5:45p	3	703
ENG 310.01 (COM 220, ENG 102)	Creative Writing	Womack	R	1:00p - 4:00p	3	705
FLM 112.01 (COR 101; Co-requisite COR 102)	Tech I	Staff	T	1:00p - 4:00p	3	625
FLM 202.01 (ENG 102)	Film History II	Roche	R	1:00p - 4:00p	3	500
FLM 210.01 (FLM 204, 221, 261, Co-requisite 291) Belmont students: FLM 204, 261, Co-requisite FLM 291	Film Production I	Quarles	MW	9:00a - 12:00p	3	705

FLM 291.01	Introduction to Editing (COR 102; FLM 103, 112)	Staff	MW	6:00p - 9:00p	3	603
Spring 2020						
Course No.	Course Title	Instructor	Day	Time	Credit	Room
FLM 292.01	Sound I (Co-requisites: FLM 291)	Wenner	TR	6:00p - 9:00p	3	607
FLM 299.01	Portfolio Review (FLM 210) A student should enroll in the semester in which the student will complete 60 credit hours	Gershman	TBA	TBA	0	TBA
FLM 311.01	Production III (FLM 211, 332)	Quarles	R	1:00p - 4:00p	3	705
FLM 351.01	Genres: Film Noir (ENG 102, FLM 202; MFA students FLM 501)	Womack	T	6:00p-9:00p	3	608
FLM 371.01	Advanced Cinematography (FLM 221)	Staff	M	1:00-4:00p	3	625
FLM 373.01	Web-Series: Writer's Room (FLM 204)	Womack	MW	6:00-9:00p	3	803
FLM 411.0	Production IV-A (FLM 311, Chair Approval)	Gershman	R	1:00p - 4:00pp	3	608
FLM 412.01	Production IV-B (FLM 411, Chair Approval)	Geshman	R	1:00p - 4:00p	3	608
FLM 420.01	Internship I (Junior or Senior status: Chair Approval)	Gershman	TBA	TBA	1.5	TBA
FLM 421.01	Internship II (Junior or Senior status: Chair Approval)	Gershman	TBA	TBA	1.5	TBA
FLM 423.01	Advanced Internship I (Junior or Senior status: Chair Approval)	Gershman	TBA	TBA	3	TBA
FLM 480.01	Independent Study (Junior or Senior Status, 3.5 GPA, Chair Approval)	Staff	TBA	TBA	3	TBA
FLM 499.01	Senior Seminar (Senior Status)	Quarles	T	1:00p - 4:00p	3	804

Spring 2020

<u>Course No.</u>	<u>Course Title</u>	<u>Instructor</u>	<u>Day</u>	<u>Time</u>	<u>Credit</u>	<u>Room</u>
GRD 121.01 (COR 101; Co-requisite COR 102)	Graphic Design Fundamentals	Brawner	TR	1:00-4:00p	3	405/509
GRD 121.02	Graphic Design Fundamentals	Sweeney O	TR	1:00-4:00p	3	405/706
GRD 210.01 (COR 102, GRD 121; Co-requisite GRD 230)	Concept Development	Sweeney O	MW	9:00a - 12:00p	3	201
GRD 231.01 (GRD 230)	Digital Design II	Simkin	TR	9:00a-12:00p	3	201
GRD 300.01 (GRD 210, 231, 232, 341)	Portfolio Review	Brawner	S	TBD	0	206
GRD 332.01 (GRD 231, 232)	Advanced Typography	Sweeney O	TR	9:00a - 12:00p	3	205
GRD 343.01 (GRD 342)	Web & Interactive: UX Design	Fowler	TR	6:00 - 9:00p	3	205
GRD 351D.01 (GRD 210)	Creative Problem Solving: Letterpress	Wasnewsky	MW	6:00-9:00p	3	201/405
GRD 401.01 (Co-requisite: GRD 300 or ILN 300)	Professional Practices	ACook	MW	10:15 - 11:45a	3	804
GRD 450.01 (GRD 300 or ILN 300; GRD 310)	Visiting Art Directors	Lowen	F	9:00a-2:30p	3	205
GRD 460.01 (Co-requisite GRD 410)	Senior Portfolio Development	Simkin	TR	1:00-4:00p	3	206
GRD 470.01 (Junior or Senior status; Chair approval)	Internship I	Sweeney O	S	TBA	3	200
GRD 471.01 (Junior or Senior status; Chair approval)	Internship II	Sweeney O	S	TBA	3	200
GRD 480.01 (Junior or Senior status; Chair approval)	Independent Study	Staff		TBA	3	204
HIS 101.01	History of World Civilization I	McCullough	T	6:00-9:00p	3	804

HIS 102.01 (HIS 101)	History of World Civilization II	McCullough	W	6:00-9:00p	3	804
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Spring 2020

<u>Course No.</u>	<u>Course Title</u>	<u>Instructor</u>	<u>Day</u>	<u>Time</u>	<u>Credit</u>	<u>Room</u>
HUM 480.01 (Junior or Senior status; Chair approval)	Independent Study	Staff	TBD	TBD	3	TBD
ILN 221.01 (COR 102)	Intro to Illustration	Brawner	MW	1:00 - 4:00p	3	206
ILN 300.01 (Corequisites: GRD 210, 231; ILN 221)	Portfolio Review	Brawner	S	TBD	0	206
ILN 321.01 (ILN 221)	Pictorial Problems	Waters	MW	1:00-4:00p	3	201
ILN 322.01 (ILN 221)	Visual Narratives	Staff	MW	1:00-4:00p	3	205
ILN 323.01 (ILN 221)	Special Topics:Visiting Illustrators	Lowen	F	9:00a-2:30p	3	205
ILN 460.01 (Co-requisites: GRD 401, ILN 421)	Senior Illustration Portfolio	Simkin	TR	1:00p - 4:00p	3	206
ILN 470.01 (Junior or Senior status; Chair approval)	Internship I	Sweeney O	TBD	TBD	3	TBD
ILN 480.01 (Junior or Senior status; Chair approval)	Independent Study	TBD	TBD	TBD	3	TBD
IND 203.01 (COR 102)	Interior Materials	Gulley	W	9:00-12:00	3	703
IND 205.01 (COR 101)	Textiles + Furnishings	Knight	T	1:00-4:00p	3	705
IND 206.01	History of Architecture + Design I	Kennon	M	9:00-12:00	3	703
IND 280.01 (IND 102, 208, 304)	Portfolio Review	Knight	TBA	TBA	0	TBA
IND 304.01 (IND 208)	Lighting Design	Gulley	M	1:00-4:00p	3	706
IND 312.01 (IND 311)	Digital Design II	Staff	MW	6:00p - 9:00p	3	703

Spring 2020

Course No.	Course Title	Instructor	Day	Time	Credit	Room
IND 320.01 (IND 310)	Advanced Commercial Design	Michaud	TR	1:00-4:00p	3	703
IND 405.01	Internship I	Knight	TBD	TBD	3	TBD
IND 420.01 (IND 410)	Senior Thesis II	Michaud	TR	1:00-4:00p	3	706
PHO 102.01 (ENG 101)	Critical Intro to Photography	Paris	T	6:00p - 9:00p	3	TBD
PHO 121.01 (COR 102)	Photography I	Staff	MW	1:00p - 4:00p	3	403
PHO 231.01 (PHO 121)	Photography II	Staff	TR	9:00a-12:00p	3	403
PHO 300.01 (PHO 121, may be taken concurrently with PHO 231)	Portfolio Review	Paris	TBA	TBA	0	TBA
PHO 391.01 (Junior status; Chair approval)	Internship	Paris	TBA	TBA	3	TBA
PHO 481.01 (ENG 102; PHO 231, 241)	Seminar	Paris	TBA	TBA		
PHO 480.01 (Junior or Senior status; Chair Approval)	Independent Study	Paris	TBA	TBA	3	TBA
PHO 492.01 (PHO 481)	Senior Thesis and Professional Practices	Paris	F	9:00a - 3:00p	3	TBD
SCI 310.01 (ENG 102)	History of Scientific Thought	LJones	TR	4:15p-5:45p	3	804

Graduate Courses

Winterim + Spring 2020

<u>Course No.</u>	<u>Course Title</u>	<u>Instructor</u>	<u>Day</u>	<u>Time</u>	<u>Credits</u>	<u>Room</u>
FLM 501.01	Evolution of Media	Staff	R	6:00p-9:00p	3	608
FLM 503.01	Graduate Directing	Gershman	W	1:00p-4:00p	3	625
FLM 512.01	Thesis Production II	Gershman	R	1:00p - 4:00p	6	608
FLM 570.01	Graduate Cinematography	Staff	M	1:00p-4:00p	3	625
FLM 580.01	Narrative Project	Gershman	R	1:00p - 4:00p	6	608
FLM 549.01	Professional Practices	Quarles	T	1:00p - 4:00p	3	804
MARH 525.01 (MART 520)	Graduate Research Project	Staff	TBD	TBD	2	TBD
MART 525.01 (MART 520)	Graduate Studio Project	Staff	TBD	TBD	4.5	TBD
MART 530.01 (MARH 525, MART 525)	Process Critique	Staff	TBD	Winterim	1.5	TBD

Spring 2020

Belmont University:

*Through an articulation agreement with Belmont University, Watkins students are eligible to take classes at that institution.

Any student interested in taking Belmont courses should visit The Registrar's Office for more information.

Watkins Film students are allowed to take classes in the Mike Curb College of Music and Entertainment Business. However, The Entertainment Industry class is the required prerequisite before enrolling in any Entertainment Industry Studies at Belmont, including classes such as: Entertainment Distribution and Promotion, Entertainment Law & Licensing, Copyright Law, Music Supervision in Film and Television, and Legal Issues in the Entertainment Industry.

Additionally, our class, FLM 451 Film Industry Business & Finance will be accepted as a substitute for EIS 1220.

Course description for EIS 1220, Entertainment Industry:

Students participate in an overview of the major areas of the entertainment industries. This course serves as an introduction to the structure and internal organization of the entertainment industries. Attention is given to practical application based on theoretical and historical foundations.

Required Texts Spring 2020

(Only those classes requiring textbooks are listed below.)

Course	Course Title	Textbook Listing	Author, Publisher	ISBN Number
ART 102	Art History Survey II	<i>Art: A Brief History</i>	Marilyn Stokstad & Michael Cothran, Pearson	978-0133843750 6th edition
ART 321	Contemporary Art History	<i>After Modern Art</i> <i>Contemporary Art: A Very Short Introduction</i>	David Hopkins, Oxford University Press Julian Stallabrass, Oxford University Press	978-0192842343 978-0192806468
FLM 202	Film History II	<i>Film History: An Introduction, 3rd Edition 3rd Edition</i>	Kristin Thompson David Bordwell	978-0073386133
FLM 292	Sound I	<i>Audio Post Production: For Film and Television</i>	Mark Cross, Berklee Press	978-0876391341
FLM 503	Graduate Directing	<i>Directing: Film Techniques and Aesthetics</i>	Michael Rabiger & Mick Hurbis-Cherrier Focal Press	978-0-240-81845-0 5th edition
HIS 101	History of World Civilization I	<i>Traditions & Encounters, Volume 1 From the Beginning to 1500</i>	Jerry Bentley Herbert Ziegler	978-0077504908 6th edition
HIS 102	History of World Civilization II	<i>Traditions & Encounters: A Brief Global History Volume 2</i>	Jerry Bentley Herbert Ziegler	978-0077504915 6th edition
IND 210	Residential Design	<i>Residential Design Studio</i>	Robert Philip Gordon, Fairchild	978-1-56367-841-7

Undergraduate Courses Maymester 2020

<u>Course No.</u>	<u>Course Title</u>	<u>Instructor</u>	<u>Day</u>	<u>Time</u>	<u>Credits</u>	<u>Room</u>
HUM 200.01	Art & Design Explorations Abroad: Italy	Michaud	TBD	TBD	3	TBD
MAT 101.01	Mathematics for the Visual Arts		MTWRF	10:00am-1:00pm	3	705
Summer 2020						
ENG 300.01	Writing About the Humanities (ART 101, 102; ENG 102)	TCDavis	MW	1-4pm	3	705
FLM 420.01	Internship I (Junior or Senior status, Chair Approval)	TBD	TBD	TBD	1.5	TBD
FLM 421.01	Internship II (Junior or Senior status, Chair Approval)	TBD	TBD	TBD	1.5	TBD
FLM 423.01	Advanced Internship (Junior or Senior status, Chair Approval)	TBD	TBD	TBD	3	TBD
FLM 480.01	Independent Study (Junior or Senior status, Chair Approval)	TBD	TBD	TBD	3	TBD
GRD 351B.01	Graphic Design & Social Cause (GRD 232 or Chair Approval)	Staff	TBD	TBD	3	TBD
GRD 470.01	Internship I (Junior or Senior status, Chair Approval)	SweeneyO	TBD	TBD	3	TBD
GRD 471.01	Internship II (Junior or Senior status, Chair Approval)	SweeneyO	TBD	TBD	3	TBD
GRD 480.01	Independent Study (Junior or Senior status, Chair Approval)	TBD	TBD	TBD	3	TBD
ILN 470.01	Internship I (Junior or Senior status, Chair Approval)	SweeneyO	TBD	TBD	3	TBD
ILN 471.01	Internship II	SweeneyO	TBD	TBD	3	TBD

(Junior or Senior status, Chair Approval)

Summer	2020						
<u>Course No.</u>	<u>Course Title</u>	<u>Instructor</u>	<u>Day</u>	<u>Time</u>	<u>Credits</u>	<u>Room</u>	
ILN 480.01	Independent Study (Junior or Senior status, Chair Approval)	TBD	TBD	TBD	3	TBD	
IND 470.01	Internship I (Junior or Senior status, Chair Approval)	TBD	TBD	TBD	3	TBD	
IND 480.01	Independent Study (Junior or Senior status, Chair Approval)	TBD	TBD	TBD	3	TBD	

Graduate Courses

Summer	2020						
<u>Course No.</u>	<u>Course Title</u>	<u>Instructor</u>	<u>Day</u>	<u>Time</u>	<u>Credits</u>	<u>Room</u>	
MARH 510.01	Art History Theory & Culture	TBD	MWF	9:00am-12:00pm	2	804	
MARH 610.01 (MARH 510)	Art History Theory & Culture		MWF	9:00am-12:00pm	2	804	
MART 500.01	Studio Seminar	TBD-mornin g instructor TBD-afterno on instructor	TR MW	9:00am-12:00pm 1:00pm-4:00pm	4.5	TBD	
MART 515.01	Professional Practices	TBD	TR	3:00pm-5:00pm	1.5	TBD	
MART 600.01 (MART 530)	Studio Seminar	TBD-mornin g instructor TBD-afterno on instructor	TR MW	9:00am-12:00pm 1:00pm-4:00pm	4.5	TBD	
MART 615.01	Professional Practices	TBD	TR	3:00pm-5:00pm	1.5	TBD	